

TOWN OF JAY

Office of the Town Clerk

Carol Greenley Hackel
townclerk@townofjayny.gov

P.O. Box 730, 11 School Lane
Au Sable Forks, NY 12912

Telephone: (518) 647-2204
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Town of Jay Regular Town Board Meeting

Date: Thursday, September 10, 2026

Time: 7:00 PM

Location: Community Center

1. Call to Order

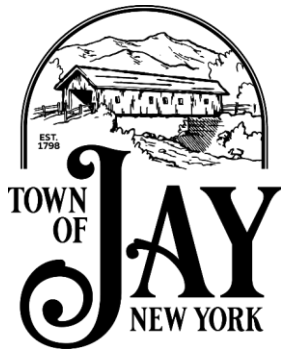
- **Call to Order at 7:00 pm by Supervisor Stanley**
- **Pledge to the Flag led by Supervisor Stanley**
- **Moment of Silence for 9/11**
- **Roll Call:**
 - **Town Supervisor:** Matthew Stanley
 - **Deputy Town Supervisor / Councilman:** Thomas McDonald
 - **Town Councilmen:** Knut Sauer, Stephen Forbes
 - **Highway Superintendent:** Chris Sorrell
 - **Town Clerk:** Carol Greenley Hackel
 - **Water/Sewer Superintendent:** Paul Mintz
 - **Town Attorney:** Daniel Manning
- **Absent**
 - **Town Councilor:** Olivia Dwyer
- **Present Via Go To Meeting:**
 - Michael Miller
 - Guest
 - Scott
- **Others:**
 - Sarah Duhene
 - Trinity Owens
 - Sheri Cornick
 - Larry Hartson
 - Michael Rafferty
 - Fred Balzac
 - Dawn Delmont

2. Financial & Administrative Matters

- **Approve Audited Bills** (Abstract #09-26A, Vouchers #2026-983 to #2026-1081; Totaling \$113,428.70):
 - General Fund (\$20,161.02)
 - Highway Fund (\$18,418.60)
 - SW1 (\$2,449.96), SW2 (\$2,656.16), SW3 (\$3,233.83)
 - SS (\$9,412.52)
 - CDBG Housing Grant (\$43,856.00)
 - Trust & Agency (\$1,402.10)
 - Water District Upgrades (\$48.91)
 - EMS (\$7,404.09)
 - Jay EV (\$943.90) & Upper Jay EV (\$943.91)
 - Climate Smart (\$500.00)
 - Youth Sports Grant (\$1,997.70)

Motion to approve made by Councilman McDonald, second by Councilman Forbes, all in favor, duly passed

Resolution # 2026-189



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- **Accept Minutes:**

- August 13, 2026 – Regular Board Meeting – Motion by Councilman McDonald, second by Councilman Forbes, all in favor, duly passed

Resolution #2026-190

3. Public Participation

- **Introduction of Guests**

- Larry Hartson and Sarah Duhene gave a presentation including an update on progress on the proposed dog park

- **Audience Comments**

- Fred Balzac introduced himself and announced his candidacy for North Elba Supervisor

4. Department Head Reports

- **Code Enforcement** – Rodger Tompkins

- No report this month

- **Dog Control** – Dan McDonald

- No activity this month per DMcD

- **Assessor** – Tim Gay

- **Water/Wastewater** – Paul Mintz

- Meeting with Adirondack Council, Freshwater Center, and CWICNY regarding WWTF
- Septic tank repair update
- Freshwater Center public treatment plant tour request-will need insurance waiver
- DOH drinking water inspection results
- Fountain maintenance (paint removal & granite caps reset) update
- DEC operator certification summit invitation in Albany –Motion to approve Paul's attendance made by Councilman McDonald, second by Councilman Sauer, A roll call vote was held with the following results: Councilman Sauer; yes, Supervisor Stanley; yes, Councilman McDonald; yes, Councilman Forbes; yes

Resolution # 2026-191

- After discussion, motion to state that the Town of Jay cannot find any proof of ever taking over the water line in the Mountain Meadows subdivision made by Councilman Sauer, second by Councilman McDonald, all in favor, duly passed.

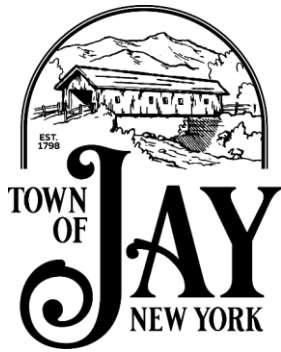
Resolution # 2026-192

- **Highway Superintendent** – Chris Sorrell

- Motion to approve the creation of an MEO in Training position made by Councilman McDonald, second by Councilman Forbes, all in favor, duly passed

Resolution # 2026-193

- Awaiting one more quote for Rolling Mill Hill
- Paving will begin soon on Orchard, Murcay, John Fountain, Bartlett
- Staff updates- one position open
- CAT loader- leak in front axle
- Need three quotes for a survey for the Harkness pit (must reclaim)



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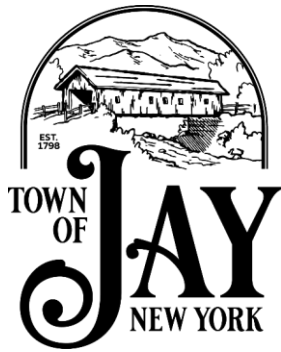
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5. Committees

- **Economic Development** – Matt Stanley
 - update of last meeting provided by Supervisor Stanley
- **Parks** – Olivia Dwyer
 - **Absent**- reminder of RERC event September 25/26
- **Climate Smart Task Force** – Knut Sauer
 - Motion to purchase 32-gallon Food Scrap Totes (Occupancy Tax) made by Councilman Sauer, second by Councilman McDonald, A roll call vote was held with the following results: Councilman Sauer; yes, Supervisor Stanley; yes, Councilman McDonald; yes, Councilman Forbes; yes
Resolution # 2026-194
 - Motion to purchase 250 Countertop Food Scrap Buckets (Occupancy Tax) made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results: Councilman Sauer; yes, Supervisor Stanley; yes, Councilman McDonald; yes, Councilman Forbes; yes
Resolution # 2026-195
 - Reminder-Energy Fair September 12 at the Jay Green
 - Bids for C Center windows and roof have been posted
- **Human Services Committee** – Robin Licari
 - Absent-no report
- **Comprehensive Plan Special Board** – Wally Walters
 - Absent- no report

6. Supervisor's Report (Matthew Stanley)

- **Correspondence:**
 - Visitor Center Monthly Report (August)
 - Looking for a new manager
- **Updates:**
 - **NYCLASS Updates:** Monthly account activity and summary review in your packets
 - **Supervisor's Financial Report** in your packets
 - **Wastewater Facility Upgrade:**
 - Motion to prepay MCJ invoice #5 (\$97,915.00) made by Councilman Forbes, second by Councilman Sauer A roll call vote was held with the following results: Councilman Sauer; yes, Supervisor Stanley; yes, Councilman McDonald; yes, Councilman Forbes; yes
Resolution # 2026-196
 - Motion to prepay Weydman invoice #7 (\$23,666.31) made by Councilman McDonald, second by Councilman Forbes A roll call vote was held with the following results: Councilman Sauer; yes, Supervisor Stanley; yes, Councilman McDonald; yes, Councilman Forbes; yes
Resolution # 2026-197
 - **DEC:** Water meter mandate and water upgrades – no update
 - **Jay & Upper Jay EV Charger:** Getting ready to close out grants
 - **Public WIFI Initiative:** Awaiting update from NYSEG
 - **Main Street:**
 - NRDC accepting applications for NY Main Street Grant



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- Resolution to accept bids for DRI and award bid to G&G (Occupancy Tax) made by Councilman Sauer, second by Councilman McDonald; a roll call vote was held with the following results: Councilman Sauer; yes, Supervisor Stanley; yes, Councilman McDonald; yes, Councilman Forbes; yes

Resolution # 2026-198

- **Micro Enterprise Grant:**
 - Two applicants took training
 - Should be awarding next round soon
 - Three awards already given
- **Community Center Energy Grant:** bid is in the paper
- **Community Center Boiler:** has been unhooked from system
- **Financial Software Update:** Working on bid specs with Essex County Purchasing
- **Tennis/Basketball Court at Douglas Memorial Park**-bid has been placed in paper
- **Old AFFD-** waiting for a closing date- possibly hear after Commissioners Meeting July 28th
- **Au Sable Drive Property:**
 - Phase I Environmental wrapping up (recommending Phase II)
 - APA visit results (no wetlands except by river shoreline) will need permits for structures on the upper part of the property
 - Title issues under review by Attorney Manning
- **AVCS:** No bids received for impact study
- Motion to reissue RFP made by Councilman McDonald, second by Councilman Forbes Sauer, a roll call vote was held with the following results: Councilman Sauer; yes, Supervisor Stanley; yes, Councilman McDonald; yes, Councilman Forbes; yes

Resolution # 2026-199

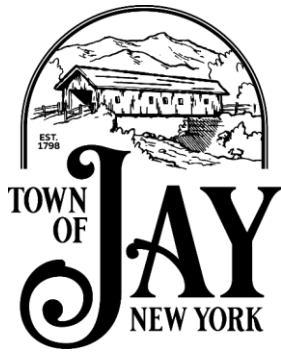
- **RERC**
 - Workshop September 25/26
 - Discussed draft itinerary
 - Renting shuttle for \$1 for tour of town and parks
- Motion to approve up to \$1500 (Occupancy Tax) for meals, donuts and coffee made by Councilman Sauer, second by Councilman McDonald Sauer A roll call vote was held with the following results: Councilman Sauer; yes, Supervisor Stanley; yes, Councilman McDonald; yes, Councilman Forbes; yes

Resolution # 2026-200

Motion by Supervisor Stanley to express our condolences to the Family of Lee Torrance (former Town of Jay Councilman), unanimous second, duly passed

Resolution # 2026-201

- **Events**
 - RERC September 25/26 @ C Center and various town parks
 - Energy Fair @ Jay Green on September 12
 - Festival of Colors this weekend @ Wilmington
- **Board Comments**
 - Councilman Forbes
 - Please stop defacing political signs
 - Commends highway and parks for the great job at UJ Park
 - Councilman McDonald
 - Is new water play station installed at playground- per MS, no, waiting till next year
 - Councilman Sauer



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- Thanks to the Art in the Forks Committee for a great event
- Holding interviews next week for new Visitors Center manager
- **Audience Comments**
 - **Sheri Cornick**-questions regarding the possible closure of the AFES
 -
- **Next Regular Board Meeting:** October 8, 2026
- **Executive Session to discuss:**
 - Ambulance Purchase Contract
 - Assessment Legal Advice
 - Mountain Meadows

Motion to leave for Executive Session made by Councilman Forbes, second by Councilman Sauer, all in favor, left at 9:00 pm

Resolution # 2026-202

- Returned from Executive Session – 9:53 pm with no decisions made
 - Motion to authorize Supervisor Stanley sign a contract with Town of Black Brook to purchase an ambulance in the amount of \$412,249 (TOJ share 64%) subject to Attorney Manning's approval of the contract made by Councilman Sauer, second by Councilman Forbes a roll call vote was held with the following results: Councilman Sauer; yes, Supervisor Stanley; yes, Councilman McDonald; yes, Councilman Forbes; yes

Resolution # 2026-203

- Motion to authorize Supervisor Stanley to sign assignment of contract between AFAS and Van Moulten made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results: Councilman Sauer; yes, Supervisor Stanley; yes, Councilman McDonald; yes, Councilman Forbes; yes

Resolution # 2026-204

- Motion to authorize a BAN for \$150,000 for the purchase of a 2026 PL Custom Ambulance made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results: Councilman Sauer; yes, Supervisor Stanley; yes, Councilman McDonald; yes, Councilman Forbes; yes

Resolution # 2026-205

- **Adjournment-** Motion to adjourn made by Councilman McDonald, second by Councilman Forbes-adjourned at 9:58 pm

Respectfully submitted,

Carol Greenley Hackel

Town of Jay Town Clerk