TOWN OF JAY
Office of the Town Clerk
Carol Greenley Hackel
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P.O. Box 730, 11 School Lane
Au Sable Forks, NY 12912
Telephone: (518) 647-2204
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TOWN OF JAY REGULAR TOWN BOARD MEETING

June 11, 2026
7:00 pm @ Town of Jay Community Center

ROLL CALL

Supervisor Matt Stanley
Councilman Tom McDonald
Councilman Knut Sauer
Councilman Steve Forbes
Councilor Olivia Dwyer
Town Clerk Carol Greenley Hackel
Highway Superintendent Chris Sorrell
Water/Sewer Superintendent Paul Mintz
Attorney Daniel Manning III

ABSENT

None

OTHERS

Michael Rafferty
Gerald Newman
Linda Preston
Brayden LaFountain
Warren Pray
Lucas Dashnaw
Michael Ryan
Ava Doyle

PRESENT VIA "GO TO MEETING"

Guest
JP
B Campbell

CALL TO ORDER

Meeting called to order by Supervisor Stanley at 7:00 pm

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PLEDGE TO THE FLAG

Pledge to the Flag led by Supervisor Stanley

AUDITED BILLS

Motion to pay audited bills as presented made by Councilman McDonald

Abstract of Audited Vouchers, June 11, 2026.

Voucher Range: Vouchers # 2026-638 - 2026-755 (including prepaid).
Total Amount: $157,232.07.
Summary of Expenditures by Fund

Fund	**Amount**
1. General	$31,074.37
2. Highway	$23,379.53
3. SW1	$43,542.63
4. SW2	$2,101.47
5. SW3	$2,002.76
6. SS	$45,569.62
7. WWTP	$541.46
8. Trust & Agency	$778.36
9. Missing Children's Tournament	$395.00
10. EMS	$7,846.87
Total	**$157,232.07**

Second by Councilman Forbes, all in favor, duly passed
Resolution # 2026-114

MINUTES

Motion to accept May 2026 Regular Board Meeting Minutes as presented made by Councilor Dwyer, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution # 2026-115

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Motion to accept May 20, 2026 Special Board Meeting Minutes as presented made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed
Resolution # 2026-116

GUESTS

Welcome to the students from AVCS

AUDIENCE COMMENTS

Nothing at this time

DEPARTMENT HEADS

~Code Enforcement-Rodger Tompkins

No report this month

~Dog Control- Dan McDonald

Motion to adopt a Resolution Amending the Town of Jay Dog Licensing and Control Regulations to Allow for Voluntary SPCA Contributions on Licensing Applications made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:
Councilor Dwyer-yes, Councilman Sauer-yes, Supervisor Stanley-yes, Councilman McDonald-yes, Councilman Forbes-yes
Duly passed
Resolution # 2026-117

~Assessor- Tim Gay

Grievance Night was held May 26th

~Water/Sewer- Paul Mintz

Sewer risers project underway-approx. 12 completed w/ 36 to go

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WWTF paving complete

Mahindra tractor repair completed by Highway Department

W1- to Egglefield's for repair possible fuel issue and windshield replacement

Jay Green fountain repair update

Diagnosing issue with booster pump at the Nugent Plant

~Highway Department- Chris Sorrell

Motion to increase CHIPS line by $18,333.97 to match actual monies available for a total this year of $295,153.97 made by Councilman Sauer, second by Councilman McDonald, all in favor, duly passed Resolution # 2026-118

Amnesty Day went well. Closed at 11:00 as bins were full

Recently attended Highway School

Discussed possible parking area for dog park

25-ton trailer restoration near completion

Road sweeping complete

Prepping roads scheduled for paving

Announced enrollment in CVTECH of one employee for CDL training

Announced resignation of one MEO

Bollards installed at Covered Bridge

After grader purchase discussion a motion to introduce Local Law "Town of Jay Best Value Procurement Law" and set a Public Hearing date of June 22 at 6:45 pm and Special Board Meeting June 22 at 7:00 pm was made by Councilman McDonald, second by Councilman Sauer, a roll call vote was held with the following results:

Councilor Dwyer-yes, Councilman Sauer-yes, Supervisor Stanley-yes, Councilman McDonald-yes, Councilman Forbes-yes

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Duly passed
Resolution # 2026-119

COMMITTEES

~Comprehensive Plan – Wally Walters

No report

~Economic Development Committee- Supervisor Stanley

Last meeting may 26th

Main Street apps being reviewed

Discussed vacant rental property grant

Pest abatement scheduled for 39 Broad

Two homes scheduled for Route 9N property

Meeting with APA to update maps

Visitors Center successful grand opening May 21st

Looking into the possibility of making the entrance between bank and theatre one way
Discussed EV Charger issues at the Upper Jay location
Discussed the possibility of a STR task force and whether a current board member would be interested in sitting on it

~Youth Commission – Supervisor Stanley

Baseball/Softball games have begun

Parks Department has been mowing and lining the fields

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~Parks and Open Spaces- Councilor Dwyer

Update on Recreation Economies for Rural Communities

June 23rd next meeting (community self-assessment)

Save the date for Recreation Economies for Rural Committees Open House on September 25th/26th

~Climate Force Task Force- Councilman Sauer

Motion to go out to bid for Community Center windows and roof insulation (fully funded Energy Efficiency Community Block Grant) made by Councilman Sauer, second by Councilman McDonald, all in favor, duly passed
Resolution # 2026-120

Will be sitting on ANCA Task Force round table

~Human Services – Robin Licari

No report

SUPERVISORS REPORT

- ✓ Monthly Visitor's Center report – in packets
- ✓ Labor Day Parade Update per Supervisor Douglass- parade will be returning to the original route lining up on Church Lane and ending at the River Park in Black Brook
- ✓ NY Class Update

Monthly Dividend- $10,283.01
Year to Date dividends - $49,853.88

- ✓ Monthly Financials for May 2026- in your packets

Motion to prepay MJ invoice #21 in the total amount of $2227.50 made by Councilman Forbes, second by Councilor Dwyer; a roll call vote was held with the following results:

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Councilor Dwyer-yes, Councilman Sauer-yes, Supervisor Stanley-yes, Councilman McDonald-yes, Councilman Forbes-yes
Duly passed
Resolution # 2026-121

Motion to prepay MJ invoice #1 in the total amount of $4440.00 made by Councilman Sauer, second by Councilor Dwyer; a roll call vote was held with the following results:

Councilor Dwyer-yes, Councilman Sauer-yes, Supervisor Stanley-yes, Councilman McDonald-yes, Councilman Forbes-yes
Duly passed
Resolution # 2026-122

- ✓ Public WIFI Update

Initial estimate over budget, changing scope to initially cover AF and get fiber drops in the parks

- ✓ Community Center Boiler

Motion to hire Mountain Valley Mechanical to complete boiler work at the Community Center (remove boiler and investigate seals and sections) in the total amount of $6500.00 made by Supervisor Stanley, second by Councilor Dwyer
a roll call vote was held with the following results:

Councilor Dwyer-yes, Councilman Sauer-yes, Supervisor Stanley-yes, Councilman McDonald-abstain, Councilman Forbes-yes
Duly passed
Resolution # 2026-123

- ✓ Land Bank Update

Supervisor Stanley being interviewed to be on NCRD Board of Directors

- ✓ Financial Software Update

After discussion Attorney Manning stated that based on the procurement policy and the costs associated with software programs it must go to RFP and advised that Supervisor Stanley reach out to Essex County for procurement details

- ✓ Tennis Court Update

Specs to Attorney Manning for review

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- ✓ Salt Shed

Motion to prepay MJ Invoice #1 in the total amount of $4900.00made by Councilman Steve Forbes, second by Councilman McDonald,
a roll call vote was held with the following results:

Councilor Dwyer-yes, Councilman Sauer-yes, Supervisor Stanley-yes, Councilman McDonald-yes, Councilman Forbes-yes
Duly passed
Resolution # 2026-124

- ✓ CDBG Housing Rehabilitation Grant

Motion to distribute funds (Disbursement #2) to North Country Rural Development that were deposited into TOJ Capital Account in the total amount of $64,132.00 made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:

Councilor Dwyer-yes, Councilman Sauer-yes, Supervisor Stanley-yes, Councilman McDonald-yes, Councilman Forbes-yes
Duly passed
Resolution # 2026-125

Resolutions

Motion to prepay NBT Insurance invoice#46867 (Cyber Liability Renewal) in the total amount of $1346.00 made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results:

Councilor Dwyer-yes, Councilman Sauer-yes, Supervisor Stanley-yes, Councilman McDonald-yes, Councilman Forbes-yes
Duly passed
Resolution # 2026-126

Motion to prepay CK Tank invoice #3743 (tank tightness tests at C Center and Hwy) in the total amount of $1165 made by Councilor Dwyer, second by Councilman McDonald, a roll call vote was held with the following results:

Councilor Dwyer-yes, Councilman Sauer-yes, Supervisor Stanley-yes, Councilman McDonald-yes, Councilman Forbes-yes
Duly passed
Resolution # 2026-127

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Motion to prepay TwinState invoice #51542142 in the total amount of $302.40 made by Councilman McDonald, second by Councilman Sauer, a roll call vote was held with the following results:

Councilor Dwyer-yes, Councilman Sauer-yes, Supervisor Stanley-yes, Councilman McDonald-yes, Councilman Forbes-yes
Duly passed
Resolution # 2026-128

Motion to amend Resolution 2026-4 to include Authorization of Payment to include water and waste water stipends of $250 for each water/wastewater license held that is not required by the employee title made by Councilman McDonald, second by Councilman Forbes, all in favor, duly passed Resolution # 2026-129

EVENTS

June 16- AVCS Budget Vote
June 23- Primary Election
July 4-Celebration and Parade at JFD

BOARD COMMENTS

Councilman Forbes

Councilman Forbes introduced a proposal for a TOJ time capsule and requested a resolution authorizing an expenditure of $1,500. Following a discussion among the board members, Councilman Forbes withdrew his request for the resolution.

Councilman McDonald

Nothing at this time

Councilman Sauer

Nothing at this time

Councilor Dwyer

Expressed gratitude for all local event volunteers, and discussed the success of the Vivid Run and the mural dedication

Attorney Manning

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Requested
Motion to pay Holcombe Abstract in the total amount of $750.00 for title/deed work for the AFFD building transfer made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:

Councilor Dwyer-yes, Councilman Sauer-yes, Supervisor Stanley-yes, Councilman McDonald-yes, Councilman Forbes-yes
Duly passed
Resolution # 2026-130

Discussion regarding "right of reverter" proceedings and purchase of kitchen equipment

AUDIENCE COMMENTS

Nothing at this time

Motion to leave for Executive Session made by Councilman McDonald, second by Councilman Forbes, all in favor
Executive Session beginning at 9:22 pm
Resolution # 2026-131

Returned from Executive Session- 10:24 pm with no decisions made

Motion to Adjourn made by Councilman McDonald, second by Councilor Dwyer- adjourned at 10:25 pm

Respectfully submitted,

Carol Greenley Hackel
Town of Jay Town Clerk