

TOWN OF JAY REGULAR TOWN BOARD MEETING

March 12, 2026

7:00 pm @ Town of Jay Community Center

ROLL CALL

Supervisor Matt Stanley
Councilman Tom McDonald
Councilman Knut Sauer
Councilman Steve Forbes
Councilor Olivia Dwyer
Town Clerk Carol Greenley Hackel
Attorney Daniel Manning
Highway Superintendent Chris Sorrell
Water/Sewer Superintendent Paul Mintz

OTHERS

Lee Pray
Jason Parrow
Michael Francia
Ted Sill
Frank Pagano
Lynn Ladieu
Christy Hackett
Chelsea Sprague
Isaiah Parks
Robin Licari
Gerald Newman
Wally Walters
Larry Hartson
Bridget Snow
Beth Rowland
Tim Rowland
Avonte Yeates
Laurelie Brassard

VIA "GO TO" MEETING

No
Allen Jacob
Mimi
Guest
Uj
Julien
JH
Glad to be here
Cori
Jo
CG
CW
Resident
Guest
Bill Campbell
Geoff/Shar
Terrance
Me
Anonymous
Colleen
Hi
K Monette

Becca Burke
G
Michelle
Me

CALL TO ORDER

The meeting was called to order at 7:00 pm by Supervisor Matt Stanley

PLEDGE TO THE FLAG

The Pledge to the Flag was led by Supervisor Stanley

APPROVAL OF AUDITED BILLS

Motion to approve voucher #'s 2026/260-2026/409 in the total amount of \$478,079.37 made by Councilman McDonald, second by Councilman Forbes, all in favor, duly passed

Resolution # 2026-51

APPROVAL OF FEBRUARY MINUTES

Motion to accept the Minutes from the February 12, 2026 Public Hearing made by Councilman McDonald, second by Councilor Dwyer, all in favor, duly passed

Resolution # 2026-52

Motion to accept the Minutes from the February 12, 2026 Regular Board Meeting made by Councilman McDonald, second by Councilman Forbes, all in favor, duly passed

Resolution # 2026-53

GUESTS

Michael Francia, AVCS Superintendent, gave a lengthy presentation outlining the school budget situation, issues facing the school district and some potential solutions that are currently on the table. There was a question and answer period held between the Board and Mr. Francia.

AUDIENCE COMMENTS

The following audience members addressed the Board:

1. Isaiah Parks- regarding the AVCS presentation

DEPARTMENT HEADS

Code Enforcement – Rodger Tompkins

Report submitted noting four building permits sold in February in the total amount of \$200.00

Dog Control – Dan McDonald

No report this month

Assessor- Timothy Gay

No report this month

Water and Sewer Department – Paul Mintz

1. Water break in Jay that required a boil water order. Thanks to the Highway Department for all the help
2. All WWTF blowers have been fitted, realigned and reassembled
3. Trevor Karl and Dan McDonald currently attending training in Beekmantown
4. WWTF upgrades nearing completion
5. Household characteristic surveys going out – please take the time to complete
6. Will be getting legal advice from Attorney Manning regarding easement/right of way Intervale pump station

Highway Department- Chris Sorrell

1. Working on 284 Agreement for CHIPS- Murcray Lane, John Fountain Road, Orchard Heights and Bartlett Road included. Will be brought to the Board for Resolution when complete
2. Amnesty Day-waiting to hear about tires before picking a day
3. Getting equipment ready for spring-sand bags are available
4. Road maintenance-fixing potholes
5. Staff updates- advertised for open MEO position
6. Bollards to be installed at the Covered Bridge after snow
7. Motion to purchase Milwaukee light tower from Taylor Rental in the total amount of \$3200.00 to be split five ways (Hwy, SS, W1, W2, W3) made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results:

Dwyer	√
Sauer	√
Stanley	√
McDonald	√
Forbes	√

Resolution # 2026-54

COMMITTEES

Economic Development – Supervisor Stanley

1. Held a meeting this month
2. Applications for Main Street facades will be out soon
3. Accepting applications for the second round of the Microenterprise Grant-reach out for details

Youth Commission – Supervisor Stanley

1. An update from Black Brook is in board packets

Parks and Open Spaces – Councilor Dwyer

1. Kickoff for technical assistance grant planning held February 19th
2. Community workshop for above to be held in September
3. Spring Park/trail clean up date=April 25 @ 10:00-12:00
4. After discussion, motion to approve Dog Park –Town of Jay to provide the land (Grove Road) and liability insurance made by Councilor Dwyer, second by Councilman Sauer, a roll call vote was held with the following results:

Dwyer	√
Sauer	√
Stanley	√
McDonald	No
Forbes	No

Resolution # 2026-55

Climate Smart Task Force – Councilman Sauer

1. Finalizing budget with DEC for compost project
2. Reported on kilowatt hours for solar array
3. Motion to issue RFP for bid specs for Energy Grant Program made by Councilman Sauer, second by Councilor Dwyer, all in favor, duly passed

Resolution # 2026-56

Human Services – Robin Licari

1. Food Pantry Update
2. Motion to approve use of Jay Green and Town of Jay roads, Mill Hill, John Fountain, Randy's Lane, on June 6 from 8:00 a – 2:00 p for Vivid Life 5K made by Councilman Sauer, second by Councilman McDonald, all in favor, duly passed

Resolution # 2026-57

Comprehensive Plan – Wally Walters

1. All stake holder interviews complete
2. Roll out to community planned end of May-early June
3. Presenting this week at the APA with Supervisor Stanley
4. Next meeting- March 16th @ C. Center

SUPERVISORS REPORT

1. Vivid Life Run-covered in prior discussion
2. Motion to approve sponsorship of Jay Day Music - Mark Rust Music- in the total amount of \$750.00 made by Councilman McDonald, second by Councilor Dwyer, a roll call vote was held with the following results:

Dwyer	√
Sauer	√
Stanley	√
McDonald	√
Forbes	√

Resolution # 2026-58

3. Motion to host and offer sponsorship for the first Arts in the Forks Event to be held on Labor Day weekend made by Councilman McDonald, second by Councilman Sauer, all in favor, duly passed

Resolution # 2026-59

4. NY Class Update
 - a. Rates down to 3%
 - b. Monthly earning = \$10,027.05
 - c. YTD = \$18,032.5
5. Financial Reports
 - a. Preliminary only-still making corrections

6. Waste Water Update

- a. Motion to prepay MJ invoice #17 in the total amount of \$12,757.50 made by Councilman McDonald, second by Councilman Sauer, a roll call vote was held with the following results:

Dwyer	√
Sauer	√
Stanley	√
McDonald	√
Forbes	√

Resolution # 2026-60

- b. Motion to prepay MJ invoice #18 in the total amount of \$2497.50 made by Councilman McDonald, second by Councilman Forbes a roll call vote was held with the following results:

Dwyer	√
Sauer	√
Stanley	√
McDonald	√
Forbes	√

Resolution # 2026-61

- c. Motion to prepay MJ invoice #19 in the total amount of \$12,153.00 made by Councilman Sauer, second by Councilor Dwyer, a roll call vote was held with the following results:

Dwyer	√
Sauer	√
Stanley	√
McDonald	√
Forbes	√

Resolution # 2026-62

7. DEC Water Meter and Upgrade

- a. RFQ Due back March 13, next meeting will accept bids and award the firm

8. Motion to approve the EFC short term financing made by Councilman McDonald, second by Councilor Dwyer, all in favor, duly passed

Resolution # 2026-63

9. Motion to authorize Supervisor Stanley to execute any documents necessary to close EPA Revolving Fund Loans (formal resolution to be provided by Attorney Manning) made by Councilman Sauer, second by Councilman McDonald, all in favor, duly passed

Resolution #2026-64

10. Main Street

- a. Contract has been signed by NCRD
b. Motion to apply for NY Forward Grant for 2026 made by Councilman Forbes, second by Councilman Sauer, all in favor, duly passed

Resolution #2026-65

11. Micro Enterprise Grant

- a. Applicants needed for 2nd round

12. CC Energy Grant- previously covered by Councilman Sauer

13. Land Bank

- a. Motion to reimburse Essex County in the total amount of \$7392.37 for back taxes on 39 Burt Lane (07.84-05-14.000) purchased at auction by NCRD on behalf of the Town of Jay made by Supervisor Stanley, second by Councilman McDonald, a roll call vote was held with the following results:

Dwyer	√
Sauer	√
Stanley	√
McDonald	√
Forbes	√

Resolution # 2026-66

14. Financial Software Update

- a. No update from Williamson Law
- b. Supervisor Stanley met with another company at the Association of Towns that said their software was in the "six figures" to purchase

15. Motion to prepay Essex County Magistrates 2026 membership dues in the total amount of \$100 made by Councilman Sauer, second by Councilman Forbes, all in favor, duly passed

Resolution # 2026-67

16. Motion to prepay the Hotel Saranac and APA for 2026 APA Planning Conference for member attendance (Walters and Gillman) in the total amount of \$233.20 made by Councilman McDonald, second by Councilman Forbes, all in favor, duly passed

Resolution # 2026-68

EVENTS

1. Supervisor Stanley attended APA Board Meeting
2. Knights of Columbus Fish fry-last of the year- March 20th
3. Adirondack Building Conference at the Wild Center – March 26th
4. Concert at UJ Arts – March 26th

BOARD COMMENTS

Councilman Forbes

1. Thank you to the HWY and Water Departments for working after hours and never complaining
2. Attended the Missing Children's Tournament and thought it went very well

Councilman McDonald

1. This past weekend was the 35th annual Missing Children's Tournament- heard from many that this was the best tournament anywhere- Carol comes up with something new every year and runs a tight ship
2. Thank you to Matt- had everything lined up in the event of an ice jam when he was out of town and it happened

Councilman Sauer

1. Congratulation to Carol for a successful weekend
2. Thanks to Tom for the work with the ice jam

Councilor Dwyer

1. Thanks to Carol for all the hard work and congratulations on a great event

Attorney Manning

1. Thanks to Carol for organizing a great tournament

AUDIENCE COMMENTS

Bridget Snow addressed the Board regarding the AVCS presentation

Motion to leave for Executive Session for legal advice regarding the AFFD Right of Reverter made by Councilman McDonald, second by Councilman Forbes, all in favor, left at 10:20

Resolution # 2026-69

Returned from Executive Session at 11:07 pm
No decisions were made during Executive Session

Motion to adjourn made by Councilman McDonald, second by Councilman Forbes-
adjourned at 11:08pm

Respectfully,

Carol Greenley Hackel
Town of Jay Town Clerk