

TOWN OF JAY REGULAR TOWN BOARD MEETING

April 9, 2026

7:00 pm @ Town of Jay Community Center

ROLL CALL

Supervisor Matthew Stanley
Councilman Tom McDonald
Councilman Knut Sauer
Councilman Steve Forbes
Councilor Olivia Dwyer
Town Clerk Carol Greenley Hackel
Highway Superintendent Chris Sorrell
Water/ Sewer Superintendent Paul Mintz

ABSENT

Attorney Daniel Manning III

OTHERS

Kevin Zaumetzer
Michael Rafferty
Michael Mitchell
Frank Pagano
Gerald Newman
Brianna Tillman
Terry Walters
Wally Walters
Daniel Dohman
Frank Fonseca
Lynn Ladieu
Hannah Bates
Lucas Dashnaw

VIA "GO TO" MEETING

F
J
BC
J
G
C
B Campbell
B Snow
Chico

CALL TO ORDER

Meeting called to order at 7:00 pm by Supervisor Stanley

PLEDGE TO THE FLAG

Pledge to the flag led by Supervisor Stanley

AUDITED BILLS

Motion to approve April 2026 Audited Bills voucher #'s 2026/410-2026/532 made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution # 2026-70

Motion to accept March 2026 Regular Board Minutes made by Councilman Sauer, second by Councilor Dwyer, all in favor, none opposed, duly passed

Resolution # 2026- 71

PRESENTATION

Wally and Terry Walters presented the Town of Jay with a handcrafted podium – made by Terry Walters

Comprehensive Plan Update (out of order to allow for Chairman Walters schedule)

1. Community profile complete (300+/- pages)
2. Work groups are completing their essays for submission
3. APA meeting attended with Supervisor Stanley regarding land use
4. Next meeting to be held end of May

GUESTS

Kevin Zaumetzer addressed the board with concerns for the speed limit and lack of dangerous driveway signs when entering Au Sable Forks from Jay. He requested a study by NYS DOT to consider lowering the speed limit to 30mph and the placement of dangerous intersection signs at the Intervale Avenue entrances to Route 9. After discussion, a motion to write a resolution of support for these requests to be sent to the NYS DOT was made by Councilman Forbes, second by Councilwoman Dwyer; a roll call vote was held with the following results; Councilor Dwyer, yes, Councilman Sauer, yes, Supervisor Stanley, yes, Councilman McDonald, yes, Councilman Forbes, yes

Resolution # 2026-72

AUDIENCE COMMENTS

1. Upper Jay Fire Department Chief Matthew Vincent addressed the Board about the EV charger location in Upper Jay

DEPARTMENT HEADS

Code Enforcement – Rodger Tompkins

1. Per written report- seven permits sold this month totaling \$1152.00

Dog Control- Dan McDonald

1. Per written report- one complaint of a possible abandoned dog- unfounded
2. Announce free rabies clinic at the Jay Fire House on May 7

Assessor- Tim Gay

1. Per Supervisor Stanley- committee to interview alternates for BAR with Hannah from Real Property on the 14th
2. BAR training will be May 7th.
3. A Special Board Meeting to appoint the BAR was scheduled for Thursday April 23rd at 7:00pm

Water and Wastewater – Paul Mintz

1. Both Dan McDonald and Trevor Karl both passed all their classes
2. Household Characteristics Surveys are due 4/10 but will be accepted slightly longer. These surveys are very important and the only path to future funding
3. Septic Riser bids to be opened by Town Clerk 4/16
4. Multiple projects scheduled for spring, summer and fall
5. WWTF Upgrade update provided

Highway Department – Chris Sorrell

1. Motion for approval for overnight travel for Chris Sorrell and Cody Garren to attend Highway School made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution # 2026-73
2. Amnesty Day has been scheduled at the Highway Garage on Valley Road Saturday, May 16th from 7 am to 1 pm or until the bins are full
3. Anderson's coming to look at J11 (grader) parts to repair are no longer available
4. Holding off on requesting J34 and J11 be deemed surplus
5. New Hire- Chris Grant – starting date 4/13/26
6. Motion to purchase radio equipment from Bearcom in the total amount of \$1306.29 made by Councilman Forbes, second by Councilman McDonald, a roll call vote was held with the following results; Councilor Dwyer, yes, Councilman Sauer, yes, Supervisor Stanley, yes, Councilman McDonald, yes, Councilman Forbes, yes
Resolution # 2026-74
7. Motion to purchase radio equipment from Motorola in the total amount of \$4,554.03 (Buildings CE) made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results; Councilor Dwyer, yes, Councilman Sauer, yes, Supervisor Stanley, yes, Councilman McDonald, yes, Councilman Forbes, yes
Resolution # 2026-75

COMMITTEES

Economic Development-Supervisor Stanley

1. No updates-no meetings held since last report

Youth Commission – Supervisor Stanley

1. Written report submitted by Town of Black Brook
2. Motion to pay Jay share of basketball equipment in the amount of \$237.42 made by Councilor Dwyer, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution # 2026-76

Parks – Councilor Dwyer

1. Reminder of Parks/Trail Volunteer Day April 25th at five sites- refreshments being served, still time to volunteer
2. Thanks to all that are contributing to this event
3. Updated Planning Grant progress

Climate Smart- Councilman Sauer

1. RFP is out for specs for C Center windows and insulation
2. Bid opening April 20th

Human Services – Robin Licari

1. No report submitted
2. Per Supervisor Stanley- next meeting May 6th @ 6pm

SUPERVISORS REPORT

1. NYMIR Report read aloud by Supervisor Stanley
2. NY Class Update
 - a. Monthly earnings-\$11,286.00
 - b. YTD earnings - \$29,318.75
3. Financial Reports included in Board folders
 - a. Still working on AFR
4. Motion to prepay Weydman invoice #6 in the total amount of \$19,927.33 made by Councilman McDonald, second by Councilman Sauer, a roll call vote was held with the following results; Councilor Dwyer, yes, Councilman Sauer, yes, Supervisor Stanley, yes, Councilman McDonald, yes, Councilman Forbes, yes
Resolution # 2026-77
5. DEC Water Meter Mandate Update
 - a. GIGP (\$206,000) will only cover AF district homes within the sewer district
 - b. RFQ for engineering- MJ only response
 - c. Motion to approve MJ proposal for environmental review and prepay them in the total amount of \$14,800 made by Councilman Forbes, second by Councilor Dwyer, a roll call vote was held with the following results: Councilor Dwyer, yes, Councilman Sauer, yes, Supervisor Stanley, yes, Councilman McDonald, yes, Councilman Forbes, yes
Resolution #2026-78
6. Jay / Upper Jay EV Charger Update
 - a. Hook up postponed for payment of \$346-check has been sent
7. Motion to authorize Supervisor Stanley to sign an MOU with ARVBA in the total amount of \$15,000 from occupancy tax funds to be paid \$5000 per quarter in the 2nd, 3rd and 4th quarters made by Councilor Dwyer, second by Councilman McDonald, a roll call vote was held with the following results; Councilor Dwyer, yes, Councilman Sauer, abstain, Supervisor Stanley, yes, Councilman McDonald, yes, Councilman Forbes, yes
Resolution # 2026-79
8. Microenterprise Grant Update
 - a. Training postponed until there is more interest
 - b. Currently 6 businesses have reached out
 - c. Reminder, this is a \$200,000 grant –cost to administer is \$25,000, awards up to \$30,000
9. Community Center Boiler Update
 - a. Motion to provisionally contract with Mountain Valley Mechanical to remove the back three sections and cap off the old boiler based on their estimate of \$6500 providing we find no lower additional quotes made by Councilman Sauer, second by Councilman Forbes, a roll call vote was held with the following results; Councilor Dwyer, yes, Councilman Sauer, yes, Supervisor Stanley, yes, Councilman McDonald, abstain, Councilman Forbes, yes
Resolution # 2026-80
10. Land Bank Update
 - a. Burt Lane rehab is moving forward
 - b. Researching the possibility of subdividing the Route 9N Jay property into two .2 acre lots
 - c. There is a possibility of another project on Church Lane
11. Financial Software Update
 - a. Met with Williamson Law
 - b. Springbrook has been rescheduled
12. Motion to prepay AES invoice #169037 for work on the Comp Plan (to be reimbursed by DEC) in the total amount of \$29,220 made by Councilman Forbes, second by Councilor Dwyer, a roll call vote was held with the following results; Councilor Dwyer, yes, Councilman Sauer, yes, Supervisor Stanley, yes, Councilman McDonald, yes, Councilman Forbes, yes
Resolution # 2026-81

13. Motion to go out to RFP to refurbish the basketball/tennis courts in Jay using DASNY funds by Councilman McDonald, second by Councilman Sauer, after discussion, all in favor, none opposed, duly passed

Resolution # 2026-82

14. Motion to authorize Supervisor Stanley to enter into an MOU with Adirondack Action for their Clean Water /Roads Network Program made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results; Councilor Dwyer, yes, Councilman Sauer, yes, Supervisor Stanley, yes, Councilman McDonald, yes, Councilman Forbes, yes

Resolution # 2026-83

15. Motion to accept the April 2026 Quarterly Sewer Billing in the total amount of \$18,275 made by Councilman Forbes, second by Councilor Dwyer, all in favor, none opposed, duly passed

Resolution # 2026-84

16. Motion to accept 2025 Justice Court Audit made by Councilman Forbes, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution # 2026-85

17. Motion to prepay Essex County Treasurers Office for improperly charged water tax (Bonds and Interest) from the land bank house purchase made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution # 2026-86

18. Motion to prepay Emergency Management Resources invoice # 25-0509 in the total amount of \$6501.82 made by Councilman McDonald, second by Councilman Sauer, a roll call vote was held with the following results; Councilor Dwyer, yes, Councilman Sauer, yes, Supervisor Stanley, yes, Councilman McDonald, yes, Councilman Forbes, yes

Resolution # 2026-87

EVENTS

1. Parks and Trails Clean Up- April 25th
2. Knights Blood Drive- April 30th
3. Visitors Bureau Grand Opening – Memorial Day Weekend

BOARD COMMENTS

Councilman Forbes

1. Request that Paul Mintz explain the water survey-discussion held
2. Need to start a search for Planning Board members

Councilman McDonald- nothing at this time

Councilor Dwyer

1. Excited for the opening of the Visitors Bureau
2. Attended UJ Arts event- great attendance
3. Excited about the new board tablets

Councilman Sauer – nothing at this time

AUDIENCE COMMENTS

Kevin Zaumetzer addressed the Board regarding power to the UJ Park

ANNOUNCE NEXT MEETINGS

1. Special Board Meeting April 23rd at 7:00 pm
2. Regular Town Board Meeting May 14th at 7:00 pm

Motion to leave for Executive Session to discuss legal advice provided by Attorney Manning made by Councilman Forbes, second by Councilor Dwyer, all in favor, none opposed, duly passed. Left for Executive Session at 9:10 pm

Resolution # 2026-88

Returned from Executive Session at 9:50 pm- no decisions were made during this session

After discussion a motion to negotiate for the purchase of two parcels on Church Lane totaling 16 acres (from Fund Balance) to be used by the highway for a sand pile and the remainder to be developed into affordable housing. All negotiations are subject to review and approval by Attorney Manning and must meet all APA , DEC and the Land Bank requirements ; made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results; Councilor Dwyer, yes, Councilman Sauer, yes, Supervisor Stanley, yes, Councilman McDonald, yes, Councilman Forbes, yes

Resolution #2026-89

Motion to adjourn by Councilman McDonald, second by Councilman Forbes, all in favor, adjourned at 9:53 pm

Respectfully,

Carol Greenley Hackel
Town of Jay Town Clerk