

April 20, 2026

Agenda for Comprehensive Planning Special Board (CPSB) 30th Meeting
6:30-8 pm, Mon 20 Apr 2026 at Jay Community Center and on Go-To-Meeting

Advance material:

- a) Agenda
- b) Minutes, 29th meeting, 16 Mar 2026
- c) Screenshot Jay Brief APA Assistance 19 Mar 2026
- d) APA/TOJ Planning Assistance Meeting 3/26/26 Notes
- e) Adirondack Paradox article
- f) Consultant's April 2026 Comp Plan Draft
- g) Updated Climate & Infrastructure Recommendations 18 Apr 2026
- h) Economic Development Working Group Recommendations 3-27 Memo
- i) Planning and Land Use Recommendations 20260402

Other references:

- Jay Community Profile v3.0 Final 03 09 2026-For Formatting
- Wally's Draft "Tier 1" Recommendations 12 Mar 2026
- WW note to CPSB re project list for disc 13 Feb 2026

1. Open 30th meeting:

- call for additional agenda items and individual comments
- review/approval of minutes

2. Updates (Wally)

- *Community Spotlight Brief to APA Board* 19 Mar: <https://tinyurl.com/APAMar2026Thu>
- *APA/TOJ Staff Planning Meeting* 26 Mar:
 - goals of land delineation and updating planning regs will take new grant
 - Form Based Code & Site Review (Matt G)
 - Next Meeting: Wed 27 May 1-2:30 pm at APA HQ in Raybrook
- *Presentation Soft Succession* 24 Mar (& Adirondack Paradox article) (Tim)
- *Jay Newsletter Article on Comprehensive Plan* 18 Mar
- *Comp Plan Quarterly Report to Essex County & DEC* 23 Mar

3. Drafting of Comprehensive Plan (Ann)

- *Jay Community Profile v 3.0* at AES for formatting
- *Comprehensive Plan Update Apr 2026 Draft* (Ann)
 - initial draft executive summary
 - plan development process chapter
 - tour of community profile
 - need for detailed recommendations from working groups
- Working group inputs:
 - Economic Development WG (Adam)
 - Climate & Infrastructure (Wally)
 - Planning and Land Use (Matt G)

- Ties to other relevant documents and reports

4. Community Project List:

- Request each working group leader provide items for the community project list
- Anticipate NYS consolidated grant application announcement in late April/early May

5. Comprehensive Plan Update Reviews:

- Detailing and validating working group recommendations
- Broader inputs and CPSB member comments on recommendations; what subjects have we inadequately addressed (and what to do about them)? (e.g., schools, poverty)
- Updating executive summary and findings
- Discussion: how to better develop pros/cons, implementation steps, action items, milestones or metrics (“how”)
- Sharing Community Profile

6. Comp Plan Update Public Rollout Process:

- May: plan updates with selective info, e.g., cellular map; income survey; education; more flood mapping info; property sales, building permits and assessments
- When ready: previews to town board members; town counsel; Community Resources/DEC
- Notices (JCN; other media; special edition of town newsletter)
- Report availability (websites; community center; libraries; other?)
- Education (exec summary; postings; descriptions; modules? meetings of opportunity?)
- Open House #2 (invite key stakeholders/neighborhood community leaders/public at large); - Gathering feedback
- Public hearing #1: CPSB; followed by further editing
- Formal and informal reviewers: (legal, County, DEC, APA; others?)
 - includes SEQOR
 - followed by edits & final coordination with town board members
- Public hearing #2: Town Board; followed by approval with or without changes
- May meeting: assessments of readiness to share comp plan draft & schedule
- Anticipate drafting comp plan newsletter articles for each working group

7. Brief Updates from Working Group Chairs:

- Economic Development: Adam DeSantis
- Parks and Open Spaces: Olivia Dwyer
- Human Services: Robin Licari
- Planning and Land Use: Matt Gillman
- Climate & Infrastructure: Wally Walters

8. Next Meetings:

- Mon 18 May 2026, 6:30-8 pm
- Mon 15 Jun 2026, 6:30-8 pm

9. Comments and Open Discussion

10. Adjourn