

February 14, 2026

Agenda for Comprehensive Planning Special Board (CPSB) 28th Meeting
6:30-8 pm, Mon 16 Feb 2026 at Jay Community Center and on Go-To-Meeting

Advance material:

- a) Agenda
- b) Minutes CPSB 27th Meeting (19 Jan 2026)
- c) Jay Newsletter draft on Comp Plan v1.0 8 Feb 2026
- d) Jay Comprehensive Plan Summary Report-Stakeholder Interviews v3 0204 2026-For Distribution
- e) APA Spotlight Presentation Slide Concepts v6 5 Feb 2026
- f) Jay Comp Plan Community Survey Raw Results dec 2024
- g) Jay CPSB Community Survey Results Report Draft 1 (002) (14 Dec 2024)
- h) Focal Topics List as of 13 Mar 2025
- i) WW note to CPSB re major issues for disc 13 Feb 2026
- j) WW note to CPSB re project list for disc 13 Feb 2026

Forwarded Links:

Re: Comp Plan Profile: <https://www.dropbox.com/scl/fi/ejpkIk6qb41cc4k664kxk/000-Jay-Community-Profile-Atlas-v25-FD-02-089-2026.docx?rlkey=i90awi9ke0bpz0bau9vdw5uv8&st=9zk8eyze&dl=0>

Re NYS CFA:

- <https://www.nysac.org/news/posts/2025-consolidated-funding-application-cfa-programs/>;
- <https://apps.cio.ny.gov/apps/cfa/>
- <https://regionalcouncils.ny.gov/sites/default/files/2025-04/2025-CFA-Resources-Available.pdf>
- <https://regionalcouncils.ny.gov/sites/default/files/2025-04/2025-CFA-Application-Manual.pdf>

Other references:

- Jay Community Profile v14FD 12 3 2025 for CPSB Review
- Town of Jay Smart Growth Comprehensive Plan Outline v4 10_07_2025
- Jay CP Stakeholder Interviews Completed: Summary Report and Individual Interviews (email Wed 2/4/2026 8:56 AM)

1. Open 28th meeting:

- call for additional agenda items and individual comments
- review/approve minutes
- any final comments on Jay Town Newsletter draft?

2. Community Profile (section 4) (Ann):

- in final text, ready for AES to do final formatting (list of tables/figure, etc.)
- all: chance for review of this version; any responses due NLT COB Thu 19 Feb
- Ann plans to do a summary of the profile in the comp plan update
- thanks to everyone for their contributions

3. Informing Section 3 (what we learned) (some still due) (Ann):

- “what we thought,” “what people told us,” “what we learned”
- still need two of the writeups; use examples or choose format as you prefer

4. Stakeholder Interviews (Ann):

- all 16 interviews concluded; please read Ann’s summary
- shall we put Ann’s summary on the webpage? (without interview list?)
(we should gather permission of interviewees before any release of their input)
- shall we distribute writeups to interviewees?
- thanks to all involved; great work with lots of insights

5. Community Spotlight Supervisor’s Brief for APA board (Wally):

- now planned for 19 Mar (date change), 35-45 minutes & 10 minutes board engagement
- Supervisor Stanley approved draft slides; planning board reviewed too
- major ask is APA community technical assistance for land usability & planning regs
- slides shared with APA staff; date to be determined for discussion with APA

6. FOIA Request (Wally):

- local resident wants to see Survey #1 Analysis, all 3000 Comments
- will be released unless we have reason to withhold portions
- NLT COB Thu 19 Feb for any objections

7. Top Issues for Public and Town Board (Wally):

- goal to identify major issues, which have alternatives, pro’s & con’s in prep for writeups
- section 7 will be organized by overarching themes (Managing Growth, Enhancing Quality of Life, Creating Opportunity, Leveraging Resources); may have a separate section on land use issue for planning board approval
- intent to collect other issue recommendations beginning in March and to develop action plans/milestones thereafter

8. Developing Town Project List (Wally):

- we’ll want the comp plan update to identify desirable opportunities
- NYS Consolidated Fund Application (CFA) and other grants may help fund over time
- NYS CFA grant requests normally due 31 July with announcement late Apr/early May
- not too early to start drafting requests; agencies can help until announcement

9. Brief Updates from Working Group Chairs:

- Economic Development: Adam DeSantis
- Parks and Open Spaces: Olivia Dwyer
- Human Services: Robin Licari
- Planning and Land Use: Wally Walters (in lieu of Matt Gillman, expected to be absent)
- Climate & Infrastructure: Wally Walters

10. Next Meetings:

- Mon 16 Mar 2026, 6:30-8 pm
- Mon 20 Apr 2026, 6:30-8 pm

11. Comments and Open Discussion

12. Adjourn