

TOWN OF JAY REGULAR TOWN BOARD MEETING

February 12, 2026- 7:00 pm @ Town of Jay Community Center

ROLL CALL

Supervisor Matt Stanley
Councilman Tom McDonald
Councilman Steve Forbes
Councilor Olivia Dwyer
Town Clerk Carol Greenley Hackel
Attorney Daniel Manning III
Highway Superintendent Chris Sorrell
Water/Sewer Superintendent Paul Mintz

ABSENT

Councilman Knut Sauer

OTHERS

Victoria Van Hulle
Wendy Van Hulle
Lyn Edmunds
Gerald Newman
Wally Walters
Tim Rowland
Robert Grom

VIA GO TO MEETING

J
Guest
K Sauer
CG

CALL TO ORDER

The meeting was called to order at 7:00 pm by Supervisor Stanley

APPROVE AUDITED BILLS

Motion to approve audited bills (voucher #'s 2026/91 – 2026/259) in the total amount of \$1,096,378.82 made by Councilman McDonald, second by Councilor Dwyer, all in favor, duly passed

Resolution # 2026-25

APPROVE MINUTES

Motion to approve January 8, 2026 Organizational Meeting Minutes made by Councilman McDonald, second by Councilman Forbes, all in favor, duly passed

Resolution # 2026-26

Motion to approve January 20, 2026 Special Board Meeting Minutes made by Councilman Forbes, second by Councilman McDonald, all in favor, duly passed

Resolution #2026-27

AUDIENCE COMMENTS

No audience comments at this time

Motion to approve Resolution to adopt Local Law # 1 of 2026: A Local Law Redefining Income for Persons 65 Years of Age or Older to Qualify for Partial Real Property Tax Exemption (which amends Local Law #2 of 2025) offered by Councilman McDonald, second by Councilor Dwyer,

A roll call vote was held with the following results:

Councilor Dwyer-yes, Supervisor Stanley – yes, Councilman McDonald-yes, Councilman Forbes- yes

Resolution #2026-28

DEPARTMENT HEADS

Water/Sewer Superintendent Paul Mintz

Motion after discussion for approval for overnight travel to send Trevor Karl to Wastewater Basic Operations at SUNY Morrisville, 3/16-3/27. Estimated cost:

Course: \$1,100

Textbooks: \$286

meals: \$700

Lodging: \$1,600

TOTAL: \$3,686

Made by Councilman McDonald, second by Councilman Forbes

A roll call vote was held with the following results:

Councilor Dwyer-yes, Supervisor Stanley – yes, Councilman McDonald-yes, Councilman Forbes- yes

Resolution #2026-29

Motion after discussion for approval to go out to bid for septic tank riser components for the 45 septic tanks due this year made by Councilman Forbes, second by Councilman McDonald, all in favor, duly passed

Resolution # 2026-30

Motion after discussion to approve going out to bid for mini excavator and trailer to be shared by Highway Department and Water/Sewer Department made by Councilman Forbes, second by Councilor Dwyer, all in favor, duly passed

Resolution # 2026-31

Motion after discussion to approve enrollment of Dan McDonald and Trevor Karl in a joint "B/C" class in Beekmantown 3/9-3/13 (Dan is ready for his "B" license, and Trevor is ready for his "C" license) for a total cost of \$1,550 made by Councilor Dwyer, second by Councilman McDonald

A roll call vote was held with the following results:

Councilor Dwyer-yes, Supervisor Stanley – yes, Councilman McDonald-yes, Councilman Forbes- yes

Resolution #2026-32

Annual 2025 water system inspections received from DOH-available for review.

WWTF upgrades (UV disinfection and Nutrient Removal) are still getting fine-tuned and are not yet fully operational.

Highway Superintendent Chris Sorrell

Motion after discussion for approval to go out to bid for a used Tandem truck cab chassis with 5th wheel plate and a used low boy trailer made by Councilman McDonald, second by Councilor Dwyer, all in favor, duly passed

Resolution # 2026-33

Inquiry about making the swept roadway sand available to residents during the winter- tabled per Attorney Manning

Discussion regarding Amnesty Day

EQUIPMENT

Continued maintenance work on equipment.

ROAD MAINTENANCE

Continued winter mode along with culvert thawing and cleaning as needed.

Donald & Christal Yando of Anthony Rd. have given permission to expand our turn around spot at their property. (letter attached) Per Attorney Manning-an easement will be required

STAFF UPDATES

Scheduling trainings that are needed

COMMITTEES

Economic Development - Matt Stanley

1. No meeting this month- next meeting Wednesday the 25th at noon

Youth Commission – Matt Stanley

1. An update from Jessie Douglass was provided
2. Motion to pay Jay share of \$1000 Basketball Coordinator stipend (\$500) made by Councilman McDonald, second by Councilman Forbes
A roll call vote was held with the following results:
Councilor Dwyer-Yes, Supervisor Stanley – yes, Councilman McDonald-yes, Councilman Forbes- yes
Resolution #2026-34
3. Motion to reimburse 50% of basketball program purchases (\$424.92) made by Councilman McDonald, second by Councilman Forbes, all in favor, duly passed
Resolution #2026-35
4. Ski program is underway

Parks – Councilor Dwyer

1. Thanks to the participating Comprehensive Plan stakeholders' interviewees
2. January 22- Parks and Open Spaces meeting update
3. April 25th Clean Up Date
4. Next Parks and Open Spaces Meeting February 19

Climate Smart Task Force- Councilman Sauer (absent)

1. Update given by Supervisor Stanley

Human Services- Robin Licari (absent)

1. Minutes provided and update provided from them by Supervisor Stanley

Comprehensive Plan – Wally Walters

1. Stakeholder interviews complete
2. Working groups are preparing write ups for the upcoming newsletter
3. Next meeting Monday, 16th

SUPERVISORS REPORT

Correspondence

Email from Mike Francina with AVCS requesting to speak at the 3/12 meeting

Letter from UJ Art Center looking for support with proposed concert series-
Motion by Supervisor Stanley for approval to enter into an MOU and sponsor a 6
concert series that would be free to Town of Jay residents in the total amount of \$8000
to be paid from occupancy tax, second by Councilor Dwyer

A roll call vote was held with the following results:

Councilor Dwyer-yes, Supervisor Stanley – yes, Councilman McDonald-yes, Councilman
Forbes- yes

Resolution #2026-36

Updates

NY Class update

Interest for January-\$8000

Supervisors Financial Report
not available

Waste Water Facility Upgrade Update

1. Approaching Substantial Completion – working on BAN and Grant Closeout, EFC
LTF

2. Motion to prepay final Pipeline Mechanical invoice #4 - \$3,512.59 made by
Councilman Forbes, second by Councilman McDonald
A roll call vote was held with the following results:
Councilor Dwyer-yes, Supervisor Stanley – yes, Councilman McDonald-yes,
Councilman Forbes-yes
Resolution # 2026-37

3. Motion to approve Supervisor Stanley to go out to issue RFQ for engineering
services for Phase 2 made by Councilman McDonald, second by Councilman
Forbes, all in favor, duly passed
Resolution # 2026-38

4. Motion to prepay MCJ invoice # 4 in the total amount of \$100,415.00 made by
Councilman McDonald, second by Councilor Dwyer
A roll call vote was held with the following results:
Councilor Dwyer-yes, Supervisor Stanley – yes, Councilman McDonald-yes,
Councilman Forbes- yes
Resolution #2026-39

DEC - water meter mandate and water upgrades

1. Motion to approve Supervisor Stanley to issue RFQ for water upgrades at the
Nugent Plant and professional engineering made by Councilman McDonald,
second by Councilman Forbes, all in favor, duly passed
Resolution # 2026-40

Jay and Upper Jay EV Charger

Chargers installed in Upper Jay, awaiting electrical inspection and NYSEG turn on

Au Sable Forks Historic District

National Park Service listed the Au Sable Forks Historic District to the National Register

Main Street – No Update

Micro Enterprise Grant

Public Meeting was held on Tuesday, February 10th
Pre-registration for training by 2/19 at 3:00pm with required training on Tuesday,
February 24th from 8:45am-3:00pm

Grove Road Update

Motion to prepay H&T final invoice #31 53 for \$225.00 made by Councilman McDonald,
second by Councilman Forbes, all in favor, duly passed
Resolution # 2026-41

Solar Panel Update

Solar panel is up and running – Produced 356 kWh in December, and just shy of 696 kWh
in January. The system did have an outage for a fuse for 10 days.

Fund Balance Policy

Motion after discussion to accept the recommendation from committee for TOJ Fund
Balance Policy as presented made by Councilor Dwyer, second by Councilman Forbes
A roll call vote was held with the following results:
Councilor Dwyer-yes, Supervisor Stanley – yes, Councilman McDonald-yes, Councilman
Forbes-yes
Resolution # 2026-42

Motion to amend and extend the existing Community Center Energy Grant contract
with L&S per specs and bid documents for roof and windows project for \$14,500 made
by Councilman McDonald, second by Councilor Dwyer
A roll call vote was held with the following results:
Councilor Dwyer-yes, Supervisor Stanley – yes, Councilman McDonald-yes, Councilman
Forbes-yes
Resolution # 2026-43

Motion to approve Overnight Travel for Tax Collector to Niagara Falls – June 7-10 for
annual training made by Councilman McDonald, second by Councilman Forbes, all in
favor, duly passed
Resolution #2026-44

Motion to prepay 2026 Insurance Premiums NBT invoice #46021 for Bond renewal in the
amount of \$120.00 made by Councilor Dwyer, second by Councilman McDonald, all in
favor, duly passed
Resolution #2026-45

Land Bank Update

Motion to prepay the Land Bank for 39 Burt Lane purchased at the auction for \$20,000
from occupancy tax made by Councilman Forbes, second by Councilman McDonald
A roll call vote was held with the following results:
Councilor Dwyer-yes, Supervisor Stanley – yes, Councilman McDonald-yes, Councilman
Forbes-yes
Resolution # 2026-46

Supervisor Stanley presented pricing for a new software suite from GovTech Software- a
discussion was held

Resolutions

Motion to amend resolution 2026-5-K contract amount for BIT Treatment from \$19,900 to correct contract amount \$20,300 made by Councilman McDonald, second by Councilman Forbes

A roll call vote was held with the following results:

Councilor Dwyer-yes, Supervisor Stanley – yes, Councilman McDonald-yes, Councilman Forbes-yes

Resolution # 2026-47

Motion to prepay EMR invoice #25-0430 in the total amount of \$671.52 made by Councilman McDonald, second by Councilman Forbes

A roll call vote was held with the following results:

Councilor Dwyer-yes, Supervisor Stanley – yes, Councilman McDonald-yes, Councilman Forbes-yes

Resolution # 2026-48

Motion to prepay Jack Preston for work on aerator motors in the total amount of \$643.25 made by Councilman McDonald, second by Councilman Forbes

A roll call vote was held with the following results:

Councilor Dwyer-yes, Supervisor Stanley – yes, Councilman McDonald-yes, Councilman Forbes-yes

Resolution # 2026-49

Motion to pay BANS for

2024 International Plow Truck in the total amount of \$109,477 in principal and \$8,648.72 in interest and renew the BAN for one year in the total amount of \$109, 478 and

2024 Case 721 Loader in the total amount of \$91,758 in principal and \$7,248.92 in interest and renew the BAN for one year in the total amount of \$91,759

made by Councilman Forbes, second by Councilman McDonald

A roll call vote was held with the following results:

Councilor Dwyer-yes, Supervisor Stanley – yes, Councilman McDonald-yes, Councilman Forbes-yes

Resolution # 2026-50

EVENTS

Holy Name Fish Fry February 20th from 4:30-6:30

BOARD COMMENTS

Councilman Forbes

1. Thanks to highway employee Tim Estes for spotting and reporting a water break in the Acres
2. Requested a meeting with water/sewer superintendent Paul Mintz
3. Please be aware of Frontier issues with fiber optic cable

Councilman McDonald

1. As a result of everything happening in our town, other towns are noticing and commenting to him on Matt's great leadership
2. Wishing safe travels to all those attending NYC training

Councilor Dwyer

1. Safe travels to all attending training in NYC-learn a lot!
2. Congratulations on the designation of Historic District

Attorney Manning

1. No comment at this time

AUDIENCE COMMENTS

The following audience members addressed the Board:

Robert Grom with concerns regarding overhanging trees on the roads in Au Sable Acres

ANNOUNCE NEXT MEETING

The next Town of Jay Regular Board Meeting will be held March 12 @ 7pm at the Town of Jay Community Center

Motion to adjourn by Councilman McDonald, second by Councilor Dwyer, adjourned at 9:10 pm

Respectfully,



Carol Greenley Hackett
Town of Jay Town Clerk