

December 15, 2025

**Agenda for Comprehensive Planning Special Board (CPSB) 26<sup>th</sup> Meeting**

6:30-8 pm, Mon 15 Dec 2025 at Jay Community Center and on Go-To-Meeting

**Advance material:** Agenda, Summary impressions community profile ww 11 dec 2025

**Other references:** Jay Community Profile v14FD 12 3 2025 for CPSB Review, Working list of focal topics (13 Mar 2025), Town of Jay Smart Growth Comprehensive Plan Outline v4 10\_07\_2025 Working Draft

**1. Open 26<sup>th</sup> meeting:**

- call for additional agenda items and individual comments

**2. Discussion on Community Profile (section 4) (Ann):**

- feedback received to date
- general discussion on recommendations for improvements & data sources
- next steps: one major revision based on feedback
- deadline for additional feedback will be extended with revision to be reviewed in Feb

**3. Informing Section 3 (what we learned) (Ann)**

- “what we thought,” “what people told us,” “what we learned”
- to document our process and feedback from public engagements
- largely to be organized by working group; writeup to be by Ann
- still needing inputs; to reflect the work of each working group
- will extend the deadline for inputs, with writeup to be reviewed in January

**4. Stakeholder Interviews (Ann):**

- interviews will be integrated by Ann into multiple sections of the report
- interviews to date: what we've learned in interviews (Ann and participants)
- interviews to come
- discussion; recommendations for additional interviews

**5. Section 7 (focal topics) (Wally):**

- working group lead; task to outline alternatives by focal topics for town board consideration; think broadly but only 2-3 basic alternatives per topic (taking no action is a possible alternative)
- section 7 of report will be organized by Ann based on overarching themes
- will need sufficient coverage to enable public discussions and town board consideration
- identify information still needed in or beyond community profile; thoughts on how to find it, including in stakeholder or group interviews
- may consider other issues too

**6. Mapping out Public Engagement to Come (Wally):**

- want to ensure products are well prepared before providing to public
  - will want thorough review first by CPSB and town counsel
  - goal to release all draft information at once; target: late Spring
  - ensure "smart growth" principles are adequately considered
- some key checks before release "no surprises"
  - engage town board members to ensure we address their concerns
  - notify and inform other key stakeholders too including working group members
- public release: inform, educate, obtain feedback
  - get word out: website, post cards, media, library, town clerk
  - some form of presentation: workshop or open house (possibly defer)
  - videos on process/key elements? Searchable draft report
  - getting public feedback (not intending another survey)
  - CPSB public hearing before seeking town board guidance

**7. Brief Updates from Working Group Chairs:**

- Climate & Infrastructure: Wally Walters
- Economic Development: Adam DeSantis
- Planning and Land Use: Matt Gillman
- Parks and Open Spaces: Olivia Dwyer
- Human Services: Robin Licari

**8. Scheduling Next Meetings:**

- Mon 19 Jan 2026, 6:30-8 pm
- Mon 16 Feb 2026, 6:30-8 pm

**9. Comments and Open Discussion**

**10. Adjourn;** All best wishes for the holiday season!