

TOWN OF JAY REGULAR TOWN BOARD MEETING

July 10, 2025

ROLL CALL

Present:

Supervisor Matthew Stanley
Councilman Tom McDonald
Councilman Knut Sauer
Councilman Steve Forbes
Councilor Olivia Dwyer
Town Clerk Carol Greenley Hackel
Attorney Daniel Manning
Water/ Sewer Director Paul Mintz

Others:

Gerald Newman
Michael Rafferty
Frank Pagano
Wally Walters
Larry Hartson
John Prendergast
Heather Prendergast

CALL TO ORDER

Meeting called to order at 7pm by Supervisor Stanley

PLEDGE TO THE FLAG

Pledge to the flag led by Supervisor Stanley

APPROVAL OF AUDITED BILLS

A motion to pay the audited bills voucher #'s 2025/656 – 2025/783 made by Councilman McDonald, second by Councilman Forbes, all in favor, duly passed
Resolution # 2025-164

APPROVAL OF MINUTES- JUNE 12, 2025

A motion to accept minutes from June 12, 2025 made by Councilman McDonald, second by Councilman Sauer, all in favor, duly passed
Resolution # 2025-165

AUDIENCE COMMENTS

Larry Hartson gave a presentation on the possibility of creating a dog park in the Town of Jay. There was a discussion and question period held with the Board

DEPARTMENT HEADS

Code Enforcement – Rodger Tompkins
No report this month

Dog Control- Trevor Karl
No report this month

Assessor Tim Gay
Public Information Session with Assessor Gay to be held August 12th from 6-8 pm in the Community Center Gym. The public is encouraged to attend

Water and Sewer- Paul Mintz

1. Hydrants being repaired and flushed
2. Annual septic tank maintenance begins 7/14
3. Water tanks were inspected
 - a. Nugent-excellent structural condition
 - b. Upper Jay-excellent structural condition
 - c. A.F – some spots of rust and interior coating has failed in some spots
4. Au Sable Forks Household Characteristics Survey mailing will be pushed back until the end of the month
5. Thanks to Dan McDonald for being so competent and conscientious which allows me to go on vacation and know that things are being handled responsibly
6. Thanks to Brooke and Trevor for continuing to learn and train
7. Thanks to Don Morrison for showing the ins and outs of the fountain at the Jay Green
8. Thanks to Jessie McDonald for pushing all of us to keep accurate records
9. Feeling lucky to have worked with Robbie Lincoln
10. GIS System discussion held with the Board
11. Brought large rock from the water system to show the Board the size of the rocks moving through the system

Highway Department- Chris Sorrell (absent) report read by Supervisor Stanley

1. A motion to purchase #2 stone at \$14 per ton in the amount of \$10,200 (TOJ to haul) made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:
Councilman Sauer-yes
Councilor Dwyer – late arrival- absent at this time
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes
Resolution # 2025-166
2. A motion to approve the sale of the 2023 Western Star to the Town of Lynsdale in the amount of \$180,000.00 made by Councilman Forbes, second by Councilman McDonald, a roll call vote was held with the following results:
Councilman Sauer – yes
Councilor Dwyer- late arrival-absent at this time
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes
Resolution #2025-167
3. A motion to surplus the 1990 John Deere Gator to Auctions International made by Councilman Forbes, second by Councilman Sauer, all in favor, duly passed
Resolution # 2025-168
4. Ongoing work:

- a. Mowing roadsides
 - b. Raking dirt roads
 - c. Helping install Wifi wiring
 - d. Preparing for salt shed
 - e. Culvert work
5. Taking applications to fill vacant MEO position (R. Lincolns retirement)
 6. Film scout looking for shoot locations has been in touch
 7. Bid opening July 31 for Grove Road culvert-estimated to be around \$400k
 8. Grant possibilities-Bridge NY and Guardrails NY
 9. EV chargers at Village Green- discussion on placement

COMMITTEES

Economic Development- Supervisor Stanley

1. A motion to accept \$200,000 grant for Microenterprise made by Councilman McDonald, second by Councilor Dwyer, all in favor, duly passed
Resolution #2025-169
2. Continuing to work with Main Street businesses for interest in a Main Street Grant
3. Accepting applications for the CDBG Home Grant through North Country Rural development -first come, first serve
4. Tom Cross property should be signed over to the Land Bank this week
5. Main Street apartments being remodeled as a result of a grant

Youth Commission -Supervisor Stanley

1. Two weeks left for baseball and softball
2. Soccer signs ups are going out
3. Thanks to Brooke and Paul for ball field maintenance

Parks- Councilor Dwyer

1. Thanks to Paul, Brooke and Carol for making our parks so beautiful with flowers
2. Meeting held July 2 with Larry Hartson regarding dog park ideas

Comprehensive Plan – Wally Walters

1. Continuing inventory of public lands and land management. APA providing digital maps
2. Next meeting, August 3

Climate Smart – Councilman Sauer

1. Hoping to have composting planning/done by winter
2. A motion to approve a Resolution to Apply for a Biking and Walking Planning Grant through the NYS Climate Smart Communities Grant Program with one change-note \$60k should read \$30k made by Councilman Sauer, second by Councilor Dwyer, all in favor, duly passed
Resolution # 2025-170*
*note formal resolution in packets
3. A motion for to approve applying for community solar panels for pump stations, water plants and sewer plant made by Councilor Dwyer, second by Councilman Sauer, all in favor, duly passed
Resolution # 2025-171

Human Services- Robin Licari-absent -presented by Supervisor Stanley

1. Discussion held on the possibility of the Episcopal Church taking over the food pantry which would entail giving all moneys and food – Board gave comment

2. A motion to explore options for the food pantry offered by Supervisor Stanley, second by Councilman McDonald, all in favor, duly passed

Resolution # 2025-172

Comprehensive Plan- Wally Walters

1. Visioning Workshop surveys will be available until August 15 and are available in paper or electronic versions
2. Will have a table at Jay Day
3. Next meeting July 21

SUPERVISORS REPORT

1. NY Class Update
 - a. This month earnings- \$17,944.70
 - b. YTD - \$105,845.00
2. Supervisor's Reports in your folders
3. A motion to prepay Weydman Electric App #2 from the Capital Improvement Fund in the total amount of \$131,136.86 was made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:
Councilor Dwyer – yes
Councilman Sauer – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes
Resolution # 2025-173
4. A motion to prepay MCJ Construction App #1G from the Capital Improvement Fund in the total amount of \$443,317.50 was made by Councilman Forbes, second by Councilor Dwyer, a roll call vote was held with the following results:
Councilor Dwyer – yes
Councilman Sauer – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes
Resolution # 2025-174
5. A motion to prepay JC Memorials (bench engraving-Village Green-Don Morrison) in the total amount of \$400.00 made by Councilman McDonald, second by Councilman Sauer, a roll call vote was held with the following results:
Councilor Dwyer – yes
Councilman Sauer – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes
Resolution # 2025-175
6. Water Meter Update – no update
7. Upper Jay Sign and EV Charger Update
 - a. Highway has completed a lot of work

- b. Supervisor Stanley and Councilman Sauer to meet at site to decide sign placement
- 8. Historic District Update
 - a. Upcoming public info meeting this fall
- 9. River Road Update
 - a. Waiting for contractor
 - b. Neighbor has given ok to cross his property and use for staging equipment
- 10. Main Street update
 - a. Motion for the Resolution by the Town of Jay approving and endorsing the North Country Rural Development Coalition in its application to NYS Homes and Community Renewal for funding under the NYS Grant Program made by Councilor Dwyer, second by Councilman Sauer, all in favor, duly passed
Resolution # 2025-176
*formal resolution in your packets
- 11. Microenterprise Grant – no update
- 12. Grove Road Culvert Project
 - a. out to bid
- 13. \$12,500 NY Sun Grant to install solar panel at the Highway Garage
- 14. Bollards for the Covered Bridge have been ordered
- 15. Fund Balance Committee was not able to meet this month
 - 16. Discussion on sliding scale for senior citizen exemptions- more to be discussed at August meeting
- 17. Motion to appoint Timothy Gay as Town of Jay Sole Assessor for a six year term beginning 10/1/2025 made by Councilman Sauer, unanimous second, duly passed
Resolution # 2025-177
- 18. Motion to adopt the presented Hazard Mitigation Plan made by Councilman McDonald, second by Councilor Dwyer, after discussion, four in favor and one abstain (Sauer)
Resolution # 2025-178

RESOLUTIONS NEEDED

Motion to approve a Resolution for the FEMA Flood Insurance Rate Map (formal resolution in your packets) and naming the Code Officer as the enforcer made by Councilman McDonald, second by Councilman Sauer, all in favor, duly passed

Resolution # 2025-179

Motion to approve payment of North Country Chamber of Commerce membership in the amount of \$240 made by Councilman Sauer, second by Councilor Dwyer, all in favor, duly passed

Resolution 2025-180

Motion to approve annual water billing for all three districts as presented in the total amount of \$69,987.06 made by Councilman Forbes, second by Councilman McDonald, all in favor, duly passed

Resolution # 2025-181

Motion to approve quarterly sewer billing as presented in the total amount of \$18,125 made by Councilor Dwyer, second by Councilman Sauer, all in favor, duly passed

Resolution # 2025-182

Motion to approve Justice Devlin to apply for a Justice Court Assistance grant to comply with mandated video conferencing rulings (not to exceed \$30,000) made by Councilman Sauer, second by Councilman McDonald, all in favor, duly passed

Resolution # 2025-183

EVENTS

1. Jems Concerts- Saturdays at 6p at Jay Green
2. This weekend-Fast Pitch
3. Next weekend – Slow pitch
4. Aug 9- Oozeball
5. Aug 9 – Jay Day
6. Aug 12- Assessors Informational Session

BOARD COMMENTS

Councilman Forbes

1. Motion Resolution of Appreciation for Planning Board Member Peter Vincent made by Supervisor Stanley, unanimous second, duly passed
Resolution #2025-184
2. Thanks to Olivia and Wally for the Comprehensive Board presence at the 4th of July
3. Planning Board seeking new member-current alternates want to stay as alternates
4. Motion to accept Planning Board Member Pete Vincents resignation made by Councilman Forbes, second by Councilor Dwyer, all in favor, duly passed
Resolution # 2025-185

Councilman McDonald

1. Thanks to the highway and parks departments-town looks amazing
2. Timer on Jay Green lights needs to be fixed
3. TOJ picnic was attended by all-great job- thanks to Carol and Tamber for cooking

Councilman Sauer

1. Echo Councilman McDonald- parks look great

Councilor Dwyer

1. Thanks for patience for my lateness tonight

2. Thanks for all the board members for stopping by the comp plan at the 4th celebration
3. Six new trash cans are out-Grove Park, Jay Green , Douglas Park and Children's Playground

Attorney Manning-request for Executive Session

AUDIENCE COMMENTS

Nothing at this time

Announce Next Meeting- August 14- 7:00 pm @ Community Center

Motion to leave for Executive Session for legal advice made by Councilman McDonald, second by Councilman Forbes, all in favor, left for Executive Session at 9:10 pm

Resolution #2025-184

Returned from Executive Session-10:24 pm-no decisions made

Motion to adjourn made by Councilman McDonald, second by Councilman Forbes-adjourned at 10:25 pm