

August 11, 2025

Agenda for Comprehensive Planning Special Board (CPSB) Special Meeting

5:30-7 pm, Mon 11 Aug 2025 at Jay Community Center and on Go-To-Meeting

Advance material: Agenda, TOJ SG Comp Plan Outline v1.0 (ARH Jul 2025), Jay CP-Profile Framework and Analytics Required Matrix (ARH v3 14 Jul 2025), Climate & Infrastructure thought memo (11 Aug 2025), Working list of focal topics (13 Mar 2025), Draft Stakeholder Interview List (17 Jan 2025), Stakeholder Interview List v4 (01 Dec 2024)

1. Open Special meeting:

- call for additional agenda items and individual comments
- kudos to everyone involved in Jay Day

2. Reflections from Jay Day:

- individual reflections on what we learned
- discussion on taking action on Jay Day insights

3. Update on Community Survey #2:

- wide distribution of materials already
- remaining opportunities?
 - Town Assessor session Tue 12 Aug 6-8 pm at Community Center
 - other events/places to reach out to?
- intent to have AES-NE produce a report to share with town board and public in September

4. Drafting Outline for Comp Plan:

- Ann R-H has done an initial draft outline
 - includes Exec Summary, process & profile, land use, vision, and “strategic themes, focal topics and implementation goals” [Section 6], implementation, appendices
 - Ann R-H has also done a matrix of information goals
 - what’s missing/out of place? Sections on existing conditions organized by working groups?
 - other thoughts on outline?
- what should we have for our September meeting? [see C&I draft example]
 - key questions for each focal topic; overview of conditions; potential information resources (including stakeholder interviews & documents)
 - evaluate/improve/add detail outline’s section 6 issues (think about alternative solutions, what else we want/need to know and how we can find out)
 - to identify any other issues or items for consideration
 - FYI: contract provides for 10 individual interviews [1-3 persons] & 6 group interviews

5. How should we approach Arts & Culture?

- General intent: bring together; support; branding; leverage beyond Jay
- Earlier efforts to incorporate into town committee/WG; lack of champion
- Multiple members of A&C community like the idea of having a meeting
- Do we help them organize formally? Provide input [stakeholder interview] Get their engagement within framework of Economic Dev WG or others?

6. Brief Updates from Working Group Chairs present:

- activity; any changes to make to focal topic list?
- Economic Development: Adam DeSantis
- Planning and Land Use: Matt Gillman
- Parks and Open Spaces: Olivia Dwyer
- Human Services: Robin Licari
- Climate & Infrastructure: Wally Walters

7. Scheduling Next Meetings:

- Mon 18 Aug 2025, 6:30-8 pm
- Mon 22 Sep 2025, 6:30-8 pm

8. Comments and Open Discussion

9. Adjourn