

# TOWN OF JAY REGULAR TOWN BOARD MEETING

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June 12, 2025

7:00 pm @ Community Center

## Roll Call

Present:

Supervisor Matt Stanley

Councilman Tom McDonald

Councilman Knut Sauer

Councilman Steve Forbes

Councilor Olivia Dwyer

Town Clerk Carol Greenley Hackel

Highway Superintendent Chris Sorrell

Chief Water/Sewer Operator Paul Mintz

Dog Control Officer Trevor Karl

Others:

Gerald Newman

Raven Sessoms

Chris Bidelspach

Cody Garren

Wally Walters

Daniel McDonald

Michael Rafferty

Jesse Snow

Robin Licari

Via "Go to Meeting":

PB

Guest

MM

John

James

B Campbell

## Call to Order

The meeting was called to order at 7:00 pm by Supervisor Stanley

## Salute to the Flag

Salute to the Flag led by Supervisor Stanley

## Approval of Audited Bills

Motion to pay audited bills 2025/563-2025/655 made by Councilman McDonald, second by Councilman Forbes, all in favor, duly passed

## Resolution # 2025-134

## Approval of Minutes- May 8 and May 14, 2025

Motion to accept Minutes from Regular Board Meeting May 8, 2025 made by Councilman McDonald, second by Councilor Dwyer, all in favor, duly passed

### Resolution # 2025-135

Motion to accept Special Board Meeting Minutes from Special Board Meeting May 14, 2025 made by Councilman Forbes, second by Councilor Dwyer, all in favor, duly passed

### Resolution # 2025-136

## Audience Comments

Nothing at this time

## Guests

None

## Department Head Reports

### Code Enforcement- Rodger Tompkins

- Written report submitted

### Dog Control – Trevor Karl

- Attended training with Deputy Dan McDonald – great trip and learned a lot
- Calls this month
  - Dog bite – investigating
  - Barking complaint-verbal warning issued
  - Running at large-appearance ticket issued
  - Non dog related calls (cat and coon)

Water and Sewer- Paul Mintz

- Motion to approve revised Tap Application Forms for water and sewer made by Councilman Forbes, second by Councilman McDonald, all in favor, duly passed  
**Resolution # 2025-137**
- Motion to prepay Mohawk for new water and sewer truck in the total amount of \$57,865.80 – from fund balance and divided 25% each from SS, W1, W2, W3- made by Councilman Forbes, second by Councilor Dwyer, a roll call vote was held with the following results:  
Councilor Dwyer – yes  
Councilman Sauer – yes  
Supervisor Stanley – yes  
Councilman McDonald – yes  
Councilman Forbes – yes  
**Resolution # 2025-138**
- Motion to approve purchase of 18" pipe and materials from Ferguson (lowest of three quotes) from W1 in the total amount of \$11,667.12 made by Councilman

Sauer, second by Councilman Forbes, a roll call vote was held with the following results:

Councilor Dwyer – yes

Councilman Forbes – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

**Resolution # 2025-139**

- Looking for attorney guidance next meeting regarding water leaks on private lines
- Hydrants are all flushed
- New water tap happening on the Valley Road
- Upcoming projects
  - Septic tank maintenance
  - Inventory survey door to door
  - Cap under 9N UJ fire hydrant
  - Run data cable in AF Water Plant
  - Install gate at AF plant
  - Move hydrant at Rosio's garage
  - Straighten hydrant by Ice Jam Inn
  - Mowing and building upkeep

**Highway Department- Chris Sorrell**

- Motion to approve rental of 25-ton rock truck for one month from Taylor Rental (lowest bid) in the total amount of \$12,000 made by Councilman Forbes, second by Councilor Dwyer, a roll call vote was held with the following results:

Councilor Dwyer – yes

Councilman Sauer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

**Resolution #2025-140**

- Motion to purchase 5 radios from Bear Comm (sole source) for 2 parks trucks, 2 water and sewer trucks and the new tandem for a total amount of \$7176.75 to include materials and installation costs was made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results:

Councilor Dwyer – yes

Councilman Sauer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

**Resolution # 2025-141**

- Motion to approve Supervisor Stanley to sign Shared Services with Surrounding Towns Contract with approval of Attorney Manning made by Councilman Sauer, second by Councilman McDonald, all in favor, duly passed

**Resolution #2025-142**

- Motion to accept Auctions International bids on items 3-7 made by Councilor Dwyer, second by Councilman Sauer, all in favor, duly passed

**Resolution # 2025-143**

- Motion to reject Auctions International bids 1-2 and authorize Highway Superintendent to accept a counter offer of \$15,000 or more on the loader made by Councilman Forbes, second by Councilor Dwyer, all in favor, duly passed

**Resolution #2025-144**

- New Highway truck in use
- New tandem is in Malone for warranty items
- Au Sable Drive culvert repair went well and being monitored
- Staff Updates:
  - o R. Lincoln last day – July 5
  - o T. Estes back to work
  - o Employment Ads for MEO will be placed next week
- Salt shed ground prep underway

## Committees

### Economic Development – Supervisor Stanley

- No meeting this month

### Youth Commission – Supervisor Stanley

- Softball, baseball and t-ball seasons are underway
- Shout out to Flowering Meadows who provided volunteers (three) for a day of edging and repairs
- Thanks to TOJ Parks employee Paul Benway for building a drag for the tractor for field maintenance

### Parks- Councilor Dwyer

- Last meeting- June 3<sup>rd</sup>
- Welcome new member Norman Ward
- Thanks to Brooke Paries and Carol Greenley Hackel for planting flowers in all the parks
- Larry Hartson and Sherrie Dushane attended the last parks meeting to discuss a possible dog park in the TOJ and will research further and report back

### Climate Smart Task Force – Knut Sauer

- TOJ awarded \$22,000 grant for food scraps and compost
- Discussed possible future grant applications- solar panels for water and sewer facilities?

### Human services – Robin Licari

- Au Sable Valley Habitat for Humanity will be at the Au Sable Forks Free Library on Thursday, June 19 at 6pm with applications and information on an upcoming opportunity for a build in the TOJ

### Comprehensive Plan – Wally Walters

- Thanks to the Board for their attendance at the Visioning Workshop
- Presented a lengthy report on the outcome of the Visioning Workshop
- Board members discussed that they felt the workshop was a positive experience
- Thanks to Maddy Savage from AVCS

## Supervisor's Report

- Motion to approve Supervisor Stanley to enter into a contract with the Town of Black Brook allowing use of TOJ property (with proper contracts and insurance) to set off fireworks and to use TOJ roads (College, Church and Main) for a parade to celebrate Labor Day on August 31 made by Councilman McDonald, second by Councilman Sauer, all in favor, duly passed

### **Resolution # 2025-146**

- NY Class Update
  - Current interest – 4.1%
  - Earnings for the month of May = \$18,000
  - YTD earnings +/- \$87,000
  - Will owe Black Brook some interest from BAN funds that are invested at 60/40 split
- Financial Reports
  - April is in the folders-catching up now that the AFR is complete
- WWTF Update
  - Upgrades moving along on schedule
- Motion to prepay Pipeline Mechanical Invoice # 2 from the Capital Account in the total amount of \$12,810.04 made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:  
Councilor Dwyer – yes  
Councilman Sauer – yes  
Supervisor Stanley – yes  
Councilman McDonald – yes  
Councilman Forbes – yes

### **Resolution # 2024-147**

- Motion to prepay MJ Engineering Invoice #12 in the total amount of \$32,648.50 made by Councilman Forbes, second by Councilor Dwyer, a roll call vote was held with the following results:  
Councilor Dwyer – yes  
Councilman Sauer – yes  
Supervisor Stanley – yes  
Councilman McDonald – yes  
Councilman Forbes – yes

### **Resolution # 2025-148**

- Motion to prepay Schumakers invoices in the total amount of \$50,676. From Occupancy Tax for the Jay Green lighting project made by Councilman McDonald, second by Councilman Sauer, a roll call vote was held with the following results;  
Councilor Dwyer – yes  
Councilman Forbes – yes  
Supervisor Stanley – yes  
Councilman McDonald – yes  
Councilman Forbes – yes

### **Resolution # 2025-149**

- DEC Water Meter Update
  - GIGP Grant has been submitted
- Historic District Update
  - A larger project in Buffalo has moved our project to December
- Motion to prepay Au Sable Freshwater invoice # 2025-05-20 in the total amount of \$1970.00 made by Councilman McDonald, second by Councilman Sauer, a roll call vote was held with the following results:

Councilor Dwyer – yes  
Councilman Sauer – yes  
Supervisor Stanley – yes  
Councilman McDonald – yes  
Councilman Forbes – yes

**Resolution # 2025-150**

- Main Street – no update
- Microenterprise Grant – no update
- Motion to prepay H/T from AARPA funds 4/30/25 invoice in the amount of \$7737.80 and 5/9/25 invoice in the amount of \$3000.00 for a total amount of \$10,737.80 made by Councilman Sauer, second by Councilor Dwyer, a roll call vote was held with the following results:

Councilor Dwyer – yes  
Councilman Sauer – yes  
Supervisor Stanley – yes  
Councilman McDonald – yes  
Councilman Forbes – yes

**Resolution #2025-151**

- Motion to prepay APEX Solar from Fund Balance in the total amount of \$59,684.80 (Buildings CE) made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:

Councilor Dwyer – yes  
Councilman Sauer – yes  
Supervisor Stanley – yes  
Councilman McDonald – yes  
Councilman Forbes – yes

**Resolution #2025-152**

- Salt Shed Update – moving along nicely
- Motion to relieve the taxes on TOJ property tax map # 27.02-01-06.110 from TOJ budget code 36504.1.4 (Tom Cross property) in the total amount of \$6577.86 made by Councilor Dwyer, second by Councilman McDonald, a roll call vote was held with the following results:

Councilor Dwyer – yes  
Councilman Sauer – yes  
Supervisor Stanley – yes  
Councilman McDonald – yes  
Councilman Forbes – yes

**Resolution # 2025-153**

\*note-see formal and complete resolution by Attorney Manning

- Motion to donate TOJ property tax map # 27.02-01-06.110 to the Essex County Land Bank made by Councilman Sauer, second by Councilor Dwyer, all in favor, duly passed

**Resolution # 2025-154**

\*note- see formal and complete resolution by Attorney Manning

- Motion to purchase 6 removable and 2 permanent bollards for the Covered Bridge – lowest responsible bid of \$7929.83 from Post Guard- to be funded as follows- \$5000 Ironman donation and Parks CE for the remaining \$2929.83 made by Councilman McDonald, second by Councilor Dwyer, a roll call vote was held with the following results:

Councilor Dwyer – yes  
Councilman Sauer – yes  
Supervisor Stanley – yes  
Councilman McDonald – yes  
Councilman Forbes – yes

**Resolution #2025-155**

- Motion to authorize Supervisor Stanley to create a Fund Balance Policy Committee (Attorney Manning will advise) made by Councilman Sauer, second by Councilman McDonald, all in favor, duly passed  
Resolution #2025-156

\*note-Councilmen Sauer and McDonald expressed interest in being on the committee

- Discussion-Sliding scale for senior exemption
  - Three options discussed
  - Attorney Manning to draw up proposed local law for July meeting
- Motion to authorize June (half year) stipends to be issued on Monday 6/16/2025 made by Councilman McDonald, second by Councilor Dwyer, all in favor, duly passed

**Resolution # 2025-157**

- Motion to prepay CK Tank and Line testing invoice # 3485 in the amount of \$1145 from Buildings CE 16204.1.4 made by Councilor Dwyer, second by Councilman McDonald, a roll call vote was held with the following results:

Councilor Dwyer – yes

Councilman Sauer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

**Resolution # 2025-158**

- Motion to Prepay Tax Collector Lori Ducharme (mileage reimbursement) in the total amount of \$140 made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results:

Councilor Dwyer – yes

Councilman Sauer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

**Resolution # 2025-159**

- Motion to prepay EMR and the Town of Black Brook from AFAS account for April 2025 made by Councilman Sauer, second by Councilor Dwyer, a roll call vote was held with the following results:

Councilor Dwyer – yes

Councilman Sauer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

**Resolution # 2025-160**

- Motion to prepay Robin Licari for Comprehensive Plan Expenses in the total amount of \$140.71 made by Councilman McDonald, second by Councilor Dwyer, a roll call vote was held with the following results:

Councilor Dwyer – yes

Councilman Sauer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

**Resolution # 2025-161**

## Upcoming Events

- July 4-4<sup>th</sup> of July Celebration at Jay Firehouse

- July 15/22 – Creative Writing Workshop at AF Free Library- 6p
- Aug 9 – Jay Day
- August 9-10 Oozeball Tournament
- Sept 6- Energy Fair
- Labor Day Celebration

## Board Comments

### Councilman Forbes

- Attended Comprehensive Plan Meeting- it went well
- Thanks to Paul and Dan for working at night to look for a leak (per Dan- only Paul)
- The C Center floors look fabulous now that Paul Benway is back to work (per Supervisor Stanley-looking into floor scrubbers and treatment guard)

### Councilman McDonald

- Toured the new AF Firehouse with Dave Hart- wish them the best in their new place

### Councilman Sauer

- Appreciates the work that went into the Visioning Workshop
- Thanks to the Highway employees and Water and Sewer crew. The community is engaged!

### Councilor Dwyer

- Thanks to all involved in the Visioning Workshop
- Came on in 2022 and sees great momentum

### Supervisor Stanley

- Motion for a Resolution of Congratulations for Robbie Lincoln regarding his upcoming retirement made by Supervisor Stanley, unanimous second, duly passed  
**Resolution # 2025-162**
- 4<sup>th</sup> of July TOJ Employee BBQ being held July 1<sup>st</sup>

## Audience Comments

- Nothing at this time

Next Meeting to be held on July 10<sup>th</sup> at 7 pm at the C Center

Motion to leave for Executive Session to discuss a contract issue made by Councilman McDonald, second by Councilman Forbes, all in favor, left at 9:32 p

Back from Executive Session at 10 pm – no decisions made

Motion to authorize Supervisor Stanley to enter into a contract with the Town of Black Brook (to be drawn up by Attorney Manning) for the sale of water while Black Brook is performing repairs/drilling made by Councilman McDonald, second by Councilman Forbes, all in favor, duly passed

**Resolution # 2025-163**



Motion to adjourn made by Councilman McDonald, second by Councilman Sauer, all in favor, adjourned 10:03 pm