

# TOWN OF JAY

## Water and Wastewater Department

Paul Mintz  
Water and Wastewater Operator  
Watersewersuper@townofjayny.gov

Mailing Address:

P.O. Box 730  
Au Sable Forks, NY 12912

Jessie McDonald  
Clerk to the Highway Superintendent  
hwyclerk@townofjayny.gov  
Telephone: (518) 647-2204 Ext 125

Physical Address:  
168 Valley Road  
Jay, NY 12941  
Fax: (518) 946-1259

### APPLICATION FOR NEW CONNECTION TO PUBLIC SEWER SYSTEM (rev. 6/12/25)

Date: \_\_\_\_\_ Name of Applicant: \_\_\_\_\_  
Site Address: \_\_\_\_\_ Contact #: \_\_\_\_\_  
\_\_\_\_\_ Tax Map #: \_\_\_\_\_  
Contractor's Name: \_\_\_\_\_ Contact #: \_\_\_\_\_

**Office Use:** Type of User: ☐ In District ☐ Out of District

Dept. Head approved: \_\_\_\_\_ Pre-Payment Made: \_\_\_\_\_ Work Order #: \_\_\_\_\_

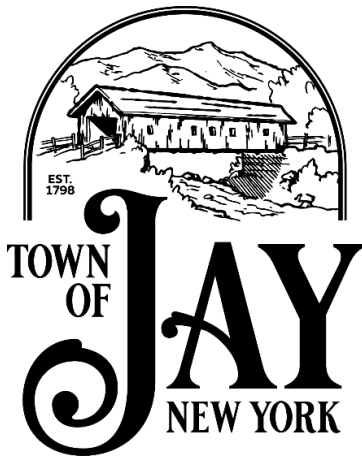
Sewer Biller Notified: \_\_\_\_\_

#### Standard Connection:

(1000gal, dual-chambered septic tank for single family residence)

\$ \_\_\_\_\_  
(estimated cost) Superintendent of Water/Wastewater Date

- The above fee includes the Town's purchase and installation of a septic tank, lateral from the tank to the main, and service connection to the sewer main itself. The above cost may also include, at the Town's discretion, one or multiple clean-outs, and/or engineering fees if applicable. Upon completion of the installation, the Town shall own, and is responsible for the maintenance of, the septic tank and all components of the lateral leading from the septic tank to the sewer main. Access to the tank for cleaning and inspection shall not be impeded.
- With input from the applicant, the Town will determine the final location and elevation of the tank. Under no circumstances will the Town install the tank at an elevation below that which allows for an appropriately pitched sewer lateral leading to the sewer main.
- After tank installation, it is the applicant's responsibility to install or have installed the lateral leading from the influent side of the tank, back to the building being connected to the system. Any part of this section of lateral, including any pumps, lift stations, or force mains required to deliver waste into the septic tank, will be owned and maintained by the applicant.



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- The above cost is an estimate, good for 30 days from the date given.
- This application does not supersede or replace any requirement of the applicant as determined by the Town of Jay Code Enforcement Officer. This application is required in addition to, and not in place of, a building permit.
- No connection to the Au Sable Forks Community Wastewater System will be considered without a Town approved, owned, and maintained septic tank in place.
- Any connection to the Au Sable Forks Community Wastewater System will be for residential, household waste ONLY. Any commercial or industrial use requires written permission by the Superintendent of Water/Wastewater, and if allowed, may require special infrastructure or pre-treatment. Failure to comply may incur fines to cover the cost for the cleaning and repair of any down-stream infrastructure or facility negatively affected by the discharged waste, as well as any fines the Town of Jay may be subject to for unlawful discharges to the Ausable River.
- The Town will only perform installation of sewer components from May 1<sup>st</sup> through October 31<sup>st</sup>. This application, signed by the applicant, along with full payment, must be returned to the Town no later than 10 business days before the desired installation. Checks should be made out to Town of Jay.

By signing below, the applicant agrees to the terms and conditions outlined above.

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Signature

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Date