



TOWN OF JAY

Office of the Highway Superintendent

Chris Sorrell
Highway Superintendent
hwysuperintendent@townofjayny.gov

Jessie McDonald
Clerk to the Highway Superintendent
hwyclerk@townofjayny.gov
Telephone: (518) 647-2204 Ext 125

Mailing Address:
P.O. Box 730
Au Sable Forks, NY 12912

Physical Address:
168 Valley Road
Jay, NY 12941
Fax: (518) 946-1259

Dear Property Owner,

You have requested fill material from the Town of Jay Highway Department when it is available from highway maintenance operations **NEAR your property**. The fill delivered will not be clean and we will not separate it. Your date of request is _____, this will remain in effect for **One year**.

The Highway Department will provide this fill at no cost, providing your property is the closest available site to our operation and you agree to the following terms:

- The Town of Jay Highway Department will exercise due care when on your property and will cease dumping upon request.
- We will not be responsible for any damages to your property such as tire rutting or the collapse of unlocated pipes or other underground structures.
- The Town of Jay Highway Department will not be responsible for the fill material after it is dumped on your property.

Please complete the below information, sign, and **return this document to the Highway Department**. Your signature will indicate that you have read and agree to these terms.

Name (please print): _____

Address of Property (to include Road or Route # and Street Name):

Circle One: AU SABLE FORKS JAY UPPER JAY Number of Loads: _____

Contact Phone #: _____ Email: _____

Brief description of where fill is to be dumped at this location: _____

Property Owner's Signature: _____

Office Use: (updated 4/5/23)

Service Request # _____ Date(s) Delivered: _____ Request Expired: _____