

March 17, 2025

Agenda for Comprehensive Planning Special Board (CPSB) 17th Meeting

6:30-8 pm, Mon 17 March 2025 at Jay Community Center and on Go-To-Meeting

Advance material: Agenda, Jay CPSB meeting #16 (17 Feb 2025) draft minutes, CPSB meeting transcript (17 Feb 2025), CPSB meeting AI summary (17 Feb 2025), Focal Topics List as of 13 Mar 2025, Analysis Memos on Climate & Infrastructure Focal Topics (5) (4 Mar 2025), Updated Way Ahead Memo for 2025 (17 Mar 2025), Memo for AES NE Planjay Improvements (25 Feb 2025)

Other references: Jay Comp Plan Community Survey Raw Results Dec 2024, Jay CPSB Community Survey Results Report Draft 1, Jay CPSB Oct 2024 Open House Report Draft 1, AAPOA presentation inputs 13 Oct 2024, ARVBA presentation inputs 30 May 2024, Thoughts for Working Group Chairs on Framing Focal Topics (17 Feb 2025), Draft Stakeholder Interview List (As of 17 Jan 2025), Way Ahead Memo for 2025 (10 Dec 2024).

1. Open 17th meeting:

- call for additional agenda items and individual comments
- review and approval of minutes from 16th meeting (17 Feb 2025); note transcript and AI summary by AES NE as example opportunities for assisting recording of meetings

2. Reports from the Working Group Chairs:

- Climate & Infrastructure Working Group Chair: Wally Walters
 - example focal topic analysis papers
 - assignment of individual leads
 - forthcoming assistance by subject matter experts
- Housing and Planning Working Group Chair: Matt Gillman
- Parks and Open Spaces Working Group Chair: Olivia Dwyer
- Human Services Working Group Chair: Robin Licari
- Economic Development Working Group Chair: Adam DeSantis
- CPSB discussion:
 - any recommended refinements to the working list of focal topics?
 - any recommendations on overlapping topics or other topics which should be addressed?

3. Updated Thoughts on Way Ahead for 2025 Memo:

- March-April: Refinement of Focal Topic Analyses
 - highlighting of alternatives & tradeoffs
 - research and interviews
 - begin identifying each alternative's tradeoffs
 - continued topic refinement: essential elements and question(s) [actionable choice]
 - sufficient analysis for public consideration; more analysis will come later
- April-May: Visioning Workshop:
 - 2-3 overarching visions for public consideration to frame the comprehensive plan
 - based on existing conditions and trajectory (expected changes)
 - range of broad alternatives, competing values and interests

-- discussion: Can we identify a concept and date we can commit to? What else will we need to do to get ready for this?

- June-July: Public Engagement:

- informational element and feedback element
- specific means/events to be determined

- August: Presentation to the Jay Town Board:

- present summary of vision alternatives, focal topic analyses, public feedback, other issues
- pursue town board choices, direction and guidance to enable drafting of comp plan

- CPSB discussion: Any thoughts on how to improve how we proceed?

4. Public Information:

- AES NE improvements to Planjay.com website; improvements to town website forthcoming
- Sharing documents with Working Group members: may share raw and summarized survey results, open house and other inputs
- Discussion: what else to publish in Jay Community News, social media or other venues?

5. Scheduling Next Meetings:

- Monday 21 April 2025
- Monday 19 May 2025
- Possible Visioning Workshop and other public engagements: TBD

6. Comments and Open Discussion

7. Adjourn