

December 16, 2024

Agenda for Comprehensive Planning Special Board (CPSB) 14th Meeting

6:30-8 pm, Mon 16 December 2024 at Jay Community Center and on Go-To-Meeting

Advance material: Agenda, Draft Minutes of Meeting #13 (18 Nov 2024), Draft Stakeholder Interview List (Updated 16 Dec 2024), Way Ahead for Comprehensive Plan Development in 2025 (10 Dec 2024).

Other references: Jay Comp Plan Community Survey Raw Results dec 2024, Jay CPSB Community Survey Results Report Draft 1, Jay CPSB Oct 2024 Open House Report Draft 1, AAPOA presentation inputs 13 Oct 2024, ARVBA presentation inputs 30 May 2024, Initial Thoughts on Focal Topics and Alternative Visions for Discussion (updated 16 Aug 2024).

1. Open 14th meeting:

- welcome new member Christine Bush
- call for additional agenda items and individual comments
- review and approval of minutes from 13th meeting (17 Nov 2024)

2. Stakeholder Interviews:

- Updated list
 - seeking additional name recommendations & contact information
 - propose to have note in JCN seeking open invite for others
- Core Questions
 - moving on from concerns to range of alternatives
 - discussion on improving questions
- Group/Individual insights & specific questions
- Discussion

3. Feedback from Survey and Other Collections of Public Input:

- Broad conclusions from objective questions
- Now should have enough insight to define focal topics & issues (Jan meeting objective)
 - criteria for focal topics: public concern, impact of subject, extent of alternatives & town authorities, relative complexity (thereby requiring research & debate, and getting significant treatment in comp plan update)
 - opportunities from narrative suggestions: (1) good ideas which may merit mention in the comp plan update, and (2) non-comp plan concerns to relay to town authorities
- Research to be done: (1) from existing studies/reports, and (2) studies to be asked of AES NE [needing precise and narrow definition]
- Providing summary insights to the community: JCN, Supervisor's Weekly Report, Press Release, Posting on Website
- Discussion

4. Way Ahead and Notional 2025 Schedule:

- Visioning workshop in Spring [April]:
 - goal to develop 2-3 overarching visions for the town for public consideration

- 4-6 hour event (?) [placeholder for details yet to be thought through]
- enablers: agenda/intent memo; summary of public input; focal topics/issues list with key questions & range of alternatives; existing condition report; research summary
- CPSB/Working Groups edit, detail implications [May]
- Public consideration of alternative visions [Jun-Aug]
 - Open House #2 to present visions; also on-line report to community [Jun]
 - Survey #2 to gather public input [Jun/Jul]
 - Public comment period and Public Hearing [Jul]
 - Town Board selects & approves vision for Comp Plan [Aug]
- Working Group Analysis [Fall/Winter 2025]
 - CPSB formally tasks Working Groups [Sep]
 - Working Group Analyses [Oct-Jan]
 - AES NE drafts components of initial comp plan update [Oct-Feb]
 - CPSB evaluate, improves content & presents to community [Mar-May 2026]
- Discussion

5. Website Upgrades:

- Town website:
 - need board member photos
 - meeting minutes
- planjay.com:
 - add reports & summaries from public inputs
 - add illustrative workplan and 2025 schedule?
 - update for closure of survey
- Discussion on additional public communications

6. Scheduling Next Meetings:

- Monday 13 January 2025 (?) [20 Jan is MLK day holiday]
- Monday 10 February 2025 (?) [17 Feb is Presidents day holiday]
- Monday 17 March 2025 (?)
- Monday 21 April 2025 (?) [Easter is Sun 20 Apr]
- Possible Visioning Workshop date: Sat 26 April 2025 (?)

7. Comments and Open Discussion:

8. Adjourn: