

Town of Jay Regular Board Meeting Minutes

May 8, 2025

Town of Jay Community Center

Officials Present:

Supervisor Matthew Stanley

Councilman Tom McDonald

Councilman Steve Forbes

Councilor Olivia Dwyer

Town Clerk Carol Greenley Hackel

Assessor Tim Gay

Paul Mintz (Water and Sewer)

Chris Sorrell (Highway Superintendent)

Trevor Karl (Dog Control Officer)

Absent: Councilman Knut Sauer

Others:

Chet Shalton

Amy Shalton

Gerald Newman

Daniel Deyoe

Wayne Frederick

Matt Donahue

Wally Walters

Frank Pagano

Sue Pagano

Katherine Pagano

Lynn Edmunds

Alex Nelson

Nick Nelson

Via "Go To"

Knut

PB

MM

Guest

J

CG

LS

1. Call to Order

Supervisor Matthew Stanley called the meeting to order at 7:00 PM.

2. Salute to the Flag

The Pledge of Allegiance was led by Supervisor Stanley.

3. Approval of Audited Bills

Motion to approve the audited bills was made by Councilman McDonald and seconded by Councilman Forbes. Approved unanimously

Resolution # 2025-115

4. Approval of April 10, 2025 Minutes

Motion made by Councilor Dwyer, seconded by Councilman McDonald. No changes or discussion. Approved unanimously.

Resolution #2025-116

6. Guest Presentation: Christine Bush, AARCH

Christine Bush presented the progress of the Preserve New York grant project for Au Sable Forks Historic District. Survey data for over 90 buildings submitted. A public hearing is scheduled for June 12, and an open house is planned for August 14. Listing will not restrict property owners unless they pursue tax credits.

Motion to approve scheduling of a Public Hearing for June 12 at 6:30 pm made by Councilor Dwyer, second by Councilman Forbes, approved unanimously

Resolution # 2025-117

7. Department Head Reports

Dog Control- Trevor Karl :

1. Three complaints resolved, written warning issued.
2. Owner (Black Brook resident) of seized dogs issued an appearance ticket by Town of Jay Court

Motion to approve overnight travel and training for DCO Officer and Deputy DCO Officer with some reimbursement from the Town of Wilmington, made by Councilman Forbes, second by Councilor Dwyer, roll call vote held

Councilor Dwyer-yes
Councilman Sauer - absent
Supervisor Stanley – yes
Councilman McDonald- yes
Councilman Forbes – yes

Resolution #2025-118

Assessor- Timothy Gay:

- Tentative roll filed May 1

- 4% blanket increase maintains 100% equalization
- Grievance Day May 27 by appointment
- Gave a short presentation explaining the equalization rate
- Possible public informational session this summer

Waste Water/Water- Paul Mintz :

- Hydrant flushing ongoing-struggling with rocks and gravel in the AF system
- WWTP upgrades progressing,
- Tank inspections approved.
- New forms for water/sewer applications introduced.
- Inventory strategy with surrounding municipalities discussed
- Quotes for water tank inspections:
 - a. Seaway Diving- 2 days=\$9750/ 3 days = \$13,875
 - b. Aqueous - \$11,290 (flat fee)
 Motion to approve 3 tanks with Seaway [not to exceed \$13,875] made by Councilman McDonald, second by Councilman Forbes, roll call vote held:
 Councilor Dwyer – yes
 Councilman Sauer – absent
 Supervisor Stanley – yes
 Councilman McDonald – yes
 Councilman Forbes – yes

Resolution # 2025-119

Highway- Chris Sorrell:

- Motion to Surplus J2 made by Councilman Forbes, second by Councilman McDonald, all in favor, Approved unanimously

Resolution # 2025-120

- Quotes for Highway Attic insulation
 - a. High Peaks=\$15,000
 - b. Atlas =\$15,250
 Motion to award the bid to High Peaks in the amount of \$15,000 made by Councilman Forbes, second by Councilman McDonald, a roll call vote was held with the following results:
 Councilor Dwyer-yes
 Councilman Sauer-absent
 Supervisor Stanley – yes
 Councilman McDonald – yes
 Councilman Forbes-yes

Resolution # 2025-121

Discussed rental of a 25 Ton Haul Truck for River Road Project to preserve TOJ tandem boxes while moving boulders required for this project. Presented Taylor Rental quote [\$12k for one month] Tabled until June meeting to allow for two more quotes to be obtained

Motion to prepay Mohawk Chevrolet in the total amount of \$61,436.40 for the new Highway truck made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results;

Councilor Dwyer – yes

Councilman Sauer –absent

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes- yes

Resolution # 2025-122

Preparing for summer maintenance.

Salt shed –Lengthy discussion held regarding the two quotes received from Hybrid and Eagle. Tabled until the Board can obtain more information from the two company representatives

8. Committee Reports

Economic Development- Supervisor Stanley

Met with North Country Regional Development to discuss the CDBG Home Grant

One winner from Au Sable Forks selected as a winner in the Vacant Rental Property program [awards are \$35k per vacant apartment]

Discussed comprehensive plan

Youth Commission- Supervisor Matt Stanley

Softball and Baseball have started

Waiting for quote from Northern Nurseries for clay

Parks – Councilor Dwyer

- Thank you to all the volunteers who attended the parks clean up on April 26th
- Had our semifinalist interview for the Technical Assistance Grant on April 24th
- Welcomed two new members to the Parks Committee-Andrew Hamlin and Glen Glover
- Larry Hartson to attend next meeting [June 3rd] to discuss a possible dog park in TOJ
- Discussed need for upgraded garbage cans for the parks [12 requested] – lengthy discussion held
- Motion to purchase six trash cans in the amount of \$3936.95 [from occupancy tax] made by Councilor Dwyer, second by Councilman McDonald, a roll call vote was held with the following results:
Councilor Dwyer – yes
Councilman Sauer – absent

Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes - no

Resolution #2025-123

Climate Smart: Councilman Sauer - No report (Sauer absent)

- Supervisor Stanley congratulated the committee on being awarded \$206,000 for EV Chargers

Human Services Committee- Robin Licari - No report

Comprehensive Plan- Wally Walters

- May 31 9am-1pm Visioning Workshop at JEMS
- Next Meeting May 19th

9. Supervisor's Report

- Motion to authorize Supervisor Stanley to sign an agreement with the DEC allowing access to fishing over TOJ property [after approval from Attorney Manning] made by Councilor Dwyer, second by Councilman Forbes, all in favor, approved unanimously

Resolution #2025-124

- NY Class Update
 - o Interest rate currently 4.1643%
 - o Monthly earnings [last month] = \$19,508.95
 - o Year to Date earnings = \$69,076.06
- Supervisors Reports for January, February and March have been completed and are in Board Member folders for review
- Motion for ADA project closeout approved using \$13,744.28 in occupancy tax made by Councilman McDonald, second by Councilor Dwyer, a roll call vote was held with the following results:

Councilor Dwyer – yes
Councilman Sauer – absent
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution # 2025-125

- Jay Green Lighting Project close to completion
- Essex County Community Resources continues to work on grant funding for water meters
- Councilman Forbes voiced opposition to the placement of EV Chargers in the TOJ and a lengthy Board discussion was held
- A motion to prepay AES invoices #'s 2561 in the amount of \$1963.70 and #2643 in the amount of \$300.00 [AARPA Funds] made by Councilman Forbes, second by Councilman McDonald, a roll call vote was held with the following results:

Councilor Dwyer – yes
Councilman Sauer –absent
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution # 2025-127

- Discussion regarding the installation and engineering [H&T Engineering] of an arch culvert at the Grove Road/Green Street Brook-approximate cost around \$300,000
- Solar panel update
- Attorney Manning working on contract details
- Motion to approve payment of North Country Rural Development invoice #3984 in the amount of \$500 for the environmental review of the Jay Tennis Courts for DASNY submission made by Councilor Dwyer, second by Councilman McDonald, approved unanimously

Resolution #2025-128

- Discussion regarding removable bollards for Douglas Park – one quote received for 10 bollards for \$23,000. Ironman to donate \$5000 towards costs
- After discussion, motion to purchase the John Deere Z720E zero turn mower from United Ag and Turf in the total amount of \$7952.49 made by Councilor Dwyer, second by Councilman McDonald, a roll call vote was held with the following results:
Councilor Dwyer – yes
Councilman Sauer – absent
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes - abstain

Resolution #2025-129

- Fund Balance Policy draft [by Supervisor Stanley] distributed for Board review and suggestions

- Motion to prepay AES invoice #16861 in the total amount of \$3555.00 made by Councilman Forbes, second by Councilor Dwyer, a roll call vote was held with the following results:
Councilor Dwyer – yes
Councilman Sauer – absent
Supervisor Stanley –yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution # 2025-130

- Motion to prepay EMR invoices 1&2 in the total amount of \$854.49 [from the AFAS Account] made by Councilman McDonald, second by Councilor Dwyer, a roll call vote was held with the following results:

Councilor Dwyer – yes
Councilman Sauer – absent
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution # 2025-131

10. Events

Comprehensive Plan Meeting May 31st 9:00 – 1:00 @ JEMS

11. Board Comments

Councilman Steve Forbes- Thanks to all the hard work from Paul and Dan and the boys at the highway

Councilman McDonald- Nothing at this time

Supervisor Stanley – Nothing at this time

Councilor Dwyer – Thanks to Paul (Mintz), Dan and Brooke for the landscaping at the Covered Bridge Island and thanks to the Highway for all the hard work

12. Audience Comments

The following audience members addressed the Board

Chester Shalton re; the EV chargers and the assessment of TOJ homes

Gerald Newman re; the bid practices followed by the TOJ

Amy Shalton- re; EV chargers and her appreciation of the new lights in the Jay Green

13. Executive Session

Not held.

14. Announce Next Meeting

Thursday, June 12th- 7:00 pm @ the Community Center

15. Adjournment

Motion to adjourn by Councilman McDonald, seconded by Councilor Dwyer, meeting adjourned at 8:43 PM.

Resolutions Passed May 8, 2025

APPROVAL TO PAY AUDITED BILLS -2025-115
ACCEPT APRIL 2025 MINUTES – 2025-116
APPROVE HISTORIC DISTRICT PUBLIC HEARING (JUNE 12)-2025-117
APPROVE OVERNIGHT TRAVEL-ANIMAL CONTROL -2025-118
AUTHORIZE CONTRACT FOR TANK INSPECTIONS – SEAWAY – 2025-119
SURPLUS J2 – 2025-120
AWARD CONTRACT FOR HWY GARAGE INSULATION (HIGH PEAKS) – 2025-121
AUTHORIZE PREPAY FOR HWY TRUCK- MOHAWK-2025-122
AUTHORIZE PURCHASE OF TRASH RECEPTACLES – 2025-123
AUTHORIZE DEC FISHING ACCESS POINTS – 2025-124
APPROVE CLOSEOUT OF C CENTER PROJECT W/ TRANSFERS – 2025-125
APPROVAL TO SIGN APA JURSDICTION FORM – 2025-126
APPROVAL TO PREPAY H&T – 2025-127
APPROVAL TO PAY NORTH COUNTRY RURAL DEVELOPMENT-2025-128
APPROVAL TO PURCHASE JOHN DEERE ZERO TURN MOWER FROM US AG & TURF
2025-129
APPROVAL TO PREPAY AES – 2025-130
APPROVAL TO PREPAY EMR – 2025-131