

Town of Jay Board Meeting

Minutes

April 10, 2025 – 7:00 PM

Town of Jay Community Center

Call to Order:

The meeting was called to order at 7:00 PM by Deputy Supervisor Thomas McDonald, presiding in the absence of Supervisor Matthew Stanley.

Salute to the Flag

Roll Call:

Present:

- Deputy Supervisor/Councilman Thomas McDonald
- Councilwoman Olivia Dwyer
- Councilman Stephen Forbes
- Town Clerk Carol Greenley Hackel

Absent:

- Supervisor Matthew Stanley
- Councilman Knut Sauer

Others:

- Alex Nelson
- Nick Nelson
- Gerald Newman
- Chris Sorrell
- Elizabeth Reid
- Dylan Bombard
- Vincent Waters
- Paul Mintz
- Matt Cross
- Jody Hart
- Wally Walters
- Trevor Karl

Via Go to Meeting:

- Bill Campbell
- j
- Liquids & Solids
- MM
- Me

Approval of Minutes: Resolution 2025-97

Motion to approve the minutes of the March 13, 2025 meeting was made by Councilwoman Dwyer, seconded by Councilman Forbes. Motion carried.

Approval of Audited Bills: Resolution 2025-98

Motion to approve audited bills was made by Councilman Forbes, seconded by Councilwoman Dwyer. Motion carried.

Audience Comments:

No public comments were received during this section of the meeting.

Introduction of Guests:

Matt Cross presented information on his concerns regarding the Grove Bridge

Department Head Reports:

Code Enforcement – Rodger Tompkins

No report

Dog Control – Trevor Karl

Reported several calls and the seizure of two dogs on March 19, transported to North Country SPCA.

Water/Wastewater – Paul Mintz

Reported ongoing wastewater treatment facility upgrade, and construction update.

Expect to start hydrant flushing in Au Sable Forks next week

• Resolutions Passed:

- **Resolution #2025-99:** Approving agreement with RCAP for free income survey services in Au Sable Forks Water District. Forbes/Dwyer
- **Resolution #2025-100:** Authorizing contract with Morrisonville Septic for annual pump outs. Forbes/Dwyer
- **Resolution #2025-101:** Approving overnight travel for Paul Mintz to attend a conference in Verona, NY (fees, accommodations, meals, mileage). Dwyer/Forbes

Highway Department – Chris Sorrell

Reported spring roadwork and equipment maintenance underway

A discussion regarding installing insulation in the Highway Garage attic was tabled

J2 is back at Charlebois for a coolant/antifreeze issue

Grove Road repair update

River Road reconstruction project is going out to bid

Staff training updates (staff has attended the following):

3/25-UDIG training
3/26 – Work Zone Traffic Control
3/31- First Aid/CPR/AED/Stop Bleed
Upcoming 4/30- MSHA Refresher

Next week begins summer schedule of four ten hour days

● **Resolutions Passed:**

- **Resolution #2025-102:** Approving overnight travel for Chris Sorrell and Cody Garren to Highway School in Ithaca- Forbes/Dwyer
- **Resolution #2025-103:** Declaring surplus for equipment- J10. Forbes/Dwyer
- **Resolution #2025-104:** Authorizing bid up to \$5,000 for street sweeper via Auctions International.Forbes/Dwyer
- **Resolution #2025-105:** Authorize salt shed project bid. Forbes/Dwyer
- **Resolution #2025-106:** SEQR Type II classification for salt shed Dwyer/Forbes
- **Resolution #2025-107:** Prepay TENCO \$325,263.00 from Capital Reserve upon truck delivery. Dwyer/Forbes

Committee Reports:

- Economic Development –no report

- Parks –

- Next meeting May 1
- Spring Clean-Up Day-April 26@ 10am-12pm at all parks
- Three new potential members attending Parks Committee meeting in May
- Received news of semifinalist status in the Technical Assistance Grant process

- Climate Smart Task Force – No report.

- Human Services – No Report

- Comprehensive Plan Special Board –

- Planning workshop with community participation in May
- Newsletter in June to contain more info
- New website planjay.com
- Next meeting April 21

-Youth Commission – No report

- BAR Hiring Committee – Presented opinions for appointments to the Board of Assessment Review

Resolution #2025-108: Appointing Robin Licari (member) and Brian Schwind (alternate) to the Board of Assessment Review. Dwyer/Forbes

Supervisor's Report:

Deputy Supervisor McDonald presented updates:

- Wilmington Whiteface 100K use of roads-see Resolution below
- Financial report reviewed
- Wastewater updates
- Jay Park lighting project update
- Microenterprise Grant submitted
- Municipal Agreement with Black Brook update
- Next Au Sable Forks Historical District Committee meeting –April 22

Resolutions Passed:

- **Resolution #2025-109:** Prepay \$700 to North Country SPCA for seized dogs.
Forbes/Dwyer
- **Resolution #2025-110:** Accept 1st quarter 2025 sewer billing of \$18,200.
Dwyer/Forbes
- **Resolution #2025-111:** Approve Wilmington Whiteface 100K road use.
Dwyer/McDonald
- **Resolution #2025-112:** Approve Microenterprise Grant Review Committee.
Dwyer/Forbes
- **Resolution #2025-113- :** Prepay AES invoice #1 in the amount of \$14,095
Forbes/Dwyer

Events

April 26- Town of Jay Clean Up Day, 10:00 am-12:00 pm

Board Comments:

Councilman Stephen Forbes offered a resolution requesting that no tax payer dollars be used on the EV Charger project in Upper Jay and received a second. After discussion, it was decided to table the motion until a full board could be present. A second motion was brought forward to halt any spending/work on the project prior to the next board meeting. After discussion it was determined that the highway department did not have any work scheduled to begin before May 8th, so no resolution was needed.

Councilwoman Olivia Dwyer thanked the AVCS students in the audience for their attendance and invited them to participate in the April 26 clean-up day

Councilman McDonald wished Supervisor Stanley and Councilman Sauer safe travels

Resolution 2025-114

Authorizing Supervisor Stanley to enter into a sub recipient agreement with the North Country Rural Development Committee for the Community Block Grant (as presented by Attorney Manning- full formal resolution in packets)Dwyer/Forbes

Audience Comments:

No additional comments from the public.

Next Regular Board Meeting:

Thursday, May 8, 2025 – 7:00 PM at the Town of Jay Community Center

Adjournment:

Motion to adjourn made by Councilman Forbes, seconded by Councilwoman Dwyer. Meeting adjourned at 8:38 PM.