

## **Town of Jay Special Board Meeting Minutes**

**Date:** December 30, 2024

**Time:** 6:00 PM

**Location:** Community Center

**Call to Order:** Supervisor Stanley called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited and the notice of Special Board Meeting was read by Supervisor Stanley.

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- **Present:**
    - Councilman Sauer
    - Councilor Dwyer
    - Supervisor Stanley
    - Councilman McDonald
    - Councilman Forbes
    - Deputy Town Clerk Tamber McCabe
  - **Absent:** Attorney Dan Manning, Town Clerk Carol Greenley Hackel
  - **Via Go-TO:** Hi, Alex N
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### **Agenda Items:**

#### **Resolution #2024-305: Allocation of ARPA Funds**

Supervisor Stanley proposed obligating \$56,000 of the remaining ARPA funds to the Grove Road project for engineering services by H&T Engineering, under a contract with Essex County.

- **Motion:** Councilman McDonald
- **Second:** Councilman Forbes

**Discussion:** Engineering costs are estimated at \$57,000, including design, topographic surveys, soil borings, and permitting. Additional costs may apply if a Bridge NY grant is secured for a permanent structure. We do not have a start date at this time.

#### **Roll Call Vote:**

- Councilman Sauer: Yes
- Councilor Dwyer: Yes
- Supervisor Stanley: Yes
- Councilman McDonald: Yes
- Councilman Forbes: Yes

**Result:** Motion carried.

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**Resolution #2024-306: Acceptance of the CDBG Housing Grant that the Town of Jay was awarded**

Supervisor Stanley presented a \$300,000 CDBG Housing Grant agreement, with \$246,000 allocated directly to homeowners in the Town of Jay. Supervisor Stanley requested permission to accept the grant and enter into an agreement with NYS CDBG.

- **Motion:** Councilman Sauer
- **Second:** Councilman McDonald

**Discussion:** None.

**Vote:** Unanimous approval by voice vote.

**Result:** Motion carried.

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**Resolution #2024-307: DASNY Grant for Douglas Park**

Supervisor Stanley requested a resolution to make himself and Deputy Supervisor Tom McDonald certified signers for a DASNY grant application, totaling \$125,000, to replace the tennis and basketball courts with additional options for pickle ball.

- **Motion:** Councilman Forbes
- **Second:** Councilor Dwyer

**Discussion:** Supervisor Stanley explained what DASNY was, outlined the grant's terms and potential for additional features (lighting and fencing) based on project bids. Supervisor Stanley also thanked Assemblyman Jones.

**Vote:** Unanimous approval by voice vote.

**Result:** Motion carried.

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**Resolution #2024-308 Purchase of Atlas TTC 303 Tire Machine**

Highway Superintendent Chris Sorrell presented a proposal to purchase an Atlas TTC 303 tire machine for \$10,479, including shipping.

- **Motion:** Councilman Forbes
- **Second:** Councilor Dwyer

**Discussion:** The machine can service all vehicles, including tractors and pickups, reducing external costs.

**Roll Call Vote:**

- Councilman Sauer: Yes
- Councilor Dwyer: Yes
- Supervisor Stanley: Yes
- Councilman McDonald: Yes
- Councilman Forbes: Yes

**Result:** Motion carried.

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**Resolution #2024-309: Authorizing Highway Superintendent to Re-New the Shared Service Agreement with NYSDOT**

Supervisor Stanley sought authorization for Highway Superintendent Chris Sorrell to sign an agreement with NYSDOT.

- **Motion:** Councilman McDonald
- **Second:** Councilor Dwyer

**Discussion:** None

**Vote:** Unanimous approval by voice vote.

**Result:** Motion carried.

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**Resolution #2024-310: Snow Blower Bid Authorization**

Supervisor Stanley sought authorization for Highway Superintendent Chris Sorrell to bid up to \$10,000 on a 10-foot dual-stage snow blower listed on Auctions International.

- **Motion:** Councilman Sauer
- **Second:** Councilman McDonald

**Discussion:** The equipment would streamline snow removal and improve efficiency.

**Roll Call Vote:**

- Councilman Sauer: Yes
- Councilor Dwyer: Yes
- Supervisor Stanley: Yes
- Councilman McDonald: Yes
- Councilman Forbes: Yes

**Result:** Motion carried.

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**Resolution #2024-311: Authorization for Crushing Materials**

Supervisor Stanley proposed a resolution to allow the highway department to crush up to \$60,000 worth of material.

- **Motion:** Councilman Forbes
- **Second:** Councilman Sauer

**Discussion:** Funds will be allocated from existing budget lines. Previously when this was this was done it lasted the town three years.

**Roll Call Vote:**

- Councilman Sauer: Yes
- Councilor Dwyer: Yes
- Supervisor Stanley: Yes
- Councilman McDonald: Yes
- Councilman Forbes: Yes

**Result:** Motion carried.

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**General Discussion:** Brief discussion occurred on the house that was torn down in Jay, the land bank and River Road in the Acres.

**Adjournment:**

Supervisor Stanley called for a motion to adjourn at 6:26 PM.

- **Motion:** Councilman McDonald
  - **Second:** Councilman Forbes
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**Result:** Meeting adjourned.

**Minutes respectfully submitted by:**  
Tamber McCabe Deputy Town Clerk

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