

Town of Jay Town Board Meeting Minutes

Date: February 13, 2025

Time: 7:00 PM

Location: Town of Jay Community Center

Call to Order

Supervisor Matthew Stanley called the meeting to order at 7:04 PM, followed by the Pledge of Allegiance.

Roll Call

The following town officers were present:

- **Supervisor:** Matthew Stanley
- **Town Board Members:** Councilman Sauer, Councilman McDonald, Councilman Forbes, Councilor Dwyer
- **Town Clerk:** Carol Greenley Hackel
- **Water & Sewer Director:** Paul Mintz
- **Highway Superintendent:** Chris Sorrell

Guest Speaker: Lindsay Kellett

Attendees: Gerald Newman, Wally Walters, Alex Nelson

Resolutions

Resolution #2025-53: Approval of Audited Bills

- General Fund: \$90,942.63
- Highway Fund: \$45,281.46
- Water and Sewer Funds: Various allocations
- Occupancy Tax Fund (Roost Account): \$6,809.40
- Trust & Agency (Fire Departments): \$621,326.42
- Food Pantry: \$423.96
- Missing Children's Tournament: \$69.99

Motion: Councilman McDonald

Second: Councilman Forbes

Discussion: None

Motion carried.

Resolution # 2025-54: Approval of January 9, 2025, Organizational Meeting Minutes

Motion: Councilman McDonald

Second: Councilman Sauer

Discussion: None

Vote: Unanimous approval

Guest Speaker: Lindsay Kellett – Gymnastics Program Proposal

Lindsay Kellett presented a proposal to establish a gymnastics program for local youth. She highlighted community demand, available facilities, and potential benefits. The board expressed support for exploring opportunities to implement the program.

Resolution #2025-55: Approval of Gymnastics Program Use of Community Center

(Resolution based on 3-month trial period, two upstairs rooms, rent equal to 15% of earnings, MOU and proof of insurance)

Motion: Councilman Sauer

Second: Councilman McDonald

Roll Call Vote:

Councilman Sauer-Yes

Councilman McDonald-Yes

Supervisor Stanley – Yes

Councilman Forbes - Yes

Councilman McDonald – Yes

Councilor Dwyer – Yes

Vote: Unanimous approval

Department Reports

Code Enforcement Report (Rodger Tompkins via written report)

- Summary of permits issued and inspections completed.
- Discussion of ongoing enforcement actions.

Dog Control Report (Trevor Karl)-update given by Supervisor Stanley

- Overview of dog control activities and enforcement issues.
- Update on county-wide dog control task force participation.

Water & Sewer Department (Paul Mintz)

- Discussion and approval of truck purchase.
 - Update on Route 86 repair
 - Update on Intervale pump
 - LED lighting conversion complete
 - Water break on Green Street repaired-thanks to Chris Sorrell for quick response
 - **Resolution #2025-56:** Acceptance of truck bids.
 - **Resolution #2025-57:** Approval of truck purchase.
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Highway Department (Chris Sorrell)

- **Resolution #2025-58:** Vacation carryover approval.
- **Resolution #2025-59:** Live edge blade purchase.
- **Resolution #2025-60:** Jersey barrier purchase.
- **Resolution #2025-61:** Sander purchase.
- **Resolution #2025-62:** Supervisor authorization to sign Federal OGS application.

Highway Update

- Discussion of staffing resignation and upcoming hire
 - Update on employee recovery from surgery
 - First Aid Training to be held at HWY Garage on 3/31/25
 - Town of Jay are recipients of Cornell Safety Grant-will receive vests, cones and signs
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Committee Reports

Economic Development Committee-Supervisor Stanley

- Updates on local business initiatives
- Last meeting live streamed from Forks Blend and Brew

Youth Commission and Parks-Supervisor Stanley

- Discussion of ongoing and upcoming recreation programs.

Climate Task Force Committee-Councilman Sauer

- Update on sustainability initiatives and grant applications.

Human Services Committee-Robin Licari via email

- Overview of community assistance programs.

Comprehensive Plan Committee-Wally Walters

- Status of town's long-term development strategy.

Parks Department- Councilor Dwyer

- Status of town's park clean-up day
 - Update on potential grant
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Additional Resolutions (Parks Department related)

- **Resolution #2025-63:** Approval of dump trailer purchase.
 - **Resolution #2025-64:** Lawn mower discussion and tabling by the board.
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Supervisor's Report (Supervisor Matthew Stanley)

Tour of Honor Discussion

Resolution #2025-65 to approve

AVCS Tennis Program Support

Resolution #2025-66 to approve gym use

NY CLASS Investment Report

- Financial update on town investments.

Community Center Update

- Status of renovations and future plans.

WWTF Update

- Progress on wastewater treatment facility improvements.

Resolution #2025-67: Prepayment of Weydman Electric

Motion: Councilman McDonald

Second: Councilman Dwyer

Roll Call Vote:

Councilman Sauer-Yes
Councilman McDonald-Yes
Supervisor Stanley – Yes
Councilman Forbes - Yes
Councilman McDonald – Yes
Councilor Dwyer – Yes

Jay Green Lighting Update

- Discussion on streetlight improvements.

MJ Engineering Water Meter Study Update

- Review of preliminary findings and next steps.

Sick Bank Discussion

Roll Call Vote:

Councilman Sauer-Yes
Councilman McDonald-Yes
Supervisor Stanley – Yes
Councilman Forbes - Yes
Councilor Dwyer – Yes

Resolution #2025-68 to approve with two corrections by Attorney Manning

Clothing Allowance Discussion

Resolution #2025-69 to approve as presented

Roll Call Vote:

Councilman Sauer-Yes
Councilman McDonald-Yes
Supervisor Stanley – Yes
Councilman Forbes - Yes
Councilor Dwyer – Yes

Longevity Discussion

Resolution #2025-70 to approve with proposed increase

Roll Call Vote:

Councilman Sauer-Yes
Councilman McDonald-Yes
Supervisor Stanley – Yes
Councilman Forbes - Yes
Councilor Dwyer – Yes

Micro Enterprise Resolution Discussion

Resolution #2025-71 to approve as presented

Rotary Jay Day Request & Mark Rust Performance Approval

Resolution #2025-72

Roll Call Vote:

Councilman Sauer-Yes
Councilman McDonald-Yes
Supervisor Stanley – Yes
Councilman Forbes - Yes
Councilor Dwyer – Yes

Prepayment of Rocks Garage

Resolution #2025-73

Roll Call Vote:

Councilman Sauer-Yes
Councilman McDonald-Yes
Supervisor Stanley – Yes
Councilman Forbes - Yes
Councilor Dwyer – Yes

BAN Renewals

(Loader and Tandem) Approval for Supervisor Stanley to enter into BAN renewals

Resolution #2025-74

Roll Call Vote:

Councilman Sauer-Yes
Councilman McDonald-Yes
Supervisor Stanley – Yes
Councilman Forbes - Yes
Councilor Dwyer – Yes

Events

Kiss a Cow

- Discussion of upcoming community engagement –Supervisor Stanley to kiss a cow at Miner Institute for a United Way event
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Board Comments

- **Councilman Sauer:** made the Board aware of his possible upcoming absence at the March Board Meeting.
 - **Councilman McDonald:** made the Board aware of his upcoming absence at the March Board Meeting.
 - **Councilman Forbes:** appreciates the long volunteer hours put in by the Planning Board.
 - **Councilor Dwyer:** Big thank you to Tax Collector Lori Ducharme for all of her hard work-job well done.
 - **Supervisor Stanley:** Thanked the board and attendees for their contributions and reaffirmed the town's commitment to fiscal responsibility and community development.
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Announcement of Next Meeting

The next Town of Jay Board Meeting is scheduled for **March 13, 2025**, at the Town of Jay Community Center.

Summary of Resolutions Passed

1. **Resolution #2025-53:** Approval of audited bills.
2. **Resolution # 2025-54: Approval of January 9, 2025, Organizational Meeting Minutes**
3. **Resolution #2025-55:** Approval of Gymnastics Program use of Community Center.
4. **Resolution #2025-56:** Acceptance of truck bids for Water & Sewer Department.
5. **Resolution #2025-57:** Approval of truck purchase for Water & Sewer Department.
6. **Resolution #2025-58:** Vacation carryover approval.
7. **Resolution #2025-59:** Live edge blade purchase.
8. **Resolution #2025-60:** Jersey barrier purchase.
9. **Resolution #2025-61:** Sander purchase.
10. **Resolution #2025-62:** Supervisor authorization to sign Federal OGS application.
11. **Resolution #2025-63:** Approval of dump trailer purchase.
12. **Resolution #2025-64:** Lawn mower discussion and tabling by the board.
13. **Resolution #2025-65:** Tour of Honor discussion.
14. **Resolution #2025-66:** AVCS Tennis Program support.
15. **Resolution #2025-67:** Prepayment of Weydman Electric.
16. **Resolution #2025-68:** Sick Bank establishment.
17. **Resolution #2025-69:** Clothing allowance approval.
18. **Resolution #2025-70:** Longevity adjustment approval.
19. **Resolution #2025-71:** Micro Enterprise grant approval.
20. **Resolution #2025-72:** Rotary Jay Day request & Mark Rust performance approval.
21. **Resolution #2025-73:** Prepayment of Rocks Garage.
22. **Resolution #2025-74:** BAN renewals.

Adjournment

Meeting adjourned at **9:15 PM**.