

**TOWN OF JAY REGULAR TOWN BOARD MEETING  
NOVEMBER 14, 2024  
7:00 PM @ COMMUNITY CENTER**

**PRESENT:** Supervisor Matt Stanley, Councilman Tom McDonald, Councilman Knut Sauer, Councilman Steve Forbes, Councilor Olivia Dwyer, Attorney Daniel Manning III, Town Clerk Carol Greenley Hackel

**OTHERS:** Tenley Rosio, Stella Rosio, Russ DeFonce, Nick Nelson, Alex Nelson, Gerald Newman, Lynn Edmonds, Michael Rafferty, Wally Walters, Chris Sorrell, Paul Mintz

**PRESENT VIA "GO TO" MEETING:** PB, John, G, BD, I

Meeting called to order at 7:04 pm by Supervisor Stanley

Pledge to the flag led by Supervisor Stanley

Motion to pay audited bills voucher #'s 2024-1014 thru 2024-1141 made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed  
**Resolution #2024-246**

Motions to accept the following minutes:

- October 7, 2024-Budget made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed  
**Resolution # 2024-247**
- October 10, 2024-Regular Board- made by Councilman Sauer, second by Councilor Dwyer, all in favor, none opposed  
**Resolution # 224-248**
- October 22, 2024-CDBG PH- made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed  
**Resolution # 224-249**
- October 28, 2024-Budget- made by Councilman Forbes, second by Councilman Sauer all in favor, none opposed  
**Resolution # 224-250**
- November 7, 2024-Budget PH- made by Councilman McDonald second by Councilman Forbes all in favor, none opposed  
**Resolution # 224-251**

**AUDIENCE COMMENTS**

Nothing at this time

**GUESTS**

Russ DaFonce

1. Russ is a Mediation Program Director for Essex, Franklin and Hamilton Counties
2. This program is out of the Rural Law Center of New York and funded by grants from the Unified Court System
3. Mediation is free of charge
4. If you, or someone you know could benefit from mediation services you can reach out to Russ at [russ@rurallaawcenter.org](mailto:russ@rurallaawcenter.org) or by phone at 518-561-5460

**DEPARTMENT HEADS**

Code Enforcement- no report this month

Dog Control

1. New DCO Trevor Karl has met with Janet Collier of NYS Ag & Markets. He is also the DCO for the Town of Wilmington
2. Motion to appoint Dan McDonald as the Assistant DCO for the Town of Jay made by Supervisor Stanley, second by Councilman Sauer, all in favor with one abstain from Councilman McDonald, duly passed

**Resolution # 2024-253**

Water & Sewer- Paul Mintz

1. Replaced out of service hydrant in AF
2. Thank you to all that helped with hydrant work and property owners for their patience
3. Lead line unknown response letters to be mailed tomorrow
4. Jay fire hydrant update-1/2 way through
5. Repaired a blow off in Jay
6. Discussion held regarding pit meters or house meters pros and cons
7. Dan and Brooke attended Class C License class
8. Dan will take a waste water class the first two weeks of December
9. After discussion, motion to cover the \$25 fee associated with water testing for any resident who requests a test due to concerns of lead made by Councilman Sauer, second by Councilor Dwyer, all in favor, none opposed, duly passed

**Resolution #2024-254**

Highway – Chris Sorrell

1. 6000 yards of sand screened
2. Fire extinguisher inspections complete
3. New starter installed on screen plant
4. Paving Jay Mt. Road to the intersection with Glen Road
5. Luck Brothers to be back to start Au Sable Drive to the intersection of Cross
6. Getting trucks ready for winter
7. Garbage complaint in Acres taken care of (picked up)
8. One employee unable to test for Class B due to miscommunication– now signed up for CVTECH
9. One employee almost done with CDL class
10. Cutting firewood for winter

**COMMITTEES**

Economic Development – Supervisor Stanley

1. Last meeting cancelled due to conflict with county
2. Next meeting Tuesday-AF Blend and Brew invited

Youth Commission- Supervisor Stanley

1. Basketball signups starting
2. Games being held at C Center this year
3. Hopeful for a possible grant to redo the floor after the season

Parks – Councilor Dwyer

1. Grant app for planning assistance submitted October 16<sup>th</sup>
2. Thanks to Tim Rowland and everyone who wrote letters of support
3. Should hear results spring of 2025

#### Climate Smart – Councilman Sauer

1. Discussions on NYSERDA program shut down
2. Motion to revise Resolution 2024-158 from July to eliminate the words “all be burned” made by Councilman Sauer, second by Councilor Dwyer all in favor, none opposed, duly passed

**Resolution # 2024-255**

#### **BID OPENING – PHOTOVOLTAIC SYSTEMS**

1. Adk Solar- \$176,567.95 w/ NYSERDA credit of \$13,281.35
2. APEX Energy Tek - \$149,212 w/ NYSERDA credit of \$16,095
3. Motion to accept bids made by Councilman Sauer, second by Councilman McDonald, all in favor, none opposed, duly passed  
Resolution #2024-256
4. Bids to be analyzed by Board and Attorney and results brought back to next meeting

#### **COMMITTEES (CONT)**

##### Comprehensive Plan – Wally Walters

1. Approx. 75 participants at last month's open house
2. Draft report on input compiled by Tim Rowland
3. Website is active

#### **SUPERVISORS REPORT**

1. Correspondence
  - a. E-mail from Acres resident re: garbage- picked up by Chris Sorrell
2. Updates
  - a. NY Class
    - i. Interest earned this month = \$17,000
    - ii. Interest earned year to date = \$198,000
  - b. Financial Reports
    - i. Cathy to do tomorrow
  - c. WWTF BAN
    - i. Motion to move the \$1 million proceeds from BAN to NY Class made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed  
**Resolution # 2024-257**
  - d. Community Center
    - i. Three quotes received for curtains and stage curtain for the gym-only one offers installation
    - ii. Motion to order/purchase curtains \*(installed)for the gym to be paid for with \$5000.00 from Missing Children's Tournament donation and \$8302.26 from ROOST funds made by Supervisor Stanley, second by Councilman McDonald, a roll call vote was held with the following results:  
Councilman Sauer – yes  
Councilor Dwyer – yes  
Supervisor Stanley – yes  
Councilman McDonald – yes  
Councilman Forbes - yes  
**Resolution #2024-258**
    - iii. Motion to order/purchase stage curtain for the gym for \$3910.79 with ROOST funds contingent on free installation made by

Councilman Forbes, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Forbes – yes

Councilor Dwyer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Fobes – yes

**Resolution #2024-259**

- iv. Motion to purchase two LifePac

AEDs for \$2381.86 per (one for C Center, one for HWY) made by Councilman Stanley, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer – yes

Councilor Dwyer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

**Resolution #2024-260**

- v. Motion to prepay Pipeline Mechanical Pay App #1 in the amount of \$1567.50 made by Councilman Forbes, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer – yes

Councilor Dwyer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

**Resolution # 2024-261**

- vi. Motion to approve Supervisor Stanley to sign contract to install park lights made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

**Resolution #2024-262**

- vii. Water Project update report is in your packets

- viii. UJ EV Chargers

1. Lot is being cleared

2. Application in to DOT for driveway and sign

- ix. AARCH and Christine Bush have been in town taking pictures for work on the Historic District

- x. River Road Reconstruction

1. Update from Gary Henry

2. Motion to prepay invoice #2024.10.28 in the total amount of \$5030.00 from Riverbank Restoration, made by Councilman Sauer, second by Councilor Dwyer, a roll call vote was held with the following results:

Councilman Sauer – yes

Councilor Dwyer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

**Resolution # 2024-264**

- xi. Motion to prepay Taylor Rental in the amount of \$4516.20 for New Holland front mount snowblower made by Councilman Forbes, second by Councilman Sauer, a roll call vote was held with the following results:

Councilman Sauer – yes

Councilor Dwyer – yes  
Supervisor Stanley – yes  
Councilman McDonald – yes  
Councilman Forbes -yes

**Resolution #2024-265**

- xii. Motion to purchase LED lights for the SS Plant with or without rebate in the total amount of \$1187.40 made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer – yes  
Councilor Dwyer – yes  
Supervisor Stanley – yes  
Councilman McDonald – yes  
Councilman Forbes – yes

**Resolution # 2024-266**

- xiii. After discussion, a motion to authorize emergency purchase of a 5 Ton plow truck from TENCO industries in the amount of \$185,646.00 made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer – yes  
Councilor Dwyer – yes  
Supervisor Stanley – yes  
Councilman McDonald – yes  
Councilman Forbes – yes

**Resolution # 2024-267**

- xiv. Motion to authorize Supervisor Stanley to apply for a BAN in the amount of \$185,646 for the purchase of 2024 International 5-ton plow truck with ancillary equipment on December 1, 2024 to renewed in one year made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results;

Councilman Sauer – yes  
Councilor Dwyer – yes  
Supervisor Stanley – yes  
Councilman McDonald – yes  
Councilman Forbes – yes

**Resolution # 2024-268**

- xv. Motion to purchase a stainless Fisher plow (three quotes acquired) from Frenchies in the amount of \$8,440.90 for the Parks truck from Parks EQ made by Councilman Forbes, second by Councilor Dwyer, a roll call vote was held with the following results:

Councilman Sauer – yes  
Councilor Dwyer – yes  
Supervisor Stanley – yes  
Councilman McDonald – yes  
Councilman Forbes - yes

**Resolution # 2024-269**

- xvi. Motion to prepay 2025 NYS Retirement in the amount of \$93,044.00 made by Councilman McDonald, second by Councilor Dwyer, a roll call vote was held with the following results:

Councilman Sauer – yes  
Councilor Dwyer – yes  
Supervisor Stanley – yes  
Councilman McDonald – ys

Councilman Forbes – yes

**Resolution # 2024-270**

- xvii. Motion to approve payment of year end stipends on December 2 made by Councilman McDonald, second by Councilor Dwyer, all in favor, none opposed, duly passed

**Resolution # 2024-271**

- xviii. Motion to accept the 2025 ambulance fees schedule from EMR made by Councilman Sauer, second by Councilor Dwyer, all in favor none opposed, duly passed

**Resolution #2024-273**

- xix. Motion to approve the 2025 AFVA contract made by Councilman McDonald, second by Councilor Dwyer, all in favor, none opposed, duly passed

**Resolution #2024-274**

- xx. Motion to prepay NABOR subscription renewal for Assessor Tim Gay in the total amount of \$544 (to be billed proportionately to his other towns for reimbursement) made by Councilman Forbes, second by Councilman McDonald, all in favor, none opposed, duly passed

**Resolution #2024-275**

- xxi. Motion to prepay Voyent Alert for an annual renewal in the total amount of \$2700 made by Councilman McDonald, second by Councilman Sauer, a roll call vote was held with the following results:

Councilman Sauer – yes

Councilor Dwyer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

**Resolution # 2024-276**

- xxii. Motion to prepay for Supervisor Stanley to attend AATV Conference and overnight travel (\$119 room/\$125 conference) made by councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer – yes

Councilor Dwyer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

**Resolution # 2024-277**

- xxiii. Motion to approve \$5000 from ROOST funds to be spent on the joint Jay/Black Brook Christmas Events and decorations in Jay made by Councilor Dwyer, second by Councilman Forbes, a roll call vote was held with the following results

Councilman Sauer – yes

Councilor Dwyer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

**Resolution #2024-278**

- xxiv. Motion for a Resolution recognizing Christmas in the Forks made by Supervisor Stanley with a unanimous second

**Resolution # 2024-279**

- xxv. Motion to approve transfer from WW to General Fund to repay Due to Due from Phase One engineering in the amount of \$74,108.00

made by Councilman McDonald, second by Councilor Dwyer, a roll call vote was held with the following results

Councilman Sauer – yes

Councilor Dwyer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

**Resolution #2024-280**

- xxvi. Motion to prepay Catherine Persons for accounting services from August 2024-October 2024 (Personnel CE) in the total amount of \$1320 made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results;

Councilman Sauer – yes

Councilor Dwyer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

**Resolution # 2024-281**

- xxvii. Motion to prepay MJ Engineering invoice WD-06 in the total amount of \$2715.00 (AARPA) made by Councilman Forbes, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer – no

Councilor Dwyer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes - yes

**Resolution #2024-282**

- xxviii. Motion to pay MJ Engineering invoice LSLI-04 for lead line survey work in the amount of \$2760.00 made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results:

Councilman Sauer – yes

Councilor Dwyer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

**Resolution # 2024-283**

## EVENTS

1. JEMBOREE – November 27th
2. Au Sable Forks Fre Library Wreath Raffle – ongoing until Dec 7<sup>th</sup>
3. Christmas in the Forks 0 December 7<sup>th</sup>

## BOARD COMMENTS

Councilman Forbes

1. Dump trailer for Parks in the future? (MS-next year hopefully)
2. Logging UJ Water District (MS/TM – not enough land)
3. Thank you to Chris and Paul and crew for the hard work

Councilman McDonald

1. Thanks to Paul for Dan's schooling schedule

Councilor Dwyer

1. Thank you to the Town Clerk and Jessie and Michelle for their daily diligence in the incredible task of keeping track of all the financials

Councilman Sauer

1. Thanks to the Board and employees for the support of the Climate Task Force
2. Cost of a 14' dump trailer? (MS approx. \$12k)
3. Fund Balance Policy? (MS is working on numbers)

Attorney Manning

1. MOU agreement for Senior Center hosting more events
2. SPCA taking less dogs-contract changes for next meeting
3. Suggests using Russ DeFOnce to mediate ongoing neighbor dispute
4. Motion to approve signing for release- T. Cross liability (possible grant to tear down Route 9 property and give to Land Bank) made by Councilman McDonald, unanimous second

**Resolution #2024-285**

Motion to approve \$550 to Cornell for training and materials for Bingo-cise (coming to the C Center soon) made by Councilman McDonald, second by Councilor Dwyer, all in favor, none opposed, duly passed

**Resolution # 2024-284**

Motion to approve Supervisor Stanley to sign MOU (electricians) for NYS DEC consent order made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

**Resolution # 2024-286**

Next meeting – December 12 @7:00 pm @ C. Center

Motion to adjourn by Councilman McDonald, second by Councilman Forbes, adjourned at 10:00 pm

*Carol Greenley Hackel*

Town of Jay Town Clerk