

**TOWN OF JAY REGULAR TOWN BOARD MEETING
MARCH 22, 2024
7:00 PM @ COMMUNITY CENTER**

PRESENT : Supervisor Matt Stanley, Councilman Tom McDonald, Councilman Steve Forbes, Councilor Olivia Dwyer, Town Clerk Carol Greenley Hackel, Attorney Daniel Manning III

OTHERS: Lynn Edmonds, Alex Nelson, Nick Nelson, Cody Garren, Andrew Kline, Chris Sorrell, Jody Hart, Dave Hart, Robbie Lincoln, Paul Mintz, Emma Vilegi, Conner Brandt, Lilly Butler, Owen Pray, Wayne Frederick

ABSENT: Councilman Knut Sauer

Meeting called to order by Supervisor Stanley at 7:00 pm

Pledge to the Flag led by Supervisor Stanley

Motion to pay Audited Bills (Voucher #'s 2024/213 – 2024/322) made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed
Resolution #2024-68

Motion to accept Minutes from February 15th Regular Board Meeting made by Councilor Dwyer, second by Councilman Forbes, all in favor, none opposed, duly passed
AND

Motion to accept Minutes from February 22nd Special Board Meeting made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed
Resolution # 2024-69

Welcome Guests-students from AVCS Government Class

AUDIENCE COMMENTS-Nothing at this time

DEPARTMENT HEAD REPORTS

Highway-Chris Sorrell

1. Motion to authorize purchase of LED Lighting for HWY from Hynes Electric in the amount of \$7,799.81 from (Garage CE) made by Councilman McDonald, second by Councilor Dwyer, all in favor, none opposed, duly passed
Resolution # 2024-70
2. Motion to award Mountain Valley Electrical the bid for installation of LED Lighting in the total amount of \$6800 (Garage CE) made by Councilman Forbes, second by Councilor Dwyer; a roll call vote was held with the following results:
Councilor Dwyer – yes
Supervisor Stanley – yes
Councilman McDonald – abstain
Councilman Forbes – yes
Resolution #2024-71
3. Motion to purchase two (2) digital radio equipment packages (one for the new tandem-one for the new loader) (Machinery EQ) in the total amount of \$2731.66 made by Councilman McDonald, second by Councilman Forbes; a roll call vote was held with the following results:
Councilor Dwyer – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes
Resolution #2024-72
4. Motion to purchase six (6) additional digital radios to upgrade all existing analog systems (Machinery EQ) in the total amount of \$7254.98 made by Councilman McDonald, second by Councilman Forbes; a roll call vote was held with the following results:

Councilor Dwyer – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution #2024-72-B

5. Highway crew removed the handicap ramp at the Community Center
6. Crew has shifted to four ten hour days
7. A motion for a Resolution of Appreciation to Dan Moore of Skylight Tree Solutions for his generous donation of firewood to the Town of Jay Highway Department for use in the outdoor wood boiler made by Councilman McDonald, with a unanimous second

Resolution # 2024-73

8. A motion for a Resolution of Appreciation to Arborist Craig Holmes for his generous donation of firewood to the Town of Jay Highway Department for use in the outdoor wood boiler made by Councilman McDonald, with a unanimous second

Resolution # 2024-74

9. A motion to approve overnight travel for Chris Sorrell to attend Highway School in Ithaca was made by Councilman Forbes, second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution #2024-75

10. A motion to table the possible purchase of heat pumps for the Highway Garage office and break room was made by Councilor Dwyer, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution #2024-76

11. Motion to accept five bids for heat pump installation made by Councilman McDonald, second by Councilor Dwyer, all in favor, none opposed, duly passed

Resolution #2024-77

12. A motion to approve mini bid for purchase of a 2024 Ford F350 from VanBortel Ford in the total amount of \$62,410.27 (Machinery EQ) made by Councilman Forbes, second by Councilman McDonald, a roll call vote was held with the following results:

Councilor Dwyer – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution #2024-78

13. A motion to prepay Taylor Equipment in the total amount of \$33,200.76 (Parks EQ) for purchase of a New Holland Tractor made by Councilor Dwyer, second by Councilman McDonald, a roll call vote was held with the following results:

Councilor Dwyer – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution #2024-79

14. A motion to prepay Beaugard for loader and broom (BAN Funds) in the total amount of \$275,275.00 made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results:

Councilor Dwyer – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution # 2024-79B

15. Update – J33 5Ton – frame is bent
16. Tree damage from storm has been cleaned up
17. Legal ad for posted roads was published
18. Grove Road is open for one lane
19. Berm placed on Hesseltine Road to stop people from driving around the signs
20. Weather permitting street cleaning will be starting
21. One highway employee began CDL classes at CVTECH this week
22. Highway crew moved water fountain and dismantled handicap ramp for C Center ADA Project
23. Waiting for quote from Fullers for repairs and upgrades for Jay tennis/basketball court

Water/ Sewer – Paul Mintz

1. Pump #2 replaced at 20 Main
2. Motion to purchase Blower #2 for the WWTF in the total amount of \$2920.27 from PdBlowers (Sanitary Sewer EQ) made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results:
Councilor Dwyer – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes
Resolution # 2024-79C
3. Discussion on the need for upgraded generators for facilities in the event of power outages
4. Thanks to Dan McDonald for all his hard work cleaning pipes and fittings at plants and thanks to the Board for his position-it's working well
5. Complaints received about water pressure on Route 86-investigating causes and possible corrections

Code Enforcement-Rodger Tompkins
No report this month

Dog Control-Donna Tatro
No report this month

Economic Development Committee-Matt Stanley

1. Video of last meeting has been uploaded and the minutes can be found online
2. New building owner on Main Street is looking into Main Street Technical Assistance Grants

Youth Commission-Matt Stanley

1. Basketball is wrapping up
2. Instructional basketball started and will run for the next four weeks
3. Baseball/softball sign-ups are out

Parks-Olivia Dwyers

1. First meeting was held March 1st
2. Park Clean Up dates listed
 - a. Upper Jay – April 27-10am-12pm
 - b. Henry's Trail – May 4 – 10am-12pm
 - c. Douglas Park – May 18- 10am-12pm
3. Changing Committee name to Parks and Open Spaces with the purpose of expanding to include FEMA properties, etc

Climate Task Force-Matt Stanley for Knut Sauer

1. Knut is currently away but has been working diligently

Comprehensive Board- Wally Walters (remotely)

1. Grant application was submitted by Essex County January 31st and we are awaiting the announcement of winners

Supervisors Report

1. NY Class Update
 - a. Interest now at 5.2%
 - b. February interest gained = \$18,171.12
2. Monthly Supervisor's Cash Report available and in your folders
3. Community Center ADA Project Update
 - a. Work has started on the lift
 - b. Ramp has been dismantled
 - c. Temporary ramp has been installed at the far end door
 - d. For consideration- suggestion of installing heat in the new ramp via pex pipe under the concrete-Branon estimates cost to be approx. \$37,000 of

which approx. \$14,000 is parts-would cover the ramp and down the sidewalk to the sidewalk

4. Motion to pay Branon in the total amount of \$28,500.00 (monies already received from CDBG) made by Councilman Forbes, second by Councilor Dwyer, all in favor, none opposed, duly passed.

Resolution # 2024-80

5. Motion to prepay Branon \$45,837.50 upon receipt of CDBG funds made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution # 2024-81

6. Motion to approve payment of 50% of the installation fee for the temporary ramp made by Councilman Forbes, second by Councilman McDonald, a roll call vote was held with the following results;

Councilor Dwyer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

Resolution # 2024-82

7. WWTF Project Upgrade

- a. Proceeding with Phase 1 (disinfection and phosphorus removal)

- b. \$1 million WQIP Grant – \$1.5 million project remainder (Jay 60% =\$800K) to be split 60/40 between Jay/Black Brook SS Districts

8. Jay Green Lighting Project Update

- a. Motion to allow the installation of the new lighting be put out to bid made by Councilman McDonald, second by Councilor Dwyer, all in favor, none opposed, duly passed

Resolution #2024-83

9. Motion to approve prepayment of MJ Engineering invoice #LSLI-03 in the total amount of \$3440.00 (AARPA Funds) made by Councilman Forbes, second by Councilman McDonald; a roll call vote was held with the following results:

Councilor Dwyer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

Resolution # 2024-84

10. Upper Jay Parking and EV Charger Update

- a. Waiting on FEMA for placement ok

- b. Will need boundary survey to allow for cleanup of the line between the FEMA property and adjoining property

- c. Two bids for survey work received (Leifheit and ADK Surveying)

- d. Tabled pending FEMA approval

11. Ambulance Update

- a. Signed off on HIPPA training

- b. Two ambulances out of service

- c. Contract has had changes per Attorney Manning and has been sent to their rep-waiting for return

RESOLUTIONS

1. Motion to approve prepayment (tax collector CE) for overnight travel for Lori Ducharme for Tax Collector Training made by Councilman McDonald, second by Councilor Dwyer; a roll call vote was held with the following results:

Councilor Dwyer – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

Resolution # 2024-85

2. Motion to approve the use of the Grove Fields for the Shriners Circus per request from the Town of Black Brook with a contract providing for coverage in the event of damage to the grass/fields/ etc made by Councilman McDonald, second by Councilor Dwyer, all in favor, none opposed, duly passed

Resolution # 2024-85

3. Motion to authorize Essex County to apply on behalf of the Town of Jay for a WIIA Grant for 50% of the cost of the WWTF made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed
Resolution # 2024-86
4. Motion to prepay Assessor Tim Gay in the total amount of \$95.81 for mileage reimbursement for January 2024-March 2024 made by Councilman Forbes, second by Councilor Dwyer, all in favor, none opposed, duly passed
Resolution #2024-87

EVENTS

1. April 8th – Total Eclipse Viewing at the Grove Fields with the DogFather and After Party at the C. Center with band and food

BOARD COMMENTS

Councilman Forbes – nothing at this time

Councilman McDonald – nothing at this time

Councilor Dwyer

1. Thanks to the HWY Department for all the great work this winter

Attorney Manning – nothing at this time

AUDIENCE COMMENTS- nothing at this time

Announce Next Meeting- April 11th at 7:00 pm at the Community Center

Motion to adjourn made by Councilman McDonald, second by Councilor Dwyer, all in favor, none opposed, adjourned at 8:56 pm

Carol Greenley Hackel
Town of Jay Town Clerk