

**TOWN OF JAY REGULAR TOWN BOARD MEETING
OCTOBER 12, 2023
7:00 PM @ COMMUNITY CENTER**

PRESENT: Supervisor Matt Stanley, Councilman Tom McDonald, Councilman Knut Sauer, Councilman Adam Coolidge, Councilman Steve Forbes, Town Clerk Carol Greenley Hackel

OTHERS: Spencer Reynolds, Gerald Newman, Lynn Edmunds, John Hopkins, Paul Mintz, Cat Mintz, Frank Pagano, Morris Coolidge, Olivia Dwyer, Deb Boyce, Owen Pray, Addie Stanley, Chris Sorrell, Michael Rafferty, Rodger Tompkins, Wayne Frederick

ABSENT : Councilman Sauer

VIA "GO TO MEETING" - Mike Willis, Guest, Me, William C, LPM, Alana, MA, Tim Clark, JL, Me, Lindsey Lincoln, Geoff/Shar, Beth Davis, NO, JH, LL, STRS, Hi, Lucy

Meeting was called to order at 7:00 pm

Pledge to the flag led by Supervisor Stanley

Motion to pay audited bills 2023 859 - 2023 972 made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution # 2023-330

Motion to accept Minutes from September 2023 with one correction

- **Economic Development Committee meets every second Tuesday**

Made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution # 2023-331

AUDIENCE COMMENTS

Morris Coolidge

Addressed the Board regarding the flushing and maintenance of fire hydrants in the Town of Jay

Spencer Reynolds

Informed the Board of a committee formed regarding the 2024 budget

GUESTS

Deb Boyce

Deb gave an update on the timber harvesting project

Motion to approve Northwoods Forest Consultants \$1200 Contract upon approval by Attorney Manning so this project can go out to bid made by Councilman Coolidge, second by Councilman McDonald, a roll call vote was held with the following results;

Councilman Coolidge-yes

Supervisor Stanley - yes

Councilman McDonald - yes

Councilman Forbes - yes

Resolution # 2023-332

DEPARTMENT HEADS

Highway Department-Chris Sorrell

1. Continuing to stock firewood
2. Hearing tests completed for staff
3. Put up 404 tons of stone
4. Getting trucks ready for winter
5. Pothole repair underway
6. Gave update on Culvert Repair project D265177 (Grove Rd)
7. Motion to surplus J4 and J3 made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution #2023-333

0. New hire- Cody Garren- holds Class A license

0. Recent hire Trevor Karl started Class A class at CVTECH- costs covered by One Work Source

0. Motion to approve NYS DOT Resolution (provided in packets) upon approval of Attorney Manning made by Councilman McDonald, Second by Councilman Coolidge, a roll call vote was held with the following results:

Councilman Coolidge - yes
Supervisor Stanley - yes
Councilman McDonald - yes
Councilman Forbes - Yes

Resolution # 2023-334

0. Thanks to all the crew for working so hard and coming out on the holiday weekend

Water and Sewer - Paul Mintz

1. Update on electrical work on pump stations and sewer treatment plants by Jack Preston
2. Thanks to Trevor Karl for covering vacation for Paul
3. Next task- shutdown TOJ properties for the winter
4. Hydrant flushing concerns- Chris Sorrell- can Fire Departments help during drills? PM- that would be a big help

Code Enforcement- Rodger Tompkins

1. 16 permits sold this month
 2. 2 complaints- will be looking into
- a. Garage behind TOPS on Grove Road
a. Church Lane property

Dog Control-Donna Tatro- no report this month

Assessor- Tim Gay - no report this month

COMMITTEES

Economic Development - Matt Stanley - no meeting this month- one scheduled for next month

Youth Commission - Matt Stanley

1. Soccer winding down- nets to be put away soon
2. Thanks to the local youth refs, coaches and the Town of Black Brook
3. Getting ready for basketball next

Parks - Olivia Dwyer-no report

1. Supervisor Stanley added Paul pulling picnic tables and Carol pulling summer plants

Climate Smart Task Force - no report this month

Ambulance Committee - Adam Coolidge

1. Update from most recent meeting- Attorney Manning working on a contract- draft due soon

SUPERVISORS REPORT

1. Letter from Essex County Fair Committee requesting donation from the town-no one in favor
 2. NY Class Update- \$17,000 interest last month and \$136,431 so far this year
 3. C Center ADA Project pre-bid meeting held yesterday
 4. Motion to prepay AEDA invoice #22713 in the amount of \$7509.10 made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results;
Councilman Coolidge-yes
Supervisor Stanley-yes
Councilman McDonald-yes
Councilman Forbes-yes
Resolution #2023-335
0. WWTF Upgrade Update-waiting on DEC to accept submitted engineering
0. BBrook Water Project Update- should be turned on soon
0. Motion to prepay (from ROOST funds) Supreme Lighting- invoice #049227 in the amount of \$12,627.68 for Jay Green Lighting made by Councilman McDonald, second by Councilman Coolidge, a roll call vote was held with the following results
Councilman Coolidge - yes
Supervisor Stanley- yes

Councilman McDonald-yes

Councilman Forbes - yes

Resolution # 2023-336

*Jim Dougan at Essex County to bid out the installation

- 0. Motion to prepay Cold Spring Granite 50% of invoice 7/13/23 on the amount of \$2211.84 (from ROOST funds) for replacement bench for Don Morrison made by Councilman Forbes, second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution # 2023-337

- 0. Contracts have been signed for Water Meter Report, Lead Service Line Inventory and Water System Engineering
- 0. No update on UJ Parking Area Sign and EV Charger
- 0. Update on Christmas in the Forks Meeting held jointly with Black Brook, Jay and Christmas in the Forks representatives-possible towns taking over event-next meeting set for Monday

- 0. Budget Work Sessions set for next week-October 18 and 17 at 7:00 pm

- 0. Motion to introduce Local Law #4 to override the tax cap made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results;

Councilman McDonald-yes

Supervisor Stanley - yes

Councilman McDonald-yes

Councilman Forbes - yes

Resolution # 2023-338

- 0. Motion to accept the Quarterly Sewer Billing at \$18,225 made by Councilman Coolidge, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution # 2023-339

- 0. Motion to create a Water/Sewer Department Head Superintendent/Head Operator Position at \$34 per hour made by Supervisor Stanley, second by Councilman McDonald, a roll call vote was held with the following results;

Councilman Coolidge - yes

Supervisor Stanley - yes

Councilman McDonald - yes

Councilman Forbes - yes

Resolution # 2023-340

- 0. After discussion, a motion to create two water/Sewer Assistant Operator positions, (one this year, the second added after new budget) at \$22 per hour made by Supervisor Stanley, second by Councilman Forbes, a roll call vote was held with the following results:

Councilman Coolidge -yes

Supervisor Stanley - yes

Councilman McDonald - yes

Councilman Forbes - yes

Resolution # 2023-341

- 0. Supervisor Stanley introduced the options for 2024 Healthcare for employees, including a high deductible plan with deductibles funded by the town - after discussion, a motion authorizing Supervisor Stanley to move forward with the Bronze Plan made by Councilman Coolidge, second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution # 2023-342

- 0. The following people have been appointed to the Board for the Comprehensive Plan Committee:

Melinda Beuf

Olivia Dwyer

Matt Gillman

Tim Rowland

Matt Stanley

EVENTS

Haunted Hallway to be held on Halloween at the C Center during the day for the AFES students and again at night- 4-7 pm

BOARD COMMENTS

Councilman Forbes - Thanks to the Planning Board for working so hard on re-doing their manual

Councilman McDonald - Nothing at this time

Councilman Coolidge - Thanks to the highway for all they do and thanks to Paul Mintz for stepping up to help

AUDIENCE COMMENTS

Olivia Dwyer-Thank you to Supervisor Stanley and Wally Walters for asking me to serve on the Comprehensive Plan Committee

Cat Mintz- Can put out a call for help to the AVCS students for decorating for the Halloween event

Announce next meeting - Budget Workshops on Oct. 18 and 19 at 7:00 pm- also available on Go to Meeting and Public Hearing November 9th at 6:30 pm with Regular Board Meeting to follow at 7 pm

Motion to adjourn made by Councilman McDonald, second by Councilman Forbes, all in favor, adjourned at 8:36 pm

Carol Greenley Hackel
Town of Jay Town Clerk