

**TOWN OF JAY REGULAR TOWN BOARD MEETING
NOVEMBER 9, 2023
7:00 PM @ TOWN OF JAY COMMUNITY CENTER**

PRESENT: Supervisor Stanley, Councilman McDonald, Councilman Sauer, Councilman Coolidge, Councilman Forbes, Attorney Manning, Town Clerk Greenley Hackel

OTHERS: Gerald Newman, Robbie Lincoln, Nick Nelson, Alex Nelson, Olivia Dwyer, Spencer Reynolds, Jana Deyoe, Jazmyne Allen, Howard Drake, Chris Sorrell, Wayne Frederick, Dave Hart, Jody Hart, Wally Walters, Deb Boyce, Paul Mintz, Rodger Tompkins, Kelly Tucker

VIA "GO TO MEETING" : Jamie Atkins, T, David McKie, Guest, William Campbell, CG, Kelly Tucker, Me, Geoff/Shar, Hi, Upper Jay, Leslie T, M, GWrought

Meeting called to Order at 7:00 pm by Supervisor Stanley

Pledge to the Flag led by Supervisor Stanley

Motion to pay Audited Bills 2023/973-2023/1067 made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution # 2023-343

Motion to accept Minutes from October 2023 Regular Board Meeting made by Councilman McDonald, second by Councilman Coolidge, all in favor, none opposed, duly passed

Resolution #2023-344

Motion to accept Minutes for October 18, 2023 Budget Work Session made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution # 2023-345

Motion to accept Minutes from October 19th, 2023 Budget Work Session made by Councilman Coolidge, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution # 2023-346

AUDIENCE COMMENTS

Nothing at this time

GUESTS

Deb Boyce-Northwoods Forest Consultants
Re; Bid opening for Au Sable Forks Water Timber Project
Bids Opened from the following Loggers:
Ken Bigelow
Bob Tender
Marty Tender
Mike Carlson
Timberland Forestry

Tabulation to be done by Deb Boyce and revisited later in the meeting

Kelly Tucker – Au Sable River Association
Presented an update on current and future East Branch Riverbank Restorations

Howard Drake- Au Sable Forks Fire Department
Re; AFFD Right of Reverter
Letter from Stafford & Owens read aloud
Brief discussion held
To be further discussed in Executive Session

Deb Boyce
Re; Completed Tabulation for Au Sable Forks Water Timber Harvest Project
Based on Scale Sale
Motion to accept all bids made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution # 2023-347

Motion on the recommendation of Deb Boyce to award the bid to Marty Tender as the highest bidder made by Councilman Coolidge, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer – yes
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes
Duly passed

Resolution # 2023-348

Motion authorizing Supervisor Stanley to execute an agreement allowing Marty Tender access to Johanson Property for the Au Sable Forks Water Timber Harvest Project made by Councilman Coolidge, second by Councilman Sauer, a roll call vote was held with the following results;

Councilman Sauer – yes
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes
Duly passed

Resolution # 2023-349

DEPARTMENT HEADS

Chris Sorrell-Highway Department

1. Back on regular schedule 11/6/23
2. Hauling sand for winter
3. New 5 ton should be delivered soon
4. Equipment being prepared for winter
5. Grove Road culvert update
6. Sweatshirts and coats for crew ordered
7. First snow went well

Paul Mintz-Water/Waste Water

1. Thanks to Jack Preston for electrical work completed

2. Norm Coolidge recently trained Paul and Dan on GPS Locator- much appreciated
3. Trevor Karl and Dan McDonald are both apt and engaged trainees
4. Being a new Department Head- greatly appreciates all the help from Jessie McDonald and the Supervisors Office Staff

Rodger Tompkins- Code Enforcement

1. \$17,852.30 collected to date in the Codes Office
2. Councilman Coolidge- pleasure to work with you- thank you

Dog Control-Donna Tatro- no report this month

Assessing Office – Tim Gay – no report this month

COMMITTEES

Economic Development- Matt Stanley

1. November 15th next meeting
2. Received word at the start of the meeting that the Town of Jay had been awarded a NY Tech Grant in the amount of \$20,000. Details to follow

Youth Commission – Matt Stanley

1. Helped Paul take all nets to the Grove Fields for the winter
2. Basketball sign ups have begun
3. Motion to allow Youth Commission to use the gym for basketball practice
Made by Councilman Coolidge, second by Councilman McDonald, all in favor, none opposed, duly passed
Resolution # 2023-350
4. Motion to allow AVCS to use the Community Center Gym for Modified Basketball
made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution # 2023-351

Parks- No report this month

Climate Smart- Knut Sauer

1. \$5000 grant received for completing a series of initiatives

Ambulance- Adam Coolidge

1. All going well- contract matter for Executive Session

Comprehensive Plan- Wally Walters

1. First meeting with 6 person board was held October 24th
2. November and December Meetings to be announced
3. Hoping to apply for DEC Smart Growth Act- deadline upcoming

SUPERVISORS REPORT

1. NY Class update - \$17,421 last month-\$153,853.34 YTD
2. Motion to accept bids for CDBG Community Center ADA Project made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution #2023-352

3. Motion to authorize Supervisor Stanley to award the Community Center ADA Project to Brannon Construction, with signing contingent on negotiating that the costs associated with the removal of the ramp be removed from bid and completed by the TOJ Highway Department made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results:
Councilman Sauer-yes
Councilman Coolidge-no
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution #2023-253

4. Motion to prepay AEDA invoice #22809 in the amount of \$15,526.30 and invoice #22929 in the amount of \$7,162.25 made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:
Councilman Sauer – yes
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution # 2023-254

5. WWTF Update- MJ Engineering has submitted paperwork to the EFC
6. Motion for the following Resolution offered by Councilman Sauer:
BE IT RESOLVED-Supervisor Stanley is authorized to execute a Bond Counsel Retainer Agreement with Orrick, Harrington and Sutcliff for the Au Sable Forks – Jay Sewer District Re; EFC Notes and Bonds, Project #5584-02-00 in the amount not to exceed \$24,750.00
Second by Councilman Coolidge, a roll call vote was held with the following results:
Councilman Sauer – yes
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution #2023-354

7. Jay Green Update
 - a. Bench for Don Morrison has been re-ordered
 - b. Park lights have been delivered-Jim Dougan at Essex County will put the installation out to bid
8. DEC Water Meter Project- No updates
9. UJ Parking Area-EV Chargers- No updates
10. Christmas in the Forks
 - a. Towns of Jay and Black Brook originally contacted to take over this event-no longer necessary-CIF Committee chose to continue to put on this event
 - b. Motion approving the Town of Jay to contribute \$2000 towards fireworks for this event made by Councilman Coolidge, second by Councilman McDonald, a roll call vote was held with the following results:
Councilman Sauer – yes
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution # 2023-356

11. Motion to accept \$1000 check from Christmas in the Forks and together with the authorized \$2000 from the Town of Jay, prepay Santore's World Famous Fireworks invoice #11823 in the amount of \$3000 made by Councilman Coolidge, second by Councilman Forbes, a roll call vote was held with the following results:

Councilman Sauer – yes
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald –yes
Councilman Forbes – yes

Resolution #2023-357

12. Motion to prepay NYS Retirement for 2024 for the reduced rate of \$67,494 (if paid prior to Dec. 15th) made by Councilman Forbes, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer – yes
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes - yes

Resolution #2023-358

13. Motion to prepay Voyent Alert invoice #VU-1393 for 12/20/23-12/19/2024 subscription in the amount of \$2700.00 made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer – yes
Councilman Coolidge – no
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution #2023-359

14. Motion to authorize prepayment of H.P. Fairfield invoice # 8776553 from the HWY Equipment line in the amount of \$172,618.00 for a 2022 International CV515 (TENCO) made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer – yes
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution # 2023-360

BOARD COMMENTS

Councilman Forbes

1. Thanks to the HWY guys and gals for your heard work with this morning's snow

Councilman McDonald

1. Nothing at this time

Councilman Coolidge

1. Thanks to Kevin Zaumetzer and Jamie Atkins for the work on the town Christmas decorations

Councilman Sauer

1. Nothing at this time

Attorney Manning

1. For the record-Notice of Special Meeting has been published and copies posted on the Town Sign Board and given to all Town Board Members

AUDIENCE COMMENTS

Nothing at this time

Announce Next Meetings

Special Board 11/16

Regular Board 12/14

Motion to leave for Executive Session for legal opinion made by Councilman McDonald, second by Councilman Coolidge, left for Executive Session at 8:55 pm

Resolution # 2023-361

Returned from Executive Session at 9:36 – no decisions made

Councilman McDonald- Concerns expressed by Steve Richards at how dark Grove Road is without street lighting-NYSEG will donate the light and install at no charge

Motion to allow NYSEG to place streetlight on Grove Road at no charge to the Town for installation made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution #2023-362

Motion to adjourn by Councilman McDonald, second by Councilman Forbes, all in favor, adjourned at 9:40 pm

Carol Greenley Hackel

Town of Jay Town Clerk