

**TOWN OF JAY REGULAR TOWN BOARD MEETING
DECEMBER 14, 2023
7:00 PM @ COMMUNITY CENTER**

PRESENT: Supervisor Matt Stanley, Councilman Tom McDonald, Councilman Knut Sauer, Councilman Adam Coolidge, Councilman Steve Forbes, Attorney Dan Manning III, Town Clerk Carol Greenley Hackel

OTHERS: Deb Boyce, Wayne Frederick, Gillian Ashline, Olivia Dwyer, Gerald Newman, Lynn Edmonds, Robbie Lincoln, John Sheldrake, Michael Rafferty, Chris Sorrell, Wally Walters, Paul Mintz, Chris Garrow, Dan McDonald

VIA "GO TO" MEETING: Neil MacGaffey, Caller 02, Me, Guest, No, William Campbell

Meeting was called to order at 7:00 pm

Motion to pay Audited Bills – Vouchers #2023-1068 thru #2023-1157, made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution # 2023-372

Motion to accept Minutes from November 8, 2023 Public Hearing made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution #2023-373

Motion to accept Minutes from November 9, 2023 Regular Board Meeting made by Councilman Forbes, second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution #2023-374

Motion to accept Minutes from November 16, 2023 Public Hearing made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution #2023-375

Motion to accept Minutes from November 16, 2023 Special Board Meeting made by Councilman Sauer, second by Councilman Coolidge, all in favor, none opposed, duly passed

Resolution #2023-376

Motion to accept Minutes from December 4, 2023 Public Hearing made by Councilman McDonald, second by Councilman Coolidge, all in favor, none opposed, duly passed

Resolution #2023-377

Motion to accept Minutes from December 4, 2023 Special Board Meeting made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution #2023-378

AUDIENCE COMMENTS

Nothing at this time

GUESTS

Gillian Ashline

Addressed the Board regarding youth wrestling

Motion by Councilman Coolidge to approve a donation of space in the Community Center for wrestling practice from January 1-February 6 at no charge, second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution # 2023-379

Deb Boyce

Updated the Board on the ongoing Timber Harvest Project

DEPARTMENT HEAD REPORTS

HWY Department – Chris Sorrell

1. Crew has been cleaning and organizing shop and grounds
2. Covered Bridge sign removed from Route 9/John Fountain Road –will be returned after NYS DOT culvert project
3. A motion to approve Culvert NY for \$3200 made by Councilman McDonald, second by Councilman Forbes, with the following:
 - a. Hesseltine and Grove Road Projects
 - b. \$1.5 million for both
 - c. 90/10 match-Town of Jay responsibility = \$150,000
 - d. CHIPS can be used
 - e. \$3200 to be taken from General Repairs CE

Roll call vote was held with the following results:

Councilman Sauer – yes

Councilman Coolidge – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

Resolution # 2023-380

4. J13 piston repair complete
5. J20 in Albany for emergency repair
6. Winter maintenance in progress
7. Motion to dissolve the name Hollywood Drive (road between Community Bank and the Au Sable Theater) and return to original name of School Lane made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution # 2023-381

8. Welcome new employee to HWY- Jeff Bresette
9. Cross training program implemented by Chris Sorrell and Robbie Lincoln is currently underway

Water/Sewer Department-Paul Mintz

1. Thank you to the HWY Department for their help with the break behind 20 Main
2. Three quotes provided for replacement of the pump in the 20 Main Pump Station
3. Motion to award the lowest responsible bid to Emerich at \$8,370.00 made by Councilman Forbes, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer – yes
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution # 2023-382

4. Motion to award the lowest responsible bid for installation of pump at 20 Main Pump Station to Emerich at \$2475.00 made by Councilman Coolidge, second by Councilman Sauer, a roll call vote was held with the following results:
Councilman Sauer – yes
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution # 2023-383

5. Request to waive turn on/turn off fees-tabled for Board to consider
6. Discussion on the guidelines for private water lines within the Town of Jay-Paul to research and come back to Board with recommendations to consider

Code Enforcement Officer-Rodger Tompkins

No Report this month

Dog Control Officer-Donna Tatro

No report this month

UPDATES

Economic Development Committee- Matt Stanley

1. Town of Jay was not awarded the DOS Smart Growth Grant
2. Motion approving the Town of Jay to apply for the DEC Smart Growth Grant made by Councilman Sauer, second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution # 2023-384

Youth Commission – Matt Stanley

1. Actively searching for one more basketball coach
2. Basketball season = January 1-March 16
3. Motion approving Nicole Belrose as Basketball Coordinator with a stipend of \$500 split with the Town of Black Brook, made by Councilman Coolidge, second by Councilman Sauer, a roll call vote was held with the following results:
Councilman Sauer – yes
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution #2023-385

4. Ski Program- participants register directly through Whiteface Mountain this year
5. Motion approving Samantha Bombard as Ski Program Coordinator with a stipend of \$500, split with the Town of black Brook, made by Councilman Coolidge, second by Councilman Forbes, a roll call vote was held with the following results:
Councilman Sauer – yes
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution #2023-386

6. Motion approving Gillian Ryan as Wrestling Program Coordinator with a stipend of \$500, to be split 4 ways with Jay, Black Brook, Au Sable and Chesterfield,

made by Councilman Coolidge, second by Councilman Sauer, a roll call vote was held with the following results:

Councilman Sauer – yes
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution # 2023-387

Parks – Olivia Dwyer

1. Thank you to the Board for approving spending for the equipment for the parks
2. Thank you to the HWY Department and Paul Benway for all of the help and hard work
3. Thanks again to Lynn Edmond for her years of service to the Town of Jay Parks

Climate Smart Task Force – Knut Sauer

1. Considering energy efficiency sessions/classes in the gym in the future
2. Looking into an energy audit for the Community Center-possibly free – if done, it qualifies us for \$10k grant
3. Working towards becoming a Bronze Certified Community

Ambulance

1. Motion approving Supervisor Stanley to sign a 2024 contract with the Au Sable Forks Ambulance made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution #2023-388
- 2.
3. Motion approving Supervisor Stanley open an account at Community Bank for the sole purpose of receiving EMS reimbursements made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution # 2023-389

SUPERVISORS REPORT

1. Thank you letter from Jason Andrews for use of the Community Center for pottery classes
2. Motion appointing Wally Walters to the Planning Board for a 2nd term made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed
Resolution # 2023-390
3. NY Class update-\$16,920.48 received in interest last month
4. Community Center ADA Grant update
 - a. Change order removing \$36,175 from cost –highway department now removing old ramp
 - b. With change order project is over budget by \$73,481 to be paid with AARPA funds
 - c. Additional funding plan discussed
 - d. Motion to approve Supervisor Stanley to sign contract with Brannon Construction (subject to approval by Attorney Manning) with spending plan discussed made by Councilman McDonald, second by Councilman Sauer, a roll call vote was held with the following results:
Councilman Sauer – yes
Councilman Coolidge-no

Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution # 2023-391

5. WWTF Project- no update
6. Black Brook Water Contract – no update
7. Motion to prepay Coldspring Granite for completed bench for Don Morrison made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:
Councilman Sauer – yes
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution # 2023-392

8. Motion to prepay MJ Design for the following invoices:
 - a. Motion to prepay invoice # LSLI-01 (lead line survey) in the total amount of \$1960.00 (AARPA funds) made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results:
Councilman Sauer – no
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution #2023-393

- b. Motion to prepay invoice # WD-01 (water district upgrades) in the total amount of \$5400.00 (AARPA funds) made by Councilman Coolidge, second by Councilman Forbes, a roll call vote was held with the following results:
Councilman Sauer – no
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution #2023-394

- c. Motion to prepay invoice # WM-01 (water meter feasibility)` in the total amount of \$3665.00, (AARPA funds) made by Councilman Forbes, second by Councilman McDonald, a roll call vote was held with the following results:
Councilman Sauer – yes
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution #2023-395

- d. Motion to prepay HydroSource invoice # 3351 in the total amount of \$18,062.07 (AARPA funds) made by Councilman McDonald, second by Councilman Coolidge, a roll call vote was held with the following results:
Councilman Sauer – no
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes – yes

Resolution # 2023-396

- e. Motion to prepay MJ Engineering invoice # WM-02 (water meter feasibility`) in the total amount of \$9295.00, (AARPA funds) made by Councilman Coolidge, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer – yes

Councilman Coolidge – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

Resolution #2023-397

- f. Motion to prepay invoice # LSLI-02 (lead line survey) in the total amount of \$2440.00 (AARPA funds) made by Councilman Forbes, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer – no

Councilman Coolidge – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

Resolution #2023-398

- 9. EV Chargers – no update

- 10. Pro-Housing Communities Program

- a. Motion to authorize Supervisor Stanley to send letter of inquiry made by Councilman Sauer, second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution # 2023-399

- 11. Motion to prepay Pride of Ti 2023 invoice for \$2500.00 made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer – yes

Councilman Coolidge – yes

Supervisor Stanley – yes

Councilman McDonald –yes

Councilman Forbes – yes

Resolution # 2023-400

- 12. Motion to enter into a Memorandum of Understanding with the Pride of Ti in the total amount of \$9500.00 (ROOST) made by Councilman Sauer, second by Councilman Forbes, a roll call vote was held with the following results;

Councilman Sauer-yes

Councilman Coolidge – yes

Supervisor Stanley – yes

Councilman McDonald –yes

Councilman Forbes – yes

Resolution #2023-401

- 13. Motion for a Resolution of Appreciation for years of service to the Town of Jay for Dan Deyoe made by Supervisor Stanley with a unanimous second, duly passed

Resolution # 2023-402

- 14. Motion for a Resolution of Appreciation for years of service to the Town of Jay for Adam Coolidge made by Supervisor Stanley with a unanimous second, duly passed

Resolution # 2023-403

- 15. Motion for a Resolution of Support for the AATV for Cellular Resolution made by Supervisor Stanley, second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution # 2023-404

16. A motion for a Resolution for blanket end of the year budget transfers made by Councilman Sauer, second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution #2023-405

17. A Motion to approve the Akita/Erikson wedding at the Covered Bridge on 9/21/24 made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution #2023-406

18. A motion to prepay 2023 4th quarter Medicare reimbursement checks made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution # 2023-407

EVENTS

1. Blood Drive at Holy Name on December 28th

BOARD COMMENTS

Councilman Forbes

1. It's been a pleasure working with Councilman Coolidge the last two years

Councilman McDonald

1. Has the bid for the Jay Green Lights installation out yet (MS-yes)

2. Pleasure working with Adam the last four years

Councilman Coolidge

1. Thank you to the Board and residents of Jay. It's been a challenge but the Board has always treated each other respectfully

Councilman Sauer

1. Echo Tom and Steve-we had a great working relationship

Attorney Manning

1. Thanks to Adam for a great job

2. Best Board he's ever worked with-thick skin and they all do a lot of work behind the scenes

AUDIENCE COMMENTS

Chris Garrow

1. Thanks to Adam –appreciate all that you've done

Lynn Edmonds

1. Sorry to see Adam go

Next Meeting – January 11, 2024 - 7pm @ Community Center

Motion to leave for Executive Session for contract, legal and employee matters made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, left for Executive Session – 9:06 pm

Resolution # 2023-408

Returned from Executive Session at 10:03 pm

No decisions made

Supervisor Stanley

1. To Councilman Coolidge-it's been an incredible journey and I will miss you

2. Welcome Olivia Dwyer

Motion to adjourn made by Councilman Coolidge, second by Councilman McDonald

Adjourned 10:04 pm
Carol Greenley Hackel
Town of Jay Town Clerk