

TOWN OF JAY

Office of the Planning Board

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Melinda Beuf

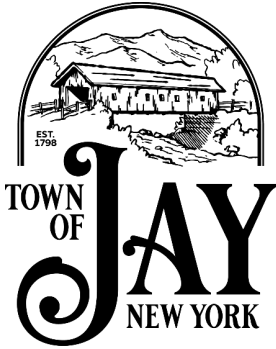
Planning Board Chair

planning@townofjayny.gov

Carol Greenley Hackel

Town Clerk

townclerk@townofjayny.gov



Public Hearing (Briggs) and Planning Board Meeting Minutes September 13, 2023

Public Hearing 5:30 (Briggs) called to order 5:30 PM

Ralph Schissler presented an overview and details of the project

The application is to divide 222 acres into five separate parcels

Mr. Walters noted the map and paperwork had a discrepancy in description of lots 1 & 2 needing correction

Public questions were about the presence of wetlands and adequacy of lot sizes. The project plan is adequate for these concerns.

Mr. Schissler verified the road access of the lots

Mr. Gillman motion to adjourn hearing; Mr. Straight second. Unanimous approval. Hearing closed at 5:50 pm

Wellscroft Public Hearing Cancelled. Application withdrawn.

Planning Board Regular Meeting called to order 6:00 PM

1. Roll Call

-Present

Melinda Beuf – Chair

Matthew Gillman -- Secretary

Mike Straight

Wally Walters – Recorder

Frank Pagano – Alternate ILO Peter Vincent

-Absent

Peter Vincent

-Guests

Ralph Schissler

Ora Reilly

Joanna Siquier

Phyllis Battagi (on-line)

Kathleen Simmonds

Dawn Delmont

Dean & Sandy Melville

Steve Forbes – Town Board member

2. Pledge of Allegiance

3. Approval of Minutes

4. Education & Training Opportunities

- AARCH Training Videos - <https://www.youtube.com/@adkarch>
- NY DOS Training resources [https://dos.ny.gov/training- assistance](https://dos.ny.gov/training-assistance)
- Upcoming NYS Training conference on 27 Sep at Old Forge
- NYS Planning Federation conducts training at Lake Placid on 12 Oct
- Discussion whether to join the NYS Planning Federation; decision to defer, as it is not in the budget

5. Applications

Siquier: SEQR review & final subdivision approval (Joanna Siquier presenting)

- Project would divide 5.86 acres into two parcels of 2.75 and 3.11 acres
- Intention to build a cabin structure
- Ms. Beuf led the board in conduct of verbal SEQR review
- Ms. Siquier validated NYS DOT approval of 2 driveways for property access
- All approved negative finding of SEQR issues: Mr. Gillman motion, Mr. Straight second
- All approved minor subdivision: Mr. Gillman motion, Mr. Straight second

Briggs: SEQR review & final subdivision approval (Ralph Schissler representing)

- Application is for a five-lot major subdivision
- The APA found the subdivision to be non-jurisdictional
- Ms. Beuf let the board in conduct of verbal SEQR review
- All approved negative finding of SEQR issues: Mr. Gillman motion, Mr. Straight second
- All approved major subdivision (with map correction): Mr. Gillman motion, Mr. Straight second

6. Correspondence: Nothing Significant to Report

7. Discussion

- Application update: The board was unable to resolve the issue of numbers of copies needed in applications, as sufficient numbers need to be available for board review and public viewing at meetings. Mr. Forbes proposed to work with the board to ensure access and funding for printing. The board needs five paper copies of applications and three maps at board meetings. The availability of electronic copies in advance are useful to the board members and the public.
- Comprehensive Plan: The grant was submitted at the end of July. Mr. Walters discussed next steps, to include the Town Board's approval of a Comprehensive Plan Special Board to be appointed by the Town Supervisor and potentially begin meetings in November.
- Budget: The board reviewed the draft budget proposal and decided it was insufficient, as \$300 additional dollars would be requested for printer capability. All approved the revised proposal: Mr. Pagano motion, Mr. Gillman second.

8. Public Comments:

- None

Planning Board meeting closed at 8:15 pm

Motion to close meeting Mr. Gillman, Second Mr. Walters. All approved

Next Meeting: Wednesday October 11, 2023 at 6 pm