

**TOWN OF JAY REGULAR TOWN BOARD MEETING
SEPTEMBER 14, 2023
7:00 PM @ COMMUNITY CENTER**

PRESENT: Supervisor Matt Stanley, Councilman Tom McDonald, Councilman Knut Sauer, Councilman Adam Coolidge, Councilman Steve Forbes, Attorney Daniel Manning III, Town Clerk Carol Greenley Hackel

OTHERS: Gerald Newman, Chris Garrow, Alex Nelson, Deb Boyce, Olivia Dwyer, Trevor Karl, Robbie Lincoln, Wally Walyers, Paul Mintz, Cat Mintz, Frank & Sue Pagano, Jazmyne Dubai, Rodger Tompkins, Wayne Frederick

VIA "GO TO MEETING" : Geoff, Guest, Me, CG, JH, William Campbell, NO, Leslie T, Me too, Upper Jay

Motion to pay Audited Bills #'s 2023/819 – 2023/889 made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution # 2023-302

Motion to accept Minutes-August 2023 made by Councilman Sauer, second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution # 2023-303

Motion to accept Minutes- August 21 Public Hearing made by Councilman Forbes, second by Councilman Coolidge, all in favor, none opposed, duly passed

Resolution # 2023-304

Motion to accept Minutes – August 21 Special Board made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #2023-305

Motion to accept Minutes – September 5 – Special Board made by councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution # 2023-306

Audience Comments- nothing at this time

Guests

Deb Boyce

Gave a report/update of the Watershed Timber Logging Project and a lengthy discussion followed

Motion by Councilman Coolidge to prepay Northwoods Forest Consultants, LLC (Deb Boyce) invoice 9112023 in the amount of \$1200, second by Councilman Sauer, a roll call vote was held with the following results:

Councilman Sauer – yes

Councilman Coolidge- yes

Supervisor Stanley - yes

Councilman McDonald – yes

Councilman Forbes – yes

Duly passed

Resolution # 2023-307

Wally Walters

Gave a report/ update on the Au Sable River Restoration Project

Norm Jabut

Au Sable Theatre requests to use space in the Community Center for five "Arts in the Forks" classes

Motion to allow the Au Sable Theatre the use of Room #206 for 5 Arts in the Forks classes contingent on them providing proof of insurance made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #2023-308

DEPARTMENT HEADS

Highway Department-Chris Garrow

Motion by Councilman Sauer to authorize Supervisor Stanley to sign a two year contract for the Straight Sand Pit, second by Councilman Coolidge, a roll call vote was held with the following results:

Councilman Sauer- yes

Councilman Coolidge - yes

Supervisor Stanley - yes

Councilman McDonald - yes

Councilman Forbes = yes

Resolution #2023-309

Motion by Councilman Coolidge to accept the proceeds from Auctions International in the amount of \$4,975.00 from the surplus equipment (\$480 owed to the Town of Black Brook for their share of the co-owned senior van), second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer - yes

Councilman Coolidge - yes

Supervisor Stanley - yes

Councilman McDonald - yes

Councilman Forbes - yes

Resolution # 2023-310

Motion by Councilman Forbes to authorize Supervisor Stanley to sign the contract to order and purchase the 2024 Case 721G Loader from Beaugard Equipment in the amount of \$252,775.00, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer - yes

Councilman Coolidge - yes

Supervisor Stanley - yes

Councilman McDonald - yes

Councilman Forbes - yes

Resolution #2023-311

Motion by Councilman McDonald to purchase the 2022 International 5 ton(Emergency Purchase) from Tenco in the amount of \$172,618.00 from capital reserve (use insurance recoveries = \$83,912.00 towards purchase price) second by Councilman Forbes, a roll call vote was held with the following results;

Councilman Sauer - yes

Councilman Coolidge - yes

Supervisor Stanley - yes

Councilman McDonald - yes

Councilman Forbes - yes

Resolution # 2023-312

Motion by Councilman McDonald to authorize Supervisor Stanley to purchase 2024 Navistar Tandem Tenco Turn Key in the amount of \$328,432.00, as an emergency purchase, second by Councilman Sauer, a roll call vote was held with the following results:

Councilman Sauer - yes

Councilman Coolidge - yes

Supervisor Stanley - yes

Councilman McDonald - yes

Councilman Forbes - yes

Resolution # 2023-313

Motion by Councilman Coolidge to purchase 1997 Freightliner Tanker Truck w/ onboard pumper from the Wilmington Fire Department in the amount of \$10,000.00, second by Councilman Forbes, a roll call vote was held with the following results:

Councilman Sauer - yes

Councilman Coolidge - yes

Supervisor Stanley - yes

Councilman McDonald - yes

Councilman Forbes - yes

Resolution #2023-314

New hire Jazmyne Dubay is training with Robbie Lincoln, doing very well, welcome aboard

Water and Sewer Department - Paul Mintz

1. One applicant for the Water/Sewer Assistant Operator position so far
2. Focusing on emergency preparedness
3. Requests the sewer pumping be tabled until spring (Board agreed)
4. Several out of service hydrants to be assessed
5. Personal thank you from Supervisor Stanley to Paul for stepping up

Code Enforcement - Rodger Tompkins

1. 11 new permits since he started at the Town of Jay

Motion by Supervisor Stanley to appoint Rodger Tompkins as Town of Jay Code Enforcement Officer, Second by Councilman Forbes, a roll call vote was held with the following results:

Councilman Sauer - yes

Councilman Coolidge - yes

Supervisor Stanley - yes

Councilman McDonald - yes

Councilman Forbes - yes

Resolution #2023-315

Code Enforcement Officer will work Mondays and Tuesdays with morning hours in the office and afternoon hours in the field. The pay will remain at the current rate

Dog Control Office Donna Tatro= written report submitted

Assessor Tim Gay - No report this month

Committees

Economic Development - Matt Stanley

1. Meets every Tuesday at 1:00 pm
2. NY Main Street Grant - submitted
3. Comprehensive Plan Grant - submitted
4. Ongoing discussions
 - a. visitors center

Youth Commission- Matt Stanley

1. Request from Chelsea Sprague for an increase in annual Director Stipend to \$3000 (currently \$1600) to be split between 4 towns
Board tabled this request until more info comes in from AVCS regarding the future plans for the program

Parks - Matt Stanley

1. All is going smoothly
2. Broken boards in Henry's Trails to be repaired/replaced

Climate Smart Task Force - Knut Sauer

1. Two community initiatives
 - a. air source heat pumps
 - b. community solar
 - c. possible \$5000 grant for initiatives
2. Motion by Councilman Sauer authorizing Supervisor Stanley to set up a Clean Energy Fund (capital reserve) to accept grants for clean energy projects and energy audits, second by Councilman McDonald, a roll call vote was held with the following results:
Councilman Sauer - yes
Councilman Coolidge - yes
Supervisor Stanley - yes
Councilman Forbes - yes
Resolution #2023-316
3. Motion by Councilman Sauer to use Clean Energy Grant award to get an ASHRAE Level 1 Energy Audit of the Community Center-capped at \$4000, second by Councilman McDonald, a roll call vote was held with the following results:
Councilman Sauer - yes
Councilman Coolidge - yes
Supervisor Stanley - yes
Councilman McDonald - yes
Councilman Forbes - yes
Resolution # 2023-317

Councilman Coolidge read a lengthy report updating on the meetings between the AFAS, the Town of Jay and the Town of Black Brook- a lengthy discussion was held
Motion by Councilman Coolidge to go out to RFP for a feasibility study for Jay for ambulance services, second by Councilman Sauer, a roll call vote was held with the following results:

Councilman Sauer- yes
Councilman Coolidge - yes

Supervisor Stanley - yes
Councilman McDonald - yes
Councilman Forbes - yes

Resolution #2023-318

Audience Comments- nothing at this time

Supervisors Report

1. Motion by Supervisor Stanley to allow Tana Jansen to conduct yoga classes in the gym on Tuesdays from 9:30-10:30 for a fee of \$100 per month on a trial basis second by Councilman McDonald, a roll call vote for held with following results:

Councilman Sauer - yes
Councilman Coolidge - yes
Supervisor Stanley - yes
Councilman McDonald - yes
Councilman Forbes - yes

Resolution #2023-319

2. Motion by Councilman Coolidge to waive current sewer charges and apply vacant lot rates in the future for Matt Cross on Main Street Property (old Aubuchons Building) as water cannot be shut off by the Town of Jay per his request, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution # 2023-320

3. NY Class - \$17,983 earned
4. Motion by Supervisor Stanley to prepay AEDA for invoice #22713 in the amount of \$7,509.10 for engineering for the Community Center Project, second by Councilman Forbes, a roll call vote was held with the following results:

Councilman Forbes - yes
Councilman Coolidge - yes
Supervisor Stanley - yes
Councilman McDonald - yes
Councilman Forbes -yes

Resolution #2023-321

5. WWTF update- waiting on DEC
6. Jay Green Lights being shipped
7. Morrison Bench-going to quarry this week to choose finish
8. Motion by Supervisor Stanley authorizing Supervisor Stanley to sign a contract for \$101,900 (to be paid by AARPA funds) with MJ Engineering (pending Attorney Mannings review of contract)for the Lead Service Line Survey and the Hydrosorce geology study for phase 1 and 2 for a back up well for the Nugent Plant, second by Councilman Coolidge, a roll call vote was held with the following results;

Councilman Sauer - no
Councilman Coolidge - yes
Supervisor Stanley -yes
Councilman McDonald - yes
Councilman Forbes - yes

Resolution #2023-323

9. Upper Jay FEMA property update- approval for use for tourist signs and charging station

10. Motion by Councilman Coolidge to approve request for Munoz/Bellomio wedding at the Covered Bridge, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #2023-324

11. Motion by Councilman Sauer to prepay Rodger Tompkins as per contract, for hours worked, prior to his appointment, in the amount of \$660, second by Councilman Forbes, a roll call vote was held with the following results:

Councilman Sauer - yes
Councilman Coolidge - yes
Supervisor Stanley - yes
Councilman McDonald - yes
Councilman Forbes - yes

Resolution #2023-325

12. Motion by Councilman McDonald to prepay Upstate Engineering \$7650.00 for engineering for DEC Mining Permit for the AF pit and the Straight pit, second by Councilman Forbes, a roll call vote was held with the following results:

Councilman Sauer - yes
Councilman Coolidge - yes
Supervisor Stanley - yes
Councilman McDonald - yes
Councilman Forbes - yes

Resolution #2023-326

13. Motion by Councilman Coolidge to approve the Budget Amendments for CHIPS and insurance recoveries (see attached detail), second by Councilman Forbes, all in favor of both amendments, none opposed, duly passed

Resolution # 2023-327

Board Comments

Councilman Forbes

1. Thanks to Chris for coming aboard-lots of work done in just the first week
2. Hats off to all you guys and gals

Councilman McDonald

1. Please remove tree grates on Main Street where trees have died and fill in-board agrees

Councilman Coolidge

1. Welcome to Jazmyne and Rodger
2. Thanks you to Chris for his huge help

Councilman Sauer

1. Thank you to Chris and Paul
2. Welcome to new employees

Attorney Manning- nothing at this time

Audience Comments

Frank Pagano- Update from Ambulance regarding budget talks- added that it may seem like there's a conflict to the public, but no conflict between the AFAS and the town

Announce next meeting-October 12-7pm at the Community Center

Motion by Councilman McDonald to leave for Executive Session, second by Councilman Forbes, all in favor, left for Executive Session, 9:46 p

Resolution #2023-328

Motion by Councilman McDonald to return from Executive Session, second by Councilman Coolidge, all in favor, none opposed, returned at 10:11p

Resolution #2023-329

No decisions were made during Executive Session

Motion by Councilman McDonald to adjourn, second by Councilman Forbes, all in favor, adjourned-10:12 pm

Carol Greenley Hackel

Town of Jay Town Clerk