



# TOWN OF JAY

## Office of the Code Enforcement

Rodger Tompkins  
codes@townofjayny.gov

P.O. Box 730, 11 School Lane  
Au Sable Forks, NY 12912

Telephone: (518) 647-2204  
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### Order of Inspections

#### Required by Title 19 (NYCRR) Part 1203.3 and Local Law #1 of 1993

Property ID: \_\_\_\_\_ Permit #: \_\_\_\_\_ Location: \_\_\_\_\_

Contractor: \_\_\_\_\_ Owner: \_\_\_\_\_ Inspector: \_\_\_\_\_

#### Construction Inspections:

- 1- Permitted work shall be required to remain accessible and exposed until inspected and accepted by the Code Enforcement Officer. Permit holders shall be required to notify the Code Enforcement Officer when construction work is ready for inspection (after rebar installation, before concrete installation, before and after wall insulation, plumbing, etc.).
- 2- Provisions shall be made for inspection of the following elements of the construction process, where applicable:

#### **Contractor initial each inspection as performed by inspector.**

- Work site prior to issuance of a permit
- Footing- after rebar is installed and before concrete is poured
- Foundation/frost walls- after rebar is installed and before concrete is poured
- Concrete slab- after vapor barrier, insulation, all rough-ins and underground, mesh/rebar and before concrete
- Framing- after exterior framing, including exterior sheeting, roof framing and sheeting where applicable, and all rough-ins are installed. Electrical rough-in will need to be inspected by a certified electrical inspector/agency and certificate or copy shall be supplied to the Code Enforcement Officer.
- Insulation- after exterior doors, windows and insulation is installed and before it is covered
- Any fire resistant construction and/or fire resistant penetrations
- Any solid fuel burning heating appliances, chimneys, flues or gas vents
- Energy code compliance forms and/or programs (ie. RES check)
- A final inspection after all work authorized by the building permit has been completed



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- 3- After inspection, the work or a portion thereof shall be noted as satisfactory as completed, or the permit holder shall be notified as to where the work fails to comply with the Uniform Code. Construction work not in compliance with code provisions shall be required to remain exposed until it has been brought into compliance with the code, been re-inspected, and been found satisfactory as completed.

I will abide by this "Order of Inspections" and comply with NYS Uniform Code. I will contact the building inspector at the proper times so that the inspections state above may be completed before the next phase of construction continues.

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Signature of Owner/Representative

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Signature of Inspector