

TOWN OF JAY REGULAR TOWN BOARD MEETING

JUNE 8, 2023

7:00 PM @ COMMUNITY CENTER

PRESENT: Supervisor Matt Stanley, Councilman Tom McDonald, Councilman Knut Sauer, Councilman Adam Coolidge, Councilman Steve Forbes, Town Clerk Carol Greenley Hackel

OTHERS: Deb Boyce, Tommy Thomson, Wally Walters, Dave Hart, Jody Hart, Robbe Baer, Paul Benway, Bridget Snow, Olivia Snow, Gerald Newman

VIA "GO TO" MEETING: Kathy, Steve, TO, Shelley O'Neill

Meeting called to order by Supervisor Stanley at 7:05p

Pledge to the Flag led by Supervisor Stanley

Motion to pay Audited Bills vouchers 2023-558/2023-651 made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution # 2023-236

Motion to accept May 2023 Minutes made by Councilman Sauer, second by Councilman Coolidge, all in favor, none opposed, duly passed

Resolution # 2023-237

AUDIENCE COMMENTS

Nothing at this time

GUEST PRESENTATION

Deb Boyce-Northwoods Forest Consultants, LLC-Presentation on the feasibility of logging the sand pit property and the Silver Lake Road property

1. Sand pit –waiting on APA/DEC
2. Estimates Silver Lake Property (57 acres) to net approximately \$20k
3. Advises it should go to bid in late September
4. Resolution made by Councilman Coolidge to authorize Supervisor Stanley to move forward with Silver Lake Road timber harvesting and to go out to RFP for professional services (if needed), second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution #2023-238

DEPARTMENT HEAD REPORTS

DPW- Written report submitted (points presented by Supervisor Stanley)

1. Demo Sweeper delivered-impressed with-\$250,000 to purchase new
2. Check for \$18,115.00 received for auctioned surplus items
3. Adirondack Surveying working on Harkness and Straight Pits for mining permits
4. Received cutting edge-Essex County Soil and Water to reimburse \$2000
5. DPW Director attending Highway School in Ithaca this week-contact Erin if needed
6. Contractors from AFFD Project hauling fill to Grove-stony and can be used to crush for dirt roads
7. Will be meeting with contractor for sidewalk replacement

8. Request that the Board consider the purchase of WFD old tanker for \$10,000 (many uses-flush and thaw culverts, keep down dust on mining roads and more)
9. Replaced water pump in J5
10. Hoping to set up J8 to use salt brine
11. Working on getting roads swept
12. Continuing work on flood damage on the Carey Road-CHIPS money to be used?
13. Assisting with parks spring opening and volunteer workdays
14. Update on applications received for potential HWY employees
15. Obtaining quotes for sewer pump outs
16. Norm has started hydrant flushing in Jay
17. Water issue on Church Lane has been taken care of

Code Enforcement Officer Robbe Baer

1. 30 Building Permits to date
2. Three properties presented to Attorney Manning

Dog Control-Donna Tatro

1. No report

Assessor- Tim Gay (presented by Supervisor Stanley)

1. Town of Jay is currently at 100%
2. Grievance took two nights (the second night until 11p)
3. Comments
 - a. Supervisor Stanley- tips his hat to Tim
 - b. Councilman Coolidge- looked at the numbers and cannot find anything to argue about

COMMITTEES

Economic Development-Supervisor Stanley

1. No meeting this month
2. Met with Community Resources
3. Met with Wally Walters

Youth Commission-Supervisor Stanley

1. Fields look better than in the past
2. Need to purchase clay
3. All bases have been changed out
4. Soccer sign ups are open
5. New program-Hiking with Alesha Davis
6. Summer Program- taken over by AVCS
7. Town of Jay hiring 2 employees under 18 and not eligible for VISTA

Parks- Olivia Dwyer

1. No report

Climate Smart Task Force-Knut Sauer

1. Following up on two campaigns
 - a. Community Solar
 - b. Heat Exchangers
 - c. Motion made by Supervisor Stanley to adopt the NYS Climate Smart Communities Pledge to Participate in the Climate Smart Community Program, Second by Councilman Sauer, Roll call Vote held
Supervisor Stanley – yes

Councilman McDonald – yes
Councilman Sauer – yes
Councilman Coolidge – yes
Councilman Forbes – yes

Resolution #2023-239

- d. Motion made by Supervisor Stanley to adopt the Resolution to Appoint the Climate Smart Communities Coordinator and Members of the Town of Jay Climate Smart Task Force, second by Councilman McDonald, Roll Call Vote held

Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Sauer – yes
Councilman Coolidge – yes
Councilman Forbes – yes

Resolution #2023-240

4th of July Committee Meeting

1. JFD offering pull tabs and fried dough

SUPERVISORS REPORT

1. Motion made by Councilman McDonald to use the FEMA Buyout property adjacent to the Ice Jam Inn for EV Chargers and the Rotary Welcome Sign after the contractors from the UJ River Project are done using it for material storage, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution #2023-241

2. Talking with Verizon exploring possible monopole tower antennas on various locations within the Town of Jay

UPDATES

1. NY Class Update
2. CDBG Community Center Grant moving forward
 - a. Motion by Councilman Sauer to award AEDA the engineering of the CDBG Community Center Accessibility Improvement Project #579PF160-22, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer-yes
Councilman Coolidge – yes
Supervisor Stanley – yes
Councilman McDonald – yes
Councilman Forbes –yes

Resolution # 2023-242

3. WWTF
 - a. Moving forward with the DEC
 - i. Motion made by Supervisor Stanley for a Resolution to Authorize the Town of Jay to Apply for the NYS DEC Water Quality Improvement Project Grant, second by Councilman Coolidge, all in favor, none opposed, duly passed
 - ii. Motion made by Councilman Sauer for a Resolution Authorizing the Town of Jay to Apply for the NYS DEC Water Infrastructure Improvement Act Program and the Inter-Municipal Grant Program,

Resolution #2023-243

second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution # 2023-244

- b. Website
 - i. Michelle Axtell is working to migrate content to the new site
 - ii. Should be live within a few weeks
- c. Jay Green
 - i. Cement pad is poured and bench is ready for July 4th dedication
 - ii. Lighting out to bid
- d. DEC- Water Meters
 - i. A motion was made by Councilman McDonald for a Resolution Authorizing Essex County Community Resources to Publish and Advertise an RFQ for an Engineering Firm to Provide an Engineering Report for the Water Metering Project in the Town of Jay, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution #2023-245
- e. Floor Hockey
 - i. Request for gym use to play floor hockey
 - ii. Tabled for more information

RESOLUTIONS

1. Motion made by Councilman McDonald for a Resolution in Support of the Pride of Ticonderoga's Application to the NY Main Street Technical Assistance Grant Program for the Downtown Au Sable Forks Revitalization Strategy and Façade Design Recommendations, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #2023-246

2. Motion made by Councilman Sauer to close out the following completed projects:

- iii. Henry's Trail
- iv. Riverbank Stabilization
- v. SS Pump Rehab
- vi. SW1 District Improvement
- vii. 2015 Plow Truck
- viii. 2016 Plow Truck

Second by Councilman Forbes, a roll call vote was held with the following results:

Councilman Sauer- yes

Councilman Coolidge – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

Resolution # 2023-247

3. Motion by Councilman McDonald to accept the Response /Corrective Action for the NYS Comptrollers Audit, second by Councilman Coolidge, a roll call vote was held with the following results:

Councilman Sauer – yes

Councilman Coolidge – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

Resolution # 2023-248

4. Motion by Councilman Sauer to accept the 2022 Justice Court Audit, second by Councilman Coolidge, a roll call vote was held with the following results:

Councilman Sauer – yes

Councilman Coolidge – yes

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

Resolution #2023-249

5. Motion by Councilman Sauer to Authorize Essex County Community Resources to Apply for the Smart Growth Program for Community Planning and Zoning Grant to Update the Town of Jay Comprehensive Plan, second by Councilman Forbes, all in favor, none opposed, duly passed.

Resolution # 2023-50

6. Motion by Councilman McDonald to set Code Enforcement Officer Standard Work Day to 6 hours, second by Councilman Forbes, all in favor, none opposed, duly passed.

Resolution # 2023-251

7. Motion by Councilman Forbes to accept ROA for retirement purposes as presented by Code Officer Robbe Baer, second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution #2023-252

8. Motion by Councilman Forbes to approve invoice May 2023 in the amount of \$1319.94 for trailer usage (Paul Benway) for prepayment, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #2023-253

EVENTS

1. Fast Pitch Tourney – 2nd weekend of July

2. Slow Pitch Tourney – 3rd week of July

BOARD COMMENTS

1. Councilman Forbes- for consideration-current DPW employees with CDL's can attend training to become certified to train new hires for CDL licensing

2. Councilman McDonald – Verizon Cell coverage-Supervisor inquires

3. Councilman Coolidge-water turn on fees

a. Motion by Supervisor Stanley to waive \$40 turn on/off fees for AF Fast Pitch, second by Councilman Sauer, a roll call vote was held with the following results:

Councilman Sauer – yes

Councilman Coolidge – Abstain

Supervisor Stanley – yes

Councilman McDonald – yes

Councilman Forbes – yes

Resolution # 2023-254

4. Councilman Sauer –nothing at this time

AUDIENCE COMMENTS

1. Tommy Thompson
 - a. Concerns about floor hockey in gym-will be glad to test with puck/stick
 - b. Climate Task Force concerns-a brief discussion held

Announce next meeting – July 13th-7:00 pm @ Community Center

Motion by Councilman McDonald to leave for Executive Session to discuss contract issues at 9:03 pm, second by Councilman Forbes, all in favor, in Executive Session

Resolution # 2023-255

Motion by Councilman McDonald to return from Executive Session at 9:27p, second by Councilman Forbes, all in favor, returned from Executive Session

Resolution #2023-256

No decisions reached in Executive Session

Motion to adjourn by Councilman McDonald, second by Councilman Forbes. All in favor, adjourned at 9:28 pm

Carol Greenley Hackel

Town of Jay Town Clerk