



TOWN OF JAY

Office of the Planning Board

Melinda Beuf
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Carol Greenley Hackel
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Public Hearing (Havas) and Planning Board Meeting Minutes- July 12, 2023

Public Hearing (Havas) called to order 5:34 PM
Minor 2-lot subdivision between mother and daughter
No changes or additions since last meeting
Meeting closed 5:52 PM

Planning Board Meeting called to order 5:52 PM

1. Roll Call

Present

Melinda Beuf – Chair

Matthew Gillman

Wally Walters

Mike Straight

Pete Vincent

Guests

Ralph Schissler

Joanna Siquier

Steve Forbes

2. Pledge of Allegiance

3. Approval of Public Hearing (Sawyer) and Planning Board Meeting Minutes- June 14, 2023

- Motion to approve by Mr. Straight, second by Mr. Walters, all approved

4. Education & Training Opportunities

AARCH Training Videos- <https://www.youtube.com/@adkarch>

NY DOS Training resources- <https://dos.ny.gov/training-assistance>

- Reminder, everyone needs to complete 4 hours of training

5. Applications

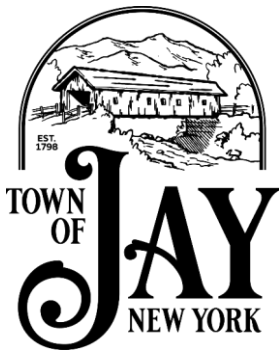
Havas – presented by Ralph Schissler

2 lot minor subdivision between mother and daughter

No new issues

Ms. Beuf lead verbal NYS SEQR environmental review, negative declaration type 2; no concerns raised

Motion to approve by Mr. Straight, second by Mr. Gillman, all approved



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Wellscroft

Motion to set new public hearing for 8/9/2023 @ 5:45 PM by Mr. Straight, second by Mr. Gillman, all approved

Siquier – presented by Joanna Siquier

Recapped prior discussion

Minor 2-lot subdivision- Lot 1 would have 2.75 acres and Lot 2 would have 3.11 acres

Deemed APA non-jurisdictional

Motion to classify as minor subdivision by Mr. Straight, second by Mr. Gillman, all approved

Motion to set Public Hearing for 8/9/2023 @ 5:30 PM by Mr. Straight, second by Mr. Gillman, all approved

6. Correspondence

Supervisor Stanley requested a letter of support for the comprehensive plan grant

Motion to write a letter from the entire board by Ms. Beuf, second by Mr. Gillman, all approved

7. Discussion

Mr. Straight started discussion on continuing the process of reviewing and updating the PB regulations

Ms. Beuf suggested for the next meeting that everyone review the Summary of Subdivision Regulations section

Mr. Gillman discussed his thoughts on adding site planning review, need to look into regulations

Mr. Walters updated on the Comprehensive Plan progress

- Discussion included receiving 5 estimates from 5 firms, best number being \$90,700

- Grant request will go in front of the board next meeting

- Plan to create a special board for the grant process in the interim

Pride of Ti, Nicole Justice Green to speak at next PB meeting about land bank and affordable housing

8. Public Comments

Mr. Schissler will have a major subdivision – 5 lots, 100 acres each- in the works. Inquired as to the difference in process for a major vs minor subdivision. Answer was that the process is the same unless further discussion/review is necessary.

Next meeting is August 9, 2023 @ 6 PM

Planning Board Meeting closed 6:49

Motion to adjourn by Mr. Gillman, second by Mr. Walters, all approved