

**TOWN OF JAY REGULAR TOWN BOARD MEETING
MAY 11, 2023
7:00 PM @ COMMUNITY CENTER**

PRESENT: Supervisor Matt Stanley, Councilman Tom McDonald, Councilman Knut Sauer, Councilman Adam Coolidge, Councilman Steve Forbes, Town Clerk Carol Greenley Hackel, Attorney Danile Manning III

OTHERS - DPW Director Kevin Lincoln, Code Officer Robbe Baer, Lynn Edmunds, Frank Pagano, Kevin Lincoln, David & Shari McDonald, Millicent McDonald, Michael Klewin, Jody Hart, David Hart, Dave McKie, Frank Fonseca, Paul Benway, Judith Peabody

VIA "GO TO" MEETING - Me, T, J Smith, Jamie Atkins, Frank

ABSENT - None

Meeting called to order at 7:00 pm by Supervisor Matt Stanley

Pledge to the Flag led by Supervisor Stanley

Motion by Councilman McDonald to approve Audited Vouchers # 2023-468 - #2023-558, second by Councilman Forbes, all in favor, none opposed, duly passed
Resolution # 2023-217

Motion to approve Minutes from April 2023 made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution #2023-218

PRESENTATION

Supervisor Stanley read and presented a Resolution of Condolence to the McDonald Family

AUDIENCE COMMENTS

1. Frank Fonseca thanked the Board and Paul Benway for the work done on the outdoor courts at the Douglas park

DEPARTMENT HEAD REPORTS

1. DPW - Kevin Lincoln

- a. Motion to accept bids from Auction International for items approved for auction by the Board at a prior meeting made by Councilman Coolidge, second by Councilman McDonald, a roll call vote was held with the following results
Councilman Sauer - yes
Councilman Coolidge - yes
Supervisor Stanley- yes
Councilman McDonald - yes
Councilman Forbes - yes
Duly passed
Resolution #2023-219
- b. Motion made by Councilman Forbes to authorize the DPW Department to change security monitoring companies from Alltech to Chimera (no

change in equipment - monitoring services only) second by Councilman Sauer, a roll call vote was held with the following results:
Councilman Sauer - yes
Councilman Coolidge - yes
Supervisor Stanley - yes
Councilman McDonald - yes
Councilman Forbes - yes
Duly passed

Resolution #2023-220

- c. Update- rental street sweeper still not repaired
- d. Update- may need to use CHIPS money for repairs to Carey Road as a result of flooding
- e. Motion by Councilman Forbes to reappropriate \$11,000 from Fund Balance to correct overspend in W3 for generator repairs that were done on the Valley Road, second by Councilman McDonald, a roll call vote was held with the following results:
Councilman Sauer - yes
Councilman McDonald - yes
Supervisor Stanley - yes
Councilman Coolidge - yes
Councilman Forbes - yes
Duly Passed

Resolution #2023-221

- f. Update - hydrant flushing to begin

2. Code Enforcement -Robbe Baer

- a. Motion by Councilman McDonald to authorize Code Officer Robbe Baer to enforce Dangerous Building Local Law to possibly tear down 13127 NYS Route 9N- an ongoing codes violation site- if owner refuses to comply with requests to correct, second by Councilman Sauer, a roll call vote was held with the following results:
Councilman Sauer - yes
Councilman Coolidge - yes
Supervisor Stanley - yes
Councilman McDonald - yes
Councilman Forbes - yes
Duly passed

Resolution #2023-222

- b. To date - 21 Building Permits have been issued and 3 Certificates of Occupancy
- c. Inquiry from the Department of Health-Codes does check all new construction water hookups for backflow preventers and proper check valve installation (yes)
- d. Update- new owners of the former "Paleface" are creating a cafe and revitalizing the building to open to the public in the near future
- e. Update - regarding single wide trailer on the Grove Road-Per NYS Codes-nothing in the codes about graffiti- Councilman Coolidge volunteered to purchase paint and cover up

3. Dog Control-Donna Tatro

- a. Written Report submitted

4. Assessor- Tim Gay

- a. Per Supervisor Stanley-no report this month as Tim has been busy with preparation for Grievance Night

COMMITTEES

Economic Development - Matt Stanley

1. Discussions held at last meeting regarding a Comprehensive Plan
2. Main Street Revitalization
3. STR Task Force

Youth Commission - Matt Stanley

1. Softball field looking better (thanks to Paul Benway)
2. New bases have been installed
3. Increase in number of teams this year

Parks- Knut Sauer for Olivia Dwyer

1. Upper Jay and Wells Memorial Library clean up was held- approximately 25 people took part
2. May 20th will be the clean up in Douglas Park
3. A clean up event will be held in the Grove Park with AFES-Shirts have been purchased for the students with the new TOJ logo

Climate Task Force - Knut Sauer

1. Update- EV Chargers possible installation in Jay and Upper Jay this summer

SUPERVISORS REPORT

1. NY CLASS update
2. C Center Grant for Accessibility - RFP put out by Essex County
3. Motion made by Councilman McDonald to approve the amended SEQRA Resolution for the WWTF Upgrade project, second by Councilman Coolidge, a roll call vote was held with the following results:
Councilman Sauer - yes
Councilman Coolidge - yes
Supervisor Stanley - yes
Councilman McDonald - yes
Councilman Forbes - yes
Duly passed
Resolution #2023-223
4. Motion made by Councilman Forbes giving Supervisor Stanley approval to sign the short Environmental Assessment Form (previously reviewed by Attorney Manning and MJ Design) second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution #2023-224
5. Motion made by Councilman McDonald approving payment of \$1395.00 to MJ Engineering for comments to DEC from Capital Improvement Fund (not a prepay) second by Councilman Coolidge, a roll call vote was held with the following results:
Councilman Sauer - yes
Councilman Coolidge - yes
Supervisor Stanley - yes
Councilman McDonald - yes
Councilman Forbes - yes
Duly passed
Resolution #2023-225
6. TOJ website should be moved over to the new site by the end of next month. Essex County will retain controls and domain
7. July 4th meeting canceled-will reschedule

8. New park bench for the Jay Green is ready for pick up-to be unveiled on July 4th
9. Jay Green lighting has been selected and will go out to bid next week
10. Upcoming meeting regarding water meters to be held between the TOJ, DEC, EFC, Orrick, Attorney Manning and Essex County Community Resources

RESOLUTIONS

1. Motion by Councilman Sauer to appoint Supervisor Stanley as TOJ Fair Housing Officer, second by Councilman McDonald, all in favor, none opposed, duly passed
Resolution #2023-226
2. Motion by Councilman Coolidge to give permission for TOJ road use to the Wilmington/Whiteface 100k Mountain Bike Race being held on June 4th, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution #2023-227
3. Motion made by Councilman Forbes to set the Standard Work Day for Court Clerk to 6 hours, second by Councilman McDonald, all in favor, none opposed, duly passed
Resolution #2023-228
4. Motion made by Councilman Sauer to approve the submitted Record of Activity Reports for retirement purposes for Councilman McDonald, Assessor Tim Gay, Court Clerk Jaime Douglass, second by Councilman Forbes, all in favor, none opposed, duly passed
Resolution #2023-229
5. Motion made by Councilman McDonald to approve Clarke/Katoria wedding at the Covered Bridge on August 11, 2023, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution #2023-230
6. Motion by Councilman McDonald to authorize payment of \$904.14 to Paul Benway for use of dump trailer/tractor and york rake for the ball fields in the Grove, second by Councilman Forbes, a roll call vote was held with the following results:
Councilman Sauer - yes
Councilman Coolidge - yes
Supervisor Stanley - yes
Councilman McDonald-yes
Councilman Forbes - yes
Duly passed
Resolution #2023-231
7. Motion by Councilman Sauer to approve Resolution Establishing Energy Benchmarking Requirements for Certain Municipal Buildings, second by Supervisor Stanley, a roll call vote was held with the following results:
Councilman Sauer - yes
Councilman Coolidge - yes
Supervisor Stanley - yes
Councilman McDonald - yes
Councilman Forbes - yes
Duly passed
Resolution #2023-232

EVENTS

1. 64TH Annual Au Sable Forks Fast Pitch being held the second weekend in July

BOARD COMMENTS

Councilman Forbes-Inquiring about a Clerk for Planning Board-Supervisor Stanley is working on- also, thanks to Supervisor Stanley for his work at the Grove Fields

Councilman McDonald- nothing at this time
Councilman Coolidge - nothing at this time
Councilman Sauer - nothing at this time

AUDIENCE COMMENTS

Nothing at this time

Announce next Meeting- June 8th, 7 pm at the TOJ Community Center

Motion by Councilman McDonald to leave for Executive Session to discuss contracts, second by Councilman Forbes, all in favor, left for Executive Session at 8:38 pm.

Resolution #2023-233

8:39 pm back for one audience comment

Michael Klewin questioned his water and sewer billings being based on a two family dwelling when he claims the house is not utilized as a two family. After a lengthy discussion the Board's decision is that his billing remains the same

Motion by Councilman Forbes to leave for Executive Session, second by Councilman McDonald, all in favor, none opposed, left for Executive Session at 8:52 pm

Resolution #2023-234

Motion to return from Executive Session made by Councilman McDonald, second by Councilman Coolidge, all in favor, none opposed, duly passed, returned from Executive Session at 9:57 pm

Resolution #2023-235

No decisions made during Executive Session

Motion by Councilman McDonald to adjourn, second by Councilman Forbes, all in favor, adjourned at 9:57 pm

Carol Greenley Hackel

Town of Jay Town Clerk