**TOWN OF JAY REGULAR TOWN BOARD MEETING**

**OCTOBER 13, 2022**

**7:00 PM @ TOWN OF JAY COMMUNITY CENTER**

**PRESENT:** Supervisor Matt Stanley, Councilman Tom McDonald, Councilman Knut Sauer, Councilman Adam Coolidge, Councilman Steve Forbes, Town Clerk Carol Greenley Hackel, Attorney Dan Manning III, DPW Director Kevin Lincoln

**OTHERS:** Joe Bola, Olivia Dwyer, Frank Fonseca, Kristi Johnson, Spencer Reynolds, John Cheselka

Meeting called to order at 6:59 pm by Supervisor Stanley

Pledge to the flag led by Supervisor Stanley

A motion to pay Audited Bills as presented was made by Councilman McDonald, second by Councilman Coolidge, all in favor, none opposed, duly passed

*Resolution # 101322-180*

A motion was made by Councilman McDonald to accept the Minutes from September 2022 as presented, second by Councilman Sauer, all in favor, none opposed, duly passed

*Resolution # 101322-181*

**AUDIENCE COMMENTS**

1. Frank Fonseca
   1. Pickle ball is going very well
   2. Thanks to Knut and Olivia for the hard work on the park survey
2. Spencer Reynolds
   1. Voiced concerns/ opinions on his belief that there was an active Town Board member that was not maintaining Town of Jay residency- a lengthy discussion followed
   2. Mr. Reynolds made the Board aware that he had filled a complaint with the Attorney General’s Office and the NYS Comptroller
   3. Attorney Manning spoke on Town Law with regards to the situation

**PRESENTATIONS**

1. Kristi Johnson-Northern Insurance
   1. Presented her company and their health insurance representation for consideration by the Board

DEPARTMENT HEAD REPORTS

1. DPW Director Kevin Lincoln
   1. Presented possible warranty options for the new tandem
   2. Septic tank locations have been added to the new GIS program
   3. Forge Street repair paperwork in order
   4. 2000 yards of sand left to haul
2. Code Enforcement
   1. No report this month
3. Dog Control Officer Donna Tatro
   1. Written report submitted
4. Youth Commission-Kate Frederick
   1. Written report submitted
      1. A motion was made by Councilman Forbes to appoint Gillian Ryan as Town of Jay/Black Brook Youth Commission Wrestling Coordinator with a $500 stipend, divided equally by Jay and Black Brook, second by Councilman Coolidge, all in favor, none opposed, duly passed

*Resolution #101322-182*

* + 1. A motion was made by Councilman Coolidge to grant the Jay/Black Brook Youth Commission use of the Community Center Gym for basketball games and practices, second by Councilman Sauer, all in favor, none opposed, duly passed

*Resolution # 101322-183*

1. Parks-Councilman Sauer
   1. Thank you to Olivia Dwyer and Frank Fonseca for the work on pickle ball
   2. Requests the Board investigate the possibility of indoor pickle ball in the gym
   3. Short update given by Olivia Dwyer regarding park survey

**SUPERVISORS REPORT**

1. Requesting a donation from the Town of Jay to the Christmas in the Forks for fireworks

Motion made by Councilman Coolidge for $2000 to be taken from ROOST funds, second by Councilman Sauer, a roll call vote was held with the following results:

Councilman Sauer-Yes

Councilman Coolidge-Yes

Supervisor Stanley-Yes

Councilman McDonald-Yes

Councilman Forbes-Yes

Duly passed

*Resolution #101322-184*

1. Requested a Resolution to move forward with a contract with Martin Cumber for purchase of .5 acres on the Rolling Mill Hill Road for possible future water tank location for $10,000

Motion made by Councilman Coolidge to purchase this property for $10,000 to be taken from the General Fund, second from Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer-No

Councilman Coolidge-Yes

Supervisor Stanley-Yes

Councilman McDonald-Yes

Councilman Forbes-Yes

Duly passed

*Resolution #101322-185*

1. A letter was received from NYS Parks and Rec stating that the Graves Mansion had moved through the process to the National Historic Register in Washington DC
2. Requested a Resolution to allow the American Red Cross to use the Community Center for an Emergency Drill

Motion made by Councilman McDonald to allow June Saunders of the American Red Cross to use the Town of Jay Community Center for an emergency shelter drill from 10:00 am to 2:00 pm on October 22, 2022, second by Councilman Coolidge, all in favor, none opposed, duly passed

Resolution # 101322-186

**UPDATES**

1. NY Class
   1. Interest rates are rising
2. WWTF Upgrade
   1. Met with engineers and the project is moving forward
3. Jay/Black Brook Water Contract
   1. Contract has expired
   2. Attorney Manning will be drafting a month to month contract for use
   3. Bonds and Interest to be shared with Black Brook
   4. Attorney Manning is working on a municipal agreement for the towns to back each other up in the event of emergency or break down
4. Town of Jay Logo
   1. Recently met with ROOST to discuss redesigning the town logo
5. Amnesty Day
   1. Well received
   2. Thank you to Kevin Lincoln, Robbe Baer and Steve Forbes
   3. 5 containers filled

A motion was made by Councilman Sauer to pay Paul Benway $14,456.78 , to be paid from Parks, for rental of equipment from March 2022-September 2022 based on Essex County contract rates, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Sauer-Yes

Councilman Coolidge-Yes

Supervisor Stanley-Yes

Councilman McDonald-Yes

Councilman Forbes-Yes

Duly passed

*Resolution #101322-187*

A motion to purchase a water bottle filler for the Community Center from VP Supply in the amount of $1152.00 was made by Councilman McDonald, second by Councilman Forbes, a roll call vote was held with the following results:

Councilman Sauer-Yes

Councilman Coolidge-Yes

Supervisor Stanley-Yes

Councilman McDonald-Yes

Councilman Forbes-Yes

Duly passed

*Resolution #101322-188*

A request for a resolution to purchase an Emergency Communications App from Voyent Alert for $2700 a year was tabled until more discussions can be held

The new boiler was inspected and the steam blow off was incorrectly installed and needs to be corrected. Per Essex County- warranty has expired-approx cost of repair = $2111

The 2023 Tentative Budget has been filed with the Town Clerk. The first Budget Workshop is scheduled for Monday, October 17th at 6:00 pm

**RESOLUTIONS**

A motion was made by Councilman McDonald to approve Local Law #1 allowing the Town of Jay to exceed the NYS Tax Cap, second by Councilman Forbes, all in favor, none opposed, duly passed

*Resolution #101322-189*

A motion was made by Councilman Sauer authorizing the payment of $287,419.66 from Capital Improvements to Essex County Community Resources for Riverbank work

Performed in the East Branch of the Au Sable River, second by Councilman Coolidge, a roll call vote was held with the following results:

Councilman Forbes-Yes

Councilman Coolidge-Yes

Supervisor Stanley-Yes

Councilman McDonald-Yes

Councilman Sauer-Yes

Duly passed

*Resolution #101322-190*

A motion was made by Councilman Forbes authorizing the payment of $239,180.00 from Highway Fund Balance to Charlebois Inc, for a 2023 Western Star, second by Councilman McDonald, a roll call vote was held with the following results;

Councilman Forbes-Yes

Councilman Coolidge-Yes

Supervisor Stanley-Yes

Councilman McDonald-Yes

Councilman Sauer-Yes

Duly passed

*Resolution #101322-191*

A motion was made by Councilman McDonald to accept the October 2022 Sewer Billing as presented, second by Councilman Sauer, all in favor, none opposed

Duly passed

*Resolution #101322-192*

A Resolution of Condolence for Max Thwaits III was offered by Supervisor Stanley, a unanimous second

Duly passed

*Resolution #101322-193*

**EVENTS**

1. Senior Movie- I Married a Witch-October 19th in the Community Center Gym
2. Annual Haunted House-October 31st in the Community Center Gym
3. Knights of Columbus Flu Clinic-October 16th at Holy Name 11:00 – 1:00

**BOARD COMMENTS**

Councilman Forbes

1. Thank you to the DPW Department and Robbe Baer for helping make the Amnesty Day run so smoothly
2. Planning Board is looking for alternates

Councilman McDonald-nothing at this time

Councilman Coolidge

1. Looking forward to budget review
2. Will follow up on hard copy of Policy Manual

Councilman Sauer

1. Looking forward to the budget meetings
2. Appreciate the leadership over the last 9 months

**AUDIENCE COMMENTS**

Olivia Dwyer

1. Requests a copy of the 2023 Tentative Budget

Announce next meetings:

1. October 17, 2022-Budget Workshop- 6:00 pm
2. November 10, 2022-Public Hearing-6:00 pm
3. November 10, 2022-Regular Board Meeting-7:00 pm

Motion to adjourn made by Councilman McDonald, second by Councilman Forbes, all in favor, adjourned – 8:45 pm

Carol Greenley Hackel

Town of Jay Town Clerk