**TOWN OF JAY REGULAR TOWN BOARD MEETING**

**DECEMBER 8, 2022**

**7:00 PM @ COMMUNITY CENTER**

**PRESENT**: Supervisor Matt Stanley, Attorney Daniel Manning III, Councilman Tom McDonald, Councilman Knut Sauer, Councilman Adam Coolidge, Councilman Steve Forbes, Town Clerk Carol Greenley Hackel, DPW Director Kevin Lincoln, Code Enforcement Officer Robbe Baer

**OTHERS**: Lynn Edmonds, Chris Benway, Gerald Newman, Valerie Coolidge, Kristy Hackett, Mike Darrah, Jim Amirault

**VIA “GO TO”:** Melinda Beuf, John Tibbits

Meeting called to order at 7:03 pm

Pledge to the Flag led by Supervisor Stanley

A motion to pay the audited bills as presented made by Councilman McDonald, second by Councilman Coolidge, all in favor, none opposed, duly passed

***Resolution #120822-210***

Motions to approve the following minutes:

November 7-Budget Workshop-made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution #120822-211***

November 10-Public Hearing-made by Councilman Sauer, second by Councilman McDonald, all in favor, none opposed, duly passed

***Resolution #120822-212***

November 10-Regular Board Meeting-made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution #120822-213***

**AUDIENCE COMMENTS**

Lynn Edmonds:

Appreciates the nice Christmas decorations

**PRESENTATION**

A Resolution of Condolence to the Family of Paul K Coolidge was read aloud by Supervisor Stanley ad presented to the family

**DEPARTMENT HEADS**

**DPW Director Kevin Lincoln**

1. Anticipated CHIPS payment of $45,712 due in March
2. Employee time carry over request-tabled until January
3. New tandem had to be towed to garage today-overheated-check engine light on
4. Will be fixing the water shut off at Jay Park
5. To clarify for Councilman Coolidge-DPW employee C. Howard currently has “B” license, going for “A” with standard shift endorsement and to tow trailer-60 classes, paying for himself

**Code Enforcement Officer Robbe Baer**

1. 70 permits to date for 2022
2. Santa Maria demo project -progress made
3. Responded to recent violation on Church Lane
4. Per Councilman Sauer-progress on Forge garage? Owner deceased
5. Drone discussion held
	1. If registration, training and insurance required, it will be obtained

**Dog Control Officer Donna Tatro**

1. Written Report submitted

**Youth Commission (current chairs, Jessie Douglass & Matt Stanley until January)**

1. Motion made by Councilman Coolidge, to approve Samantha Bombard as Ski Coordinator, second by Councilman Sauer, all in favor, none opposed, duly passed

***Resolution #120822-214***

1. Motion made by Councilman McDonald to approve Nicole SantaMaria as basketball Coordinator, second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution #120822-215***

**Parks-Olivia Dwyer-presented by Knut Sauer**

1. Thank you to the McDonald family who had taken over decorating the Jay Green for Christmas
2. Pickleball-waiting for a schedule for the gym from Frank Fonseca
3. Tree lighting held in Upper Jay in memory of Joann Bruce
4. Green Initiative getting a new name-perhaps Climate Smart Task Force
5. EV Chargers-applied for grant-currently more applications than funding
6. Code Enforcement Officer Robbe Baer has attended required NYSERDA training to obtain grant funding when available

**SUPERVISORS REPORT**

1. NY Class update- November interest = $8441
2. CDBG Grant awarded to the Town of Jay for upgrades to the Community Center (ramp, stairs, door, lift)
3. Would like to begin developing a long term plan
4. Motion by Councilman Sauer to pay MJ Design invoices 1 and 2 in the total amount of $41,095, from SS Capital Reserve, (Black Brook to reimburse their percentage), second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution # 120822-216***

1. Attorney Manning is working up a contract between TOJ and Black Brook for water
2. Presented new Town of Jay logo created by ROOST
3. Water bottle filler is here and will be installed
4. Agreement between the TOJ and Voyent Alert has been reviewed by Attorney Manning and is ready to be signed
5. Let the record reflect that all have received a copy of the Planning Board Local Law which repeals the old Local Law that abolished the Planning Board and provides for alternates to serve in the event of a conflict of interest or absence
	1. Melinda Beuf spoke virtually regarding Planning Board member attendance
	2. Motion made by Supervisor Stanley to set a Public Hearing on January 12 at 6:30 pm (Planning Board Local Law), second by Councilman McDonald, all in favor, none opposed, duly passed

***Resolution #120822-217***

**10.** Met with Barton & Lajudice to update 2005 Downtown Revitalization Plan

**11.** A motion was made by Councilman Coolidge to introduce Local Law #3 Allowing Virtual Attendance/Voting, second by Councilman Sauer, a roll call vote was held with the following results:

Councilman Forbes-Yes

Councilman Coolidge-Yes

Supervisor Stanley-Yes

Councilman McDonald-Yes

Councilman Sauer-Yes

Duly passed

***Resolution #120822-218***

A motion to set a Public Hearing for Local Law # made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution #120822-219***

**RESOLUTIONS**

Motion to accept Standard Workday for MEO’s, HWY Clerk and Summer Counselors made by Councilman Coolidge, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Forbes-Yes

Councilman Coolidge-Yes

Supervisor Stanley-Yes

Councilman McDonald-Yes

Councilman Sauer-Yes

Duly Passed

***Resolution #120822-220***

Motion made by Councilman Sauer to approve the Carr/Breitman wedding at the Covered Bridge on August 19, 2023, second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution #120822-221***

Motion to accept Credit Card Policy made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed

***Resolution #120822-222***

Motion to approve payment to Paul Benway for truck/trailer for November in the amount of $381.98 made by Councilman Forbes, second by Councilman Coolidge, a roll call vote was held with the following results:

Councilman Forbes-Yes

Councilman Coolidge-Yes

Supervisor Stanley-Yes

Councilman McDonald-Yes

Councilman Sauer-Yes

***Resolution #120822-223***

Motion made by Councilman Coolidge to approve Supervisor Stanley to have Essex County Purchasing put out to bid for a ¾ ton truck for Parks, second by Councilman McDonald, all in favor, none opposed, duly passed.

**Resolution #120822- 224**

**EVENTS**

GOSR Ribbon Cutting for the Community Center Grant and the East Branch Restoration Project will be held at the Community Center on December 16 at 1:00 pm

**BOARD COMMENTS**

**Councilman Sauer**

1. The Health and Wellness Center in Au Sable Forks is asking for town support of a 5k walk/run

**Councilman McDonald**

1. Made a motion for a Resolution of Condolence on the passing of former Councilman Robert Segall, unanimous second-duly passed

***Resolution #120822-225***

1. Would like to say that it’s been a great year, everyone worked well together and a lot was accomplished-Matt has shown great leadership

**Councilman Coolidge**

1. Nothing at this time

**Councilman Forbes**

1. Had a great time acting as a judge at the Christmas in the Forks Parade
2. Wilmington’s Christmas event is tomorrow with fireworks and parade

**Attorney Manning**

1. The public should know that this Board has done a great job -this is not an easy job

**AUDIENCE COMMENTS**

**Jim Amirault**

1. Reported noise from the Mountain Meadows development-lengthy discussion held

Announce next meeting date- Organizational Meeting to be held January 12- with two Public Hearings one at 6:30 and one at 6:45

Motion by Councilman McDonald to leave for Executive Session, second by Councilman Forbes, all in favor, left for Executive Session at 8:59 pm

***Resolution #120822-226***

Return from Executive Session at 9:31-no decisions made

After discussion. a motion was made by Supervisor Stanley to hire Timothy Gay as Town of Jay Sole Assessor at $45,000 per year plus mileage, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Forbes-Yes

Councilman Coolidge-Yes

Supervisor Stanley-Yes

Councilman McDonald-Yes

Councilman Sauer-Yes

Duly passed

***Resolution #120822-227***

Motion to adjourn made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Adjourned at 9:35 pm

Carol Greenley Hackel

Town of Jay Town Clerk