

**TOWN OF JAY REGULAR TOWN BOARD MEETING
JUNE 9TH @ 6:00 PM
TOWN OF JAY COMMUNITY CENTER**

PRESENT: Supervisor Matt Stanley, Councilman Tom McDonald, Councilman Knut Sauer, Councilman Adam Coolidge, Councilman Steve Forbes, Town Clerk Carol Greenley Hackel

OTHERS: Kevin Lincoln, Christopher Benway, Gerald Newman, Jody Hart, Frank Pagano, Sue Pagano, Malinda Beuf

Meeting called to order at 7:02 pm

Pledge to the Flag led by Supervisor Stanley

A motion to pay audited bills as presented made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution #060922-119

A motion to approve May 2022 Minutes with no changes made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution #060922-120

Audience Comments- none at this time

PRESENTATION

Little Free Library-Meghan Murphy requested to place a two shelf "Leave a Book, Take a Book" library at Douglas Memorial Park. She will maintain and update.

A motion to approve was made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #060922-121

DEPARTMENT HEAD REPORTS

DPW-Kevin Lincoln

1. New tandem to go out for plow/dump installation soon
2. New Hire-Seth Bushey (will be taking CDL class)
3. Upper Jay water tank valve system outdated and will need replacement within the next two years. Estimated cost per Essex County DPW Todd Hodgson = \$70k
4. 5 ton should be available by month end
5. Radios still on order

YOUTH COMMISSION-KATE FREDERICK (written report)

1. Motion to approve summer program employees made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #060922-122

2. Motion to accept resignation of Chris Turnbull as a Youth Commission Member made by Councilman McDonald, second by Councilman Coolidge, all in favor, none opposed, duly passed

Resolution #060922-123

3. Motion to pay Chris Turnbull \$500 (to be split evenly with Black Brook) to act as Baseball/Softball Coordinator made by Councilman Coolidge, second by Councilman McDonald, a roll call vote was held with the following results:

Councilman Forbes- Yes

Councilman Coolidge-Yes

Councilman McDonald-Yes

Supervisor Stanley-Yes

Councilman Sauer-Yes

Duly passed

Resolution #060922-124

PARKS COMMITTEE–COUNCILMAN KNUT SAUER

1. Town of Jay Parks employee Paul Benway has been working at Henry’ s Trail cleaning and trimming
2. Presented two proposals from Ehrlichs for Henry’ s Trail
 - a. Poison Ivy Treatment–\$850
 - b. Mosquito and Tick Treatment–\$3250
 - i. Motion to hire Ehrlich for option “a” Poison Ivy Treatment in the amount of \$850 made by Councilman Sauer, second by Councilman Forbes, a roll call vote was held with the following results:
Councilman Forbes–Yes
Councilman Coolidge–Yes
Councilman McDonald–Yes
Supervisor Stanley–Yes
Councilman Sauer–Yes
Duly passed
Resolution #060922–125
3. Motion to remove dead shrubs from around the gazebo on the Village Green made by Councilman Sauer, second by Councilman McDonald, all in favor, none opposed, duly passed
Resolution #060922–126
4. Discussion regarding lighting at the Village Green

PERSONNEL– COUNCILMAN ADAM COOLIDGE

1. Policy Manual Update copies in your folders, please review items w/ yellow highlights and prepare any questions or changes for the next meeting

SUPERVISORS REPORT– SUPERVISOR MATT STANLEY

1. Working to resolve COVID /AARPA funding issues
2. Motion to approve SEQRA Resolution as for Public Facilities Program Grant made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution #060922–127
3. Motion to approve Donna Tatro as Dog Control Officer at a salary of \$3000 annually plus mileage made by Councilman Sauer, second by Councilman McDonald, a roll call vote was held with the following results:
Councilman Forbes–Yes
Councilman Coolidge–Yes
Councilman McDonald–Yes
Supervisor Stanley–Yes
Councilman Sauer–Yes
Duly passed
Resolution #060922–128
4. Update on Cahill property on Nugent Lane–working with DEC, Au Sable River Association and Jay DPW to remedy stream bed and reservoir issues
5. Motion made by Supervisor Stanley to create a “Green Initiative Committee” to implement EV Charger installation, composting and community solar programs to be chaired by Councilman Sauer, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution #060922–129
6. Senior meals delivery been taken over Essex County and the rental van has been returned
7. WWTF Meeting Update given
8. July 4th Celebration Update–Motion made for approval to use additional \$2000 ROOST funds for event by Supervisor Stanley, second by Councilman McDonald, a roll call vote was held with the following results:
Councilman Forbes–Yes
Councilman Coolidge–Yes
Councilman McDonald–Yes
Supervisor Stanley–Yes
Councilman Sauer–Yes
Duly passed
Resolution #060922–130
9. Motion to create a committee to be chaired by Garth Rogers with Councilman Coolidge as a board liaison and to include Ralph Schissler, that will focus on subdivision and planning rules

and regulations to update current Town of Jay plan made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #060922-131

10. Motion to go to RFP for the creation of a new Comprehensive Plan for the Town of Jay (later to be included in the Planning Board Regulations after their update) made by Supervisor Stanley, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #060922-132

11. After discussion, Motion to apply for a Climate Change Smart Grant for the Flood Wall Project made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #060922-133

RESOLUTIONS

1. Motion made by Councilman Sauer to raise the procurement policy purchase limit for the DPW Director from \$1500 to \$2500, second by Councilman Forbes, a roll call vote was held with the following results:
Councilman Forbes-Yes
Councilman Coolidge-Yes
Councilman McDonald-Yes
Supervisor Stanley-Yes
Councilman Sauer-Yes
Duly passed

Resolution #060922-134

2. Motion to accept Record of Activity calendars for DPW Director Lincoln and Supervisor Stanley as presented for retirement reporting purposes made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution # 060922-135

3. A motion to appoint Melinda Beuf to the Planning Board at the request of Planning Board Chairman Garth Rogers made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #060922-136

BOARD COMMENTS

Councilman Sauer

1. Sidewalks near the library in Au Sable Forks need to be replaced

Councilman McDonald-nothing at this time

Councilman Coolidge- Planning Board needs office space for their files/etc. Supervisor Stanley suggested moving Planning into the current Tax Collectors office and creating an office in the hallway with a "pass through" window for security.

Councilman Forbes

1. Suggests that the Town of Jay looks into partnering with Wilmington and arrange for their senior bus to pick up Jay seniors interested in going to Plattsburgh
2. Complaint received about the ALS Street Drive blocking the road

AUDIENCE COMMENTS-nothing at this time

Per Supervisor Stanley- Councilman Sauer excused from July 2022 Board Meeting

Motion made by Councilman McDonald to leave for Executive Session for Personnel Issues, second by Councilman Forbes. All in favor, none opposed, gone to Executive Session at 8:47 pm

Resolution #060922-137

Motion to return from Executive Session made by Councilman McDonald, second by Councilman Forbes, all in favor, returned from Executive Session at 9:15pm

Resolution #060922-138

No decisions made while in Executive Session

Motion to adjourn made by Councilman McDonald, second by Councilman Forbes, all in favor,
adjourned – 9:16 pm

Carol Greenley Hackel
Town of Jay Town Clerk