**TOWN OF JAY REGULAR TOWN BOARD MEETING**

**NOVEMBER 10, 2022**

**7:00 PM @ COMMUNITY CENTER**

**PRESENT:** Supervisor Matt Stanley, Councilman Tom McDonald, Councilman Knut Sauer, Councilman Adam Coolidge, Councilman Steve Forbes, Town Clerk Carol Greenley Hackel, DPW Director Kevin Lincoln

**OTHERS**: Lana Gokey, Melinda Beuf, Matthew Gillman, Olivia Dwyer, Gerald Newman, Lori Kilburn, Max Thwaits, Beth Thwaits, Tommy Thomson, Dave Hart, Jody Hart, Melissa Stoddard

Meeting called to order at 7:10 pm by Supervisor Stanley

Pledge to the flag led by Supervisor Stanley

Motion made by Councilman Forbes to pay the audited bills in the total amount of $653,865.55, second by Councilman Sauer, all in favor, none opposed, duly passed

***Resolution #111022- 195***

Motions made to accept Minutes as follows

1. October 13, 2022 Public Hearing, motion by Councilman McDonald, second by Councilman Coolidge, all in favor, none opposed, duly passed

***Resolution #111022-196***

1. October 13, 2022 Regular Board Meeting, motion by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed

***Resolution #111022-197***

1. October 17, 2022 Budget Workshop, motion by Councilman Forbes, second by Councilman McDonald, all in favor, none opposed, duly passed

***Resolution # 111022-198***

Formal Resolution of Condolence for Max Thwaits III read by Supervisor Stanley and presented to the family

Motion made by Councilman McDonald to approve the 2023 Budget as presented, second by Councilman Sauer, a roll call vote was held with the following results:

Councilman Sauer – Yes

Councilman Coolidge – Yes

Supervisor Stanley – Yes

Councilman McDonald – Yes

Councilman Forbes – Yes

Duly passed

***Resolution #111022-199***

**DEPARTMENT HEADS**

DPW Director Kevin Lincoln

1. Hired two new CDL drivers
2. Looking into Industrial Med contract for employee testing
3. Almost ready for winter
4. Motion made by Councilman McDonald to allow surplus of J41 and J33, second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution # 111022-200***

1. Norm is doing inventory of water/sewer parts
2. Fire alarm system is fully functional
3. Blocks for Forge Street repair are in
4. Motion by Councilman Sauer to correct improper coding of $7,428.00 to 51104.2.4 to the correct code of 51304.2.4, second by Councilman McDonald, all in favor, none opposed, duly passed

***Resolution #111022-201***

Code Enforcement- Robbe Baer

1. no report this month

Dog Control Donna Tatro

1. written report submitted for mileage

Youth Commission-Kate Frederick

1. written report submitted
   1. motion made by Councilman Coolidge to accept the resignations of: Amy Devlin, Amanda Wisher and Kate Frederick, second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution #111022-202***

Parks-Olivia Dwyer

1. Survey responses up to 212
2. Per Supervisor Stanley-hoping to work on softball fields in the future

**SUPERVISORS REPORT**

1. NY Class update
2. WWTF Update
   1. Attended conference call regarding funding with EFC
   2. Dan Manning is working on a contract
3. Update on LOGO redesign with ROOST-no cost to the town
4. Water bottle filler is here-waiting for installation
5. Rob Wick from Essex County Community Resources is looking into a possible intern for next year for the Town of Jay to map out the three water districts on GIS at a cost of $7960 if we choose to have the service done
6. A motion made by Councilman McDonald to allow stipend checks to be processed the first week of December, second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution #111022-203***

1. Motion made by Councilman Sauer to enter into a contract with Voyent Emergency Contacts (a system to alert residents to situations and emergencies), second by Councilman McDonald, after discussion (must have 300 resident sign ups within the 60-day trial period or we opt out) a roll call vote was held with the following results:

Councilman Sauer-Yes

Councilman Coolidge-No

Supervisor Stanley-Yes

Councilman McDonald-Yes

Councilman Forbes-Yes

Duly passed

***Resolution #111022-204***

**RESOLUTIONS**

1. Motion by Councilman Coolidge to accept the 2022 water and sewer relevy as presented, second by Councilman Sauer, all in favor, none opposed, duly passed

***Resolution # 111022-205***

1. Motion by Councilman McDonald to approve end of year Budget Amendments as needed to close 2022, second by Councilman Forbes, all in favor, duly passed

***Resolution #111022-206***

1. Motion by Councilman McDonald to approve Historian Sharron Hewston to host Mr. & Mrs. Claus in the Community Center Gym for Christmas in the Forks, second by Councilman Coolidge, all in favor, none opposed, duly passed

***Resolution #111022-207***

1. Motion by Councilman Coolidge to approve the new Planning Board application (previously reviewed and approved by Attorney Manning), second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution #111022-208***

Motion made by Councilman Coolidge to approve Wally Walters and Matt Gillman as alternates to the Planning Board, second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution #111022-209***

Motion made by Supervisor Stanley for a Resolution of Congratulations for the AVCS Varsity Girls Swim Team on their Section 7 Title win, unanimous second, dully passed

***Resolution # 111022-8S***

Motion made by Supervisor Stanley for a Resolution of Condolence for the family of Paul “PK” Coolidge, second by Councilman McDonald, all in favor, none opposed, duly passed

***Resolution #111022-9S***

**EVENTS**

1. Community Harvest Dinner- November 13-2 pm @ Community Center
2. Christmas in the Forks-December 3

**BOARD COMMENTS**

Councilman Forbes- Thanks to Melinda Beuf (Planning Board) for a great job

Councilman McDonald- Nothing at this time

Councilman Coolidge- Thanks to Paul Benway and all the volunteers for all the improvements in the parks

Councilman Sauer- Thanks to Olivia Dwyer and Paul Benway for all the work in the parks-it’s great to see all the interest in our parks

**AUDIENCE COMMENTS**

Nothing at this time

Next Meeting-December 8th at 7:00 pm @ the Community Center

Motion to adjourn made by Councilman McDonald, second by Councilman Coolidge, all in favor, none opposed, duly passed. Adjourned at 8:09 pm

Carol Greenley Hackel

Town of Jay Town Clerk