

**TOWN OF JAY REGULAR TOWN BOARD MEETING  
SEPTEMBER 10, 2020  
TOWN OF JAY COMMUNITY CENTER- 7:00 PM**

**PRESENT:** Supervisor Archie Depo, Deputy Supervisor John Sheldrake, Councilman Tom McDonald, Councilman Spencer Reynolds, Councilman Knut Sauer, Councilman Adam Coolidge, Town Clerk Beatrice Pelkey

**OTHERS:** DPW Director Kevin Zaumetzer, Codes Officer Robbe Baer, Attorney Daniel Manning III

Pledge to the Flag led by Councilman Tom McDonald

Motion to Accept Minutes from August 2020 as presented made by Supervisor Depo, second by Councilman Reynolds, All in favor, none opposed, duly passed  
*Resolution #091020-1*

Motion to Pay Audited Bills as presented made by Councilman McDonald, second by Councilman Reynolds. All in favor, none opposed, duly passed.  
*Resolution #091020-2*

Motion to Approve Special Project Account Bills made by Councilman McDonald, second by Councilman Reynolds, all in favor, none opposed, duly passed.  
*Resolution #091020-3*

Resolution of Condolence to the Family of Sid Ward made by Supervisor Depo, with a unanimous second.  
*Resolution #091020-4*

Motion made by Councilman McDonald to accept the resignation of Town of Jay Animal Control Officer Tim Hart, effective September 30, 2020. Second by Supervisor Depo, all in favor, none opposed, duly passed.  
*Resolution #091020-6*

**Supervisor's Report**

1. The Aubuchons Building has been purchased. The new owner has plans to tear it down and put up a new building that will house store fronts and apartments
2. Community Center Shelter Update-the old boiler has been removed and the concrete pad has been removed and new one needs to be installed. Motion made by Councilman McDonald to spend up to \$5000 for new pad. Second by Councilman Reynolds, all in favor, none opposed, duly passed.  
*Resolution # 091020-7*

**Department Head Reports:**

1. Animal Control Officer Tim Hart-Written Report submitted
2. DPW Director Kevin Zaumetzer
  - a. Motion to authorize DPW Director to enter four year shared services contract with NYS made by Supervisor Depo, second by Councilman McDonald, all in favor, none opposed, duly passed. *Resolution # 091020-8*
  - b. Motion made by Councilman Reynolds to authorize DPW Director to spend \$5,153 on screen plant repair, second by Councilman Coolidge, all in favor, none opposed, duly passed. *Resolution #091020-9*
  - c. Suggests a flow test for hydrants-possibly next year
  - d. Hydraulic Hose-discussion regarding purchase size and by the reel or by the foot
  - e. Need for discussion regarding Straight Sand Pit-meeting to be scheduled with Jeff Straight, Supervisor Depo and DPW Director Zaumetzer
  - f. Discussion held on the need for a new loader. Quotes presented. A motion was made by Supervisor Depo to purchase new Caterpillar Loader from Milton Cat under State Contract pricing, to be paid in full at time of purchase from fund balance. Second by Councilman McDonald, all in favor, none opposed, duly passed. *Resolution #091020-10*
3. Code Enforcement Officer Robbe Baer

- a. Request for items to be added to town website
- b. Presented new fee schedule-Committee formed (Councilman McDonlad and Councilman Reynolds) to meet and Discuss
- c. Presented proposed business inspection protocol- also to be discussed with committee
- d. Possible Consult with Attorney Manning to discuss vacant and abandoned property (Zombie Property Law)

**Board Comments:**

- 1. Councilman McDonald- DPW did a nice job on the John Fountain Road
- 2. Councilman Reynolds- Met with agent and Councilman Sauer to discuss 2021 insurance proposal. Estimated 5% increase in cost.
- 3. Councilman Sauer- AF Water Project is mostly complete
- 4. Councilman Coolidge-Nothing at this time

Motion made by Councilman McDonald to go to Executive Session. Second by Councilman Sauer. All in favor, none opposed, duly passed.  
*Resolution #091020-11*

Motion to Return from Executive Session made by Councilman Sauer, second by Councilman Reynolds, all in favor, none opposed, duly passed.  
*Resolution #091020-12*

Announce Next Meeting Date-October 8, 2020 @ Town of Jay Community Center-7:00 pm

Motion to adjourn meeting made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, adjournedz.  
*Resolution #091020-13*