

**TOWN OF JAY REGULAR TOWN BOARD MEETING  
THURSDAY, OCTOBER 8, 2020  
(DRAFT)**

**PRESENT:** Supervisor Archie Depo, Councilman Tom McDonald, Councilman Spencer Reynolds, Councilman Knut Sauer, Councilman Adam Coolidge, Deputy Town Clerk Carol Greenley Hackel

**OTHERS:** Attorney Daniel Manning III, DPW Director Kevin Zaumetzer, Code Enforcement Officer Robbe Baer, Chief Water/ Sewer Operator Norm Coolidge

**ABSENT:** Deputy Supervisor John Sheldrake

Meeting was called to order at 7:02 by Supervisor Archie Depo

Pledge to the Flag led by Councilman Sauer

Motion made by Councilman Reynolds to Accept Minutes from September 10, 2020 Board Meeting as presented with no additions or deletions. Second by Councilman Sauer, all in favor, none opposed, duly passed.

*Resolution #100820-1*

Motion to pay Audited Bills with the exception of Taylor Rental #5240 in the amount of \$5300.00, making the total for October \$455,053.26 made by Councilman McDonald, second by Councilman Reynolds, all in favor, none opposed, duly passed.

*Resolution #100820-2*

Motion to Pay Special Project Invoices to JFP Enterprises (\$182,591.25), Pipeline Mechanical (\$6618.65) and Blue Ridge Electrical (\$50,362.20) made by Councilman McDonald, second by Councilman Reynolds, all in favor, none opposed, duly passed.

*Resolution #100820-3*

Motion to authorize Budget Transfer as presented made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed.

*Resolution #100820-4*

Motion for a Resolution for "Local Law 1 to Override the Tax Levy Limit" was made by Councilman McDonald, second by Councilman Reynolds, a roll call vote was held:

Councilman McDonald	Yes
Councilman Reynolds	Yes
Councilman Sauer	Abstain
Councilman Coolidge	No
Supervisor Depo	Yes

Duly passed

*Resolution #100820-5*

Supervisor Depo requested the Boards patience with scheduling Budget Workshops until he could get further guidance from Essex County with regards to the Governor's announcement that there will be reductions of up to 20% in County and State Funding. Attorney Manning added that there will be meetings this week to provide Supervisor's information to aide in budget planning. He stressed the need for careful budgeting when projecting revenues this year.

Public Hearing for the proposed "Local Law to Override the Tax Levy Limit" was set for November 12<sup>th</sup> at 6:00 pm followed by a Public Hearing at 6:15 to approve to 2021 Budget.

Supervisor Depo made a motion offering a Resolution of Congratulations to Town Clerk Bea Pelkey on her retirement from the Town of Jay after 26 years of service. This motion received a unanimous second and was duly passed.

*Resolution #100820-6*

### **Au Sable Forks Water Project #4487 Update:**

1. Norm Coolidge reported that he attended a meeting with engineers where it was determined that:
  - a. The town will keep the existing water tank
  - b. There is a need for a new panel box
  - c. Monday the wells will be flushed and disinfected
2. Adam Coolidge two areas of concern:
  - a. Flow meter
  - b. Tank Level
3. Other points of discussion
  - a. Phone lines and internet to be hooked up at plant on Friday
  - b. All operators will be trained on new system
4. Motion offered by Councilman Coolidge to authorize Supervisor Depo to accept bid from JFP for flow meter and tank level providing it is under \$10,000, second Councilman Sauer, all in favor, none opposed, duly passed. *Resolution#100820-7*
5. Motion made by Councilman Coolidge to authorize Supervisor Depo to get quotes for painting the inside of the existing water tank and all other requirements of the NYS Board of Health regarding the water tank, second by Councilman McDonald, all in favor, none opposed, duly passed. *Resolution#100820-08*

Supervisor Depo reported on complaints he received with regards to Air B&B properties in Au Sable Acres. A lengthy discussion was held.

Local Law Banning Parking on Sidewalks- Tabled

Dog waste on sidewalks-no new complaints. After a request from Councilman Reynolds, Councilman Coolidge will be regularly posting the notices regarding cleaning up after your pets as they felt that his first one had made an impact.

Supervisor Depo reported that ACAP/Headstart may be moving out of the Community Center. They have a conference call with Supervisor Depo on Friday to discuss possible corrections that can be made to allow them to stay.

### **Community Center Project Update**

1. A motion was made by Councilman Reynolds to purchase and install a new 60 amp fuse box (needed for the outside lights) not to exceed \$2700.00, second by Councilman Sauer, four in favor, one opposed, duly passed. *Resolution #100820-9*
2. 54 steam traps have been replaced
3. Need to hardwire smoke alarms for Head Start

### **Department Head Reports**

1. Attorney Daniel Manning
  - a. Danielle Way to be pulled from tax sale and deeded to the Town of Jayas a deeded way per DPW Director Kevin Zaumetzer's request (currently listed as Road by Use only). Motion to authorize Attorney Manning to do the necessary deed work made by Councilman Reynolds, second by Councilman McDonald, all in favor, none opposed, duly passed. *Resolution#100820-10*
  - b. Still reviewing the Au Sable Forks Ambulance Budget for 2020 a letter with concerns will be sent to the Board
2. Animal Control Officer Tim Hart- Written Report submitted
3. Code Enforcement Officer Robbe Baer
  - a. Presented the possibility of establishing a Land Bank for the Town of Jay that could possibly result in Grant monies to clean up and develop the Town. Attorney Manning to provide more contact information on this
  - b. Discussion held regarding potential new Building Permit Fees- no decision reached-hoping for approval at the November meeting
  - c. Councilman Reynolds complimented Robbe for the incredible job that he is doing
4. DPW Director Kevin Zaumetzer
  - a. New loader delivered on September 23

- b. Mad River/Old Manning building sewer issues; a 3000gallon tank to be installed for the old Manning building, Mad River to be broken off onto his own 1000 gallon tank. This should fix the current issues. All work to be done in house
- c. Researching grant funding for sidewalks in the Town of Jay (various locations) and lights to be installed at the Jay Green
- d. Screen plant is up and running
- e. Would like to explore changes to the Policy Manual regarding PPE
- f. Discussion regarding hydrants
- g. Compactor to be returned to Taylor Rental-no purchase at this time

### **Riverbank Restoration Project**

After a lengthy discussion about the priority of the possible projects a motion was made by Councilman Sauer to go out to bid for the East Branch Upper Jay locations, with the West Branch Au Sable Forks Flood Wall as an alternate, second by Councilman Reynolds, all in favor, none opposed, duly passed.

*Resolution #100820-11*

### **Board Comments**

1. Councilman McDonald- Congratulations to Deputy Town Clerk Carol Greenley Hackel for filling the Town Clerk vacancy
2. Councilman Reynolds-would like the Boards approval to advertise for Dog Catcher position and after discussion, also for Planning Board Members-Motion to authorize Councilman Reynolds to advertise for Dog Control Officer and Planning Board Members made by Councilman Sauer, second by Councilman Coolidge, all in favor, none opposed, duly passed. Resolution # 100820-12
3. Councilman Sauer- Would like to see a Planning Board that wasn't the Town Board. Mentioned that new members would need to take a four-hour training class. Also mentioned that there will be only one polling place in Jay this year. Voting will be held at the Community Center site only.
4. Councilman Coolidge-has been researching options for the Town owned FEMA properties that would possibly develop them and get them back on the tax rolls. Attorney Manning will get some information to him on this

Supervisor Depo announced the Halloween Parade to be held on October 31 throughout the Towns of Jay and Black Brook

Motion to go to Executive Session at 9:07pm made by Councilman McDonald, second by Councilman Reynolds, all in Favor, none opposed, duly passed.

*Resolution #100820-13*

Return from Executive Session at 9:20 pm by motion made by Supervisor Depo, second by Councilman Sauer, all in favor, none opposed, duly passed.

*Resolution #100820-14*

Motion to adjourn made by Councilman McDonald at 9:21 pm, second by Councilman Coolidge, all in favor, none opposed, Adjourned.

*Resolution #100820-15*