

**TOWN OF JAY REGULAR TOWN BOARD MEETING
7:00 PM @ COMMUNITY CENTER
MARCH 11, 2021**

PRESENT: Supervisor Archie Depo, Councilman Tom McDonald, Councilman Spencer Reynolds, Councilman Knut Sauer, Deputy Town Clerk Carol Greenley Hackel

OTHERS: Code Enforcement Officer Robbe Baer, DPW Director Chris Garrow, Attorney Daniel Manning

ABSENT: Councilman Adam Coolidge

The meeting was called to order at 7:00 pm by Supervisor Archie Depo

Pledge to the Flag was led by Councilman Reynolds

A motion to approve the Minutes from February 2021 was made by Councilman Reynolds, second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution #031121-1

A motion to Approve the Audited Bills as presented was made by Councilman McDonald, second by Councilman Reynolds, all in favor, none opposed, duly passed

Resolution #031121-2

After brief discussion, a motion was made by Councilman Reynolds that the Town of Jay will participate in the joint Summer Youth Program to be held @ AVCS, Summer, 2021, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #031121-3

A motion was made by Councilman McDonald to accept the recommendation of the Jay/Black Brook Youth Commission of Yancy Matteau for Softball/ Baseball Coordinator for 2021, second by Councilman Reynolds, all in favor, none opposed, duly passed

Resolution #031121-4

A motion was made by Councilman Knut Sauer to accept the Annual Internal Audit of the Justice Court as presented by the Auditing Committee, second by Supervisor Depo, all in favor, none opposed, duly passed

Resolution #031121-5

A motion was made by Supervisor Depo to accept the Annual Internal Audit of the Tax Collector as presented by the Auditing Committee, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #031121-6

DISCUSSION:

Supervisor Depo provided a report on the Au Sable Riverbank Restoration Project after speaking with GOSR and the engineers. He proposed a Special Meeting to be held for further discussion by the Board with the engineers. (meeting was set for March 18, 2021 6:30 pm)

Supervisor Depo updated the Board on the Comptrollers Response regarding Fund Balance. Per Comptroller, after reviewing our numbers, they do not feel that we are overfunded. It was suggested that Reserve Funds be set up for specific known, upcoming projects. Supervisor Depo will be working with Attorney Manning to establish these accounts.

A motion was made by Councilman McDonald to leave for Executive Session for the purpose of discussing;

1. Personnel Matter
2. Purchase

3. AFAS Contract

Second by Councilman Reynolds, all in favor, left for Executive session at 7:42 pm

Resolution #031121-7

A motion to return from Executive Session made by Councilman McDonald, second by Supervisor Depo, all in favor, none opposed, returned from Executive Session at 8:08 pm

Resolution #031121-8

A motion was made by Councilman Sauer to enter into the 2021 contract with the Au Sable Forks Ambulance Squad in the amount of \$189,420.00, second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution # 031121-9

A motion was made by Councilman Reynolds to authorize the Town of Jay to pay AES Northeast to provide services up to \$3600.00 with regards to the AF Water Project. Second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution #031121-10

A motion was made by Councilman Reynolds to revise the Policy Manual making the Clothing Allowance payable to each highway crew member in the amount of \$300, payable in January. (This will replace the current policy of paying up to \$300 reimbursement for clothing after a receipt for purchase has been submitted). Second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution #031121-11

A motion was made by Councilman Reynolds to revise the Policy Manual to state that employees of the Town of Jay will qualify for health insurance after retirement after 20 continuous years of service, replacing the old policy of 25 years, second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution #031121-12

DEPARTMENT HEAD REPORTS

Dog Control Officer Tiff Blaney-written report submitted

DPW Director Chris Garrow:

1. Need approval for water taps in the new subdivision (\$600-\$1400 per), motion made by Supervisor Depo, second by Councilman McDonald, all in favor, none opposed, duly passed
Resolution #031121-13
2. Need approval to increase fees for water turn on/off from \$25 to \$40, motion made by Councilman Reynolds, second by Councilman McDonald, all in favor, none opposed, duly passed
Resolution #031121-14
3. The Fuel System circuit n=board needs replacing-parts to cost approximately \$330
4. NYSDOT work on Route 86 will cause multiple lane closures, dates and details upcoming
5. Upper Jay/Jay water tank needs to be inspected (every five years) will provide quotes for diver and or cameras
6. Straight Pit needs to be surveyed-need contract
7. DOH mandated testing for water –round one complete (\$3,120) if we pass round two it can be done once a year, if fail, done monthly
8. 60 septic tanks are scheduled to be pumped this year
9. Need a Resolution to purchase 14 boxes of wafers from the lowest quote (Taylor Rental) in the amount of \$2,496. Motion to approve purchase made by Councilman Sauer, second by Supervisor Depo, all in favor, none opposed, duly passed
Resolution #031121-15
10. Need approval for purchase of 3 sets of cut edge wing blades through Essex County contract @ \$2000 per, motion to approve purchase made by Councilman Sauer, second

by Councilman McDonald, all in favor, none opposed, duly passed
Resolution #031121-16

Code Enforcement Officer Robbe Baer

1. Three fire hydrants of concern
 - a. One located in a driveway in Jay-needs to be moved
 - b. One on Route 9N near Carnes Granite is covered by a plastic bag
 - c. One behind 20 Main deck
2. Requested that all hydrants be tested annually and records kept
3. Personally proposing a community project to build a covered ice rink in the Grove section. A "Go Fund Me" page has been started. Proposed also, concession stand, warming hut, fire pit and sledding hill. Surveyor and engineer will be doing a cost evaluation. This structure could also be used for community events such as concerts, weddings, farmers market. Will update the Board as this project progresses.
4. Hollywood Theatre inspection update

Board Comments:

Councilman McDonald- Audits were completed by the Auditing Committee of the Tax Collector and the Justice Court. Both easy audits, great job done by departments

Councilman Reynolds- Nothing at this time

Councilman Sauer-

1. Any updates on the SS Disinfect Project (Supervisor Depo-none at this time)
2. Also inquired about a paving plan (DPW Director Chris Garrow will do an evaluation and bring a recommendation to the Board)

Motion to adjourn made by Councilman McDonald, second by Councilman Reynolds, all in favor, none opposed, adjourned @ 8:44 pm