

**TOWN OF JAY REGULAR TOWN BOARD MEETING
MAY 12, 2022
7:00 PM @TOWN OF JAY COMMUNITY CENTER**

PRESENT: Supervisor Matthew Stanley, Attorney Daniel Manning III, Councilman Thomas McDonald, Councilman Knut Sauer, Councilman Adam Coolidge, Councilman Steve Forbes, Town Clerk Carol Greenley Hackel

OTHERS: DPW Director Kevin Lincoln, Code Enforcement Officer Robbe Baer, Lynn Edmunds, Olivia Dwyer, Brad Morris, Joe Lincoln, Chris Sorrell, Gerald Newman, Morris Coolidge, Norm Coolidge, Erin Himmel, Wayne Frederick, Robin MacDougal, Carmel Allen, Frank Pagano, Jody Hart, Dave Hart, Chris Garrow, Chris Benway

Meeting called to order at 7:06 pm

Pledge to the Flag led by Supervisor Stanley

Motion to approve audited bills made by Councilman Forbes, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution #051222-100

Motion to approve minutes of April 14, 2022 Public Hearing made by Councilman McDonald, second by Councilman Coolidge, duly passed

Resolution # 051222-101

Motion to approve minutes of April 14, 2022 Regular Board Meeting made by Councilman Forbes, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #051222-102

AUDIENCE COMMENTS

Nothing at this time

DEPARTMENT HEAD REPORTS

DPW Director Kevin Lincoln

1. Agreement for Paving/CHIPS in the amount of \$255,340.30
2. Motion to approve the surplus of J2 and J12 made by Councilman Forbes, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution # 051222-103
3. Motion to approve purchase of ductile pipe from Ferguson Equipment in the amount of \$4102 made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed
Resolution #051222-104
4. Motion made by Councilman McDonald approving the purchase of the GIS Antenna/Locating System in the amount of \$5107.00 to be taken from AARPA funds, second by Councilman Forbes, a roll call vote was held with the following result:
Councilman Sauer-YES
Supervisor Stanley-YES
Councilman McDonald-YES
Councilman Coolidge-YES
Councilman Forbes-YES
Duly passed
Resolution # 051222-105
5. Motion to accept the resignation of Joseph Lincoln made by Councilman McDonald, second by Councilman Coolidge, all in favor, none opposed, duly passed
Resolution #051222-106

6. Motion to increase DPW employee wages by 15% made by Supervisor Stanley, second by Councilman Forbes, after discussion, a roll call vote was held with the following result:
Supervisor Stanley-YES
Councilman McDonald-YES
Councilman Sauer-YES
Councilman Coolidge-YES
Councilman Forbes-YES
Duly passed

Resolution #051222-107

7. Motion to increase starting pay for an MEO to \$19 an hour made by Supervisor Stanley, second by Councilman Forbes, a roll call vote was held with the following result:
Councilman Sauer-YES
Supervisor Stanley-YES
Councilman Coolidge-YES
Councilman Forbes-YES
Councilman McDonald-YES
Duly passed

Resolution #051222-108

Code Enforcement-Robbe Baer

1. A motion was made by Councilman Sauer to strike the Electrical Inspection charge of \$50 from the Building Permit Fee Schedule per Code Enforcement Officer Robbe Baer's request, second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution #051222-109

Parks Committee-Knut Sauer

1. Upper Jay Park Clean Up day was a success-many thanks to Paul and Olivia
2. A Clean Up Day is scheduled for June 11 for Douglas Park
3. June 12- the playground equipment should be being installed at the Jay Children's Park
4. Henry's Trails-Paul has begun clean up-waiting for a quote for poison ivy treatment

Youth Commission-Kate Frederick-written report submitted

1. Basketball season is complete-except instructional is still running
2. Softball and baseball are beginning-actively seeking coaches
3. Interviewing is beginning for counselors for the summer program-Black Brook and Jay will be looking for 8
4. Planning to inventory all equipment this summer
5. A motion was made by Councilman Coolidge to approve the appointment of Chris Turnbull as the Baseball Coordinator- he cannot be paid as he is a Youth Commission Member-second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution #051222-110

6. Welcome to new member Grace Potthast-she is a great addition

Personnel Committee-Adam Coolidge

1. The necessary changes to the Policy Manual are being worked on and we hope to have it ready to be voted on at the June meeting

Supervisor's Report

1. Correspondence

- a. James and Kevin Cahill property owners adjacent to the Nugent Plant are asking for deed restriction changes. They are asking to hike the property on June 2 to see what effect these changes could make on the plant. Supervisor suggests the Department of Health be involved

- b. Thanks to Sharron Hewston-with her help, the grant application for Historic District Designation for Au Sable Forks was submitted before the deadline
- c. Still accepting applications for Dog Control Officer
- d. Motion to accept Lindsey Post's resignation as Clerk to the Supervisor made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution #051222-111
- e. Former Town Clerk Beatrice Pelkey has suffered some serious injuries as a result of a fall-please keep her in your thoughts

2. Updates

- a. Per Kristy Leerkes for Office for the Aging-the county will be taking over the meal deliveries for the Town of Jay- still waiting for a date
- b. A motion was made by Councilman McDonald to approve the payment of \$12,837.00 to the Town of Black Brook from the settlement of the 2019 senior van loss equaling 50% of the insurance recovery, second by Councilman Forbes, all in favor, none opposed, duly passed
Resolution #051222-112
- c. At their most recent meeting, Black Brook passed a resolution approving MJ Design as engineers for the Waste Water Treatment Plant Project.
- d. A motion was made by Supervisor Stanley to utilize HAPEC / CDBG funds to pay invoices to Casella for the Town of Jay portion of the dumpster fees for recent flood clean up, second by Councilman McDonald, a roll call vote was held with the following results:
Councilman Sauer-YES
Supervisor Stanley-YES
Councilman McDonald-YES
Councilman Coolidge-YES
Councilman Forbes-YES
Duly passed
Resolution #051222-113
- e. A motion was made by Councilman McDonald approving overnight travel for Code Enforcement Officer Robbe Baer to NYC for training, second by Councilman Sauer, a roll call vote was held with the following results:
Councilman Sauer-YES
Supervisor Stanley-YES
Councilman McDonald-YES
Councilman Coolidge-YES
Councilman Forbes-YES
Duly passed
Resolution #051222-114
- f. Senator Dan Stec stopped by the office after a visit to the AFFD and Ward Lumber where he presented a Resolution regarding their recent placement on the Historic Registry for Businesses.

3. Events

- a. 4th of July in Jay plans are coming along
 - i. Patterned loosely after "1st Night" with different events at different locations throughout the day
 - ii. Entertainment to be provided at the Jay Green and the Jay Firehouse
 - iii. Classic Car "Cruise In" at the Covered Bridge
 - iv. Pottery for kids- (Norm Jabut) on Covered Bridge Lane
 - v. Cornhole at the JVFD
 - vi. Vendor tents at the JVFD Grounds
 - vii. Parade
 - viii. Fireworks
- b. A motion was made by Supervisor Stanley to appropriate \$3000 in ROOST funds to fund portions of this event, second by Councilman Sauer, a roll call vote was held with the following results:
Councilman Sauer-YES
Supervisor Stanley-YES

Councilman McDonald-YES
Councilman Coolidge-YES
Councilman Forbes-YES
Duly passed
Resolution #051222-115

Resolutions

1. A motion was made by Supervisor Stanley in support of a Resolution Opposing the Passing of Conservation Subdivision Bill S1145/A4074. After discussion, it was determined that if the proposed resolution was allowed to pass, it would add regulations above APA's current guidelines and add additional oversight over the APA and Town rules, second by Councilman Coolidge, four in favor, Councilman Sauer abstains, duly passed

Resolution # 051222-116

Board Comments

Councilman Forbes- Thanked the DPW for all of their hard work and thank you to Robbe Baer for requesting the removal of the electrical inspection charge from the Building Permit Fee Schedule.

Councilman Coolidge – Thank you to all on the DPW Committee

Councilman McDonald- Nothing at this time

Councilman Sauer- Would like the Board to consider raising the Procurement Policy purchase limit to \$2500 –for discussion next month

Audience Comments

Frank Pagano- Ambulance financials for April have been submitted and are on track

Candy Allen-Complaint regarding neighbors-noise, animals and property damage on Green Street-Attorney Manning requested that she file complaints with the Essex County Sheriff Department and the NYS Police

Supervisor Stanley- Annual Missing Children's Basketball Tournament was held May 6-8 and after expenses, \$3558.00 was raised. A donation check in the amount of \$750.00 has been sent to the National Center for Missing and Exploited Children. The winners in the Boys Division were Moriah Vikings and the Girls Division were the Mambacitas.

Announce the next Board Meeting – June 9th at 7:00 pm at the Town of Jay Community Center

A motion to go to Executive Session per Attorney Manning's request was made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed. Left for Executive Session at 8:27 pm

Resolution #051222-117

A motion to return from Executive Session at 9:04 pm was made by Councilman Sauer, second by Councilman McDonald, all in favor, none opposed, duly passed.

Resolution #051222-118

No decisions were made during Executive Session

Motion to adjourn was made by Councilman McDonald, second by Councilman Forbes, adjourned, 9:05 pm.