

JUNE 11, 2020
7:00 PM @ TOWN OF JAY COMMUNITY CENTER
TOWN OF JAY REGULAR TOWN BOARD MEETING

Present: Supervisor Archie Depo, Deputy Supervisor John Sheldrake, Councilman Tom McDonald, Councilman Spencer Reynolds, Councilman Knut Sauer, Councilman Adam Coolidge

Absent: Town Clerk Beatrice Pelkey (excused by Supervisor Depo)

Others: Code Enforcement Officer Robbe Baer, DPW Director Kevin Zaumetzer

Meeting Called to Order at 7:00 pm by Supervisor Depo

Pledge to the Flag Led by Councilman McDonald

Motion made by Councilman Reynolds to accept the Minutes of May 14, 2020 with the following additions/changes under Board Comments/Reynolds:

On March 31, 2020 Supervisor Depo met with Councilman Coolidge and Councilman Sauer at an informal meeting to inform them about the water project. Councilman Reynolds claims this is an illegal meeting. Supervisor Depo said it was an error in judgement on his part and took responsibility for the meeting.

Motion to approve the May 2020 Minutes with this addition seconded by Supervisor Depo. All in favor, none opposed, duly passed.

Resolution #061120-1

A motion was made by Councilman Reynolds to approve the audited bills for June 2020. This motion was seconded by Councilman McDonald. All in favor, none opposed, duly passed.

Resolution #061120-2

A motion was made by Councilman Sauer to approve the payment of invoices presented for special projects. Motion was seconded by Councilman McDonald. All in favor, none opposed, duly passed.

Resolution #061120-3

A motion was made to approve payment of BAR members for 2020 (\$100 per) by Supervisor Depo. This motion was seconded by Councilman McDonald. All in favor, none opposed, duly passed.

Resolution #061120-4

A motion for a Resolution of Condolence for the family of Thomas O'Neill was made by Supervisor Depo. This motion was unanimously seconded and duly passed.

Resolution #061120-5

A motion was made by Councilman McDonald to revise the Policy Manual to further read that employees hired prior to 2009 shall receive their clothing allowance in semi-annual payments of \$150 totaling \$300 annually. Employees hired after 2009 will receive a \$300 annual clothing allowance which will be reimbursed upon the presentation of receipts of purchase by employees. Motion seconded by Councilman Reynolds. All in favor, none opposed, duly passed.

Resolution #061120-6

Supervisors Report:

1. The Town of Jay will be investing \$2,226,377.43 in NY Class as previously approved by the Town of Jay Town Board
2. A Progress Meeting was held June 7, 2020 regarding the AF Water Project with Board of Health and Essex County representatives in attendance
3. Requesting that the Fire Department fill their tanks from the river and not the treated water from the Town water supply while tank repairs are being done

Department Head Reports:

1. Animal Control-Tim Hart
 - a. Written report submitted
2. Code Enforcement -Robbe Baer
 - a. Presented his monthly report and update on town wide projects
3. DPW-Kevin Zaumetzer
 - a. Presented his monthly report with project updates and funding estimates

Board Comments:

Councilman Reynolds

1. Questions regarding Highway Clerk monthly submissions for mileage reimbursement for delivery/ pick up of inter office correspondence from the Town Office. He requested that DPW employees already traveling every day do the delivery and pick up. After discussion DPW Director Kevin Zaumetzer agreed to do deliveries in the future.

Councilman Sauer

1. Voiced concerns about a previous Highway Department spending policy requiring approval from three (3) Councilman for purchased up to \$2500. After discussion, a motion was made by Councilman Sauer to revoke that policy and instead revise it to read that these purchases would need approval from Supervisor Depo. This motion was seconded by Councilman Coolidge. All in favor, none opposed, duly passed.
Resolution #061120-12

Councilman Sauer and Coolidge requested that Budget Meetings begin early this year

Attorney Manning Comments

1. Discussed the need to consider creating a separate Planning Board. New members would need to attend an online training. The Town would be seeking 3-5 members
2. A Special Meeting for the AF Water Project was set for June 29, 2020 @ 7:00 pm

A Motion to Adjourn at 9:13 pm was made by Councilman Coolidge. Motion seconded by Councilman Reynolds. All in favor, none opposed, meeting adjourned