

**TOWN OF JAY TOWN BOARD MEETING
JULY 8, 2021
7:00 PM @ THE JAY VOLUNTEER FIRE HOUSE**

PRESENT: Supervisor Archie Depo, Councilman Tom McDonald, Councilman Spencer Reynolds, Councilman Knut Sauer, Councilman Adam Coolidge, Deputy Town Clerk Carol Greenley Hackel, Attorney Daniel Manning, Code Officer Robbe Baer

ABSENT: none

OTHERS: Linda Preston, Mollie Ward, Jay Ward, Frank Pagano, Matt Stanley, Dave Hart, Jody Hart, Kevin Douglas, Helen Coolidge, Steve Forbes, Nicole Forbes, Kevin Lincoln, Chris Garrow, Garth Rogers, Christine Rogers, Marie Azur Ward, Jeff Ward, Janet Ward, Jeff Sawyer, Jessie Douglass, Jon Douglass, Matt Miller, Mike Boutin, Charlie Fitzpatrick

Meeting called to order by Supervisor Depo at 7:02 pm

Pledge to the Flag led by Councilman Coolidge

Motion to accept minutes from June 2021 with the following revision:

To include a transfer from Highway Fund Balance Highway Capital Reserve fund in the total amount of \$100,687 -loader purchase, made by Councilman McDonald, second by Councilman Coolidge, all in favor, none opposed, duly passed.

Resolution #070821-1

Motion to pay audited bills with one correction:

Correct coding for Good Guy Productions invoice from Youth Boosters to ROOST made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution #070821-2

Bid Opening for Highway Garage Roof Project;

S&L Roofing	\$222,325.00
TP Monahan	\$192,440.00
General Roofing Contractors	\$197,222.00
Titan Roofing	\$269,400.00
Midstate	\$178,811.00

Motion to accept bids made by Councilman Sauer, second by Councilman Coolidge, all in favor, none opposed, duly passed.

Resolution #070821-3

Bids will be reviewed by DPW Director Chris Garrow, Attorney Manning and Essex County and then awarded to the lowest responsible bidder

A Resolution of Condolence to the Family of Sid Ward was presented by Councilman McDonald

Town of Black Brook Clerk Jessie Douglass requested permission from the Board for a Labor Day Parade to use Town of Jay roadways, with line up beginning at the community center and proceeding down Route 9N and ending in Black Brook. Motion to approve made by Councilman McDonald, second by Councilman Reynolds, all in favor, none opposed, duly passed.

Resolution #070821-4

A presentation was offered by Kelly Crowningshield of the Lake Placid Conservancy to place interactive signs at the Douglas Park at the Covered Bridge and the Riverside Park behind TOPS for tourists to snap pictures of and upload with provided hashtags to social media outlets. This project is intended to encourage tourists who will win challenges by uploading photos and also allow the conservancy to monitor water levels and site changes. Motion to approve made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution #070821-5

Motion made by Supervisor Depo to approve Essex County Community Resources to apply for grant funding for the Flood Wall Project, second by Councilman McDonald,

Roll call vote:

Councilman Sauer	yes
Councilman Coolidge	yes
Supervisor Depo	yes
Councilman Reynolds	yes
Councilman McDonald	yes

all in favor, none opposed, duly passed.

Resolution #070821-6

Motion made by Councilman Reynolds to approve the Climate Smart Communities Resolution, second by Councilman Coolidge, all in favor, none opposed. Duly passed.

Resolution #070821-7

Layne Christensen proposal for work on well #1 for discussion-work determined to be an emergency circumstance, motion to approve work order as presented made by Councilman Reynolds, second by Councilman Coolidge, all in favor, duly passed.

Resolution #070821-8

Discussion held on Community Center Roof- two proposals

Option #1 – clean and patch roof -approx. \$19,500 for 3-5 years of life

Option #2—clean roof and torch a granular modified over existing-approx \$68,500 for 15+ years

Motion made by Councilman Coolidge to choose Option 2, second by Councilman Reynolds

Roll call vote

Councilman Sauer	no
Councilman Coolidge	yes
Supervisor Depo	yes
Councilman Reynolds	yes
Councilman McDonald	yes

Resolution #070821-9

Discussion

Letter from Jerod Heidrick regarding the deteriorating Pattno Building on Route 9. Discussion resulted in the Board requesting Attorney Manning to send a letter to owners about a possible teardown. Another option discussed by Attorney Manning is the possibility of the Town tearing down the building and charging the costs to the owner via Town and County Taxes

Department Head Reports

Code Officer Robbe Baer

1. Pattno property at TOPS parking lot to be demolished by controlled burn
2. Court date set for Route 9 property
3. 55 Building Permits issued to date
4. No progress made on fire hydrant testing to date- working with DPW Director Chris Garrow to rectify
5. Gaining some compliance on Green Street property

DPW Director Chris Garrow

1. Permission to purchase tapping machine-two quotes
Motion to allow purchase from lowest quote (\$2098.53) made by Councilman Sauer, second by Councilman Reynolds, all in favor, none opposed, duly passed.
2. Requests permission for new fax/copier- per Dan Manning-three quotes needed
3. Permission requested for himself and one other to attend training in Saratoga- motions to approve made by Supervisor Depo, second by Councilman Coolidge, all in favor, none opposed, duly passed

Resolution #070821-11

4. Requested by DPW from Dan Manning
 - a. Sand Pit Contract
 - b. Generator Maintenance Contract

Board Comments

Councilman McDonald

1. He has reached out to the individual interested in renting a room in the Community Center with rent pricing and they have not returned his call at this time

Councilman Reynolds

1. A heated exchange took place between Councilman Reynolds and Councilman Sauer per Office of the State Comptroller (No 78-976) and Attorney General's Office (1-281) verbatim transcription is not required

Councilman Coolidge

1. Made a motion to approve Black Brook Clerk Jessie Douglass' request for another life guard in the pool at the summer swim program at a cost of \$2000, second by Councilman Reynolds, all in favor, none opposed, duly passed
Resolution #070821-12
2. Entrance to town signs project update- volunteers have painted and weeded most boxes- requesting a man from DPW for one day -approved by DPW Director Garrow- and please provide an invoice for in kind services
3. Making some headway with ice rink project-hoping for ice down this year

Councilman Sauer

1. A heated exchange took place between Councilman Reynolds and Councilman Sauer per Office of the State Comptroller (No 78-976) and Attorney General's Office (1-281) verbatim transcription is not required
2. Pavilion work at the Jay Children's Park has begun
3. Made a motion requesting that agendas be available in advance of the meetings-no second
4. Requested hiring one more position for DPW- a lengthy discussion was held regarding where the funds for this position would come from this late in the year- this discussion was tabled until it could be brought up at a work session

Supervisor Depo announced his retirement effective August 1, 2021- Councilman Reynolds thanked him for his 23 ½ years of service

Motion to adjourn made by Councilman McDonald, second by Councilman Sauer, adjourned at 8:51 pm

Reconvened by Attorney Manning-need approval to pay Au Sable Forks Revitalization Group \$8,094 raised by the group that was incorrectly deposited into the Town of Jay multi-fund after remaining dormant in the account since 2018. Motion to approve payment made by Councilman Reynolds, second by Councilman McDonald, all in favor, none opposed, duly passed.

Resolution #070821-13

Adjourned