

**TOWN OF JAY REGULAR TOWN BOARD MEETING
APRIL 14, 2022
7:00 PM @ TOWN OF JAY COMMUNITY CENTER**

PRESENT: Councilman McDonald (acting Deputy Supervisor), Councilman Sauer, Councilman Coolidge, Councilman Forbes, Town Clerk Greenley Hackel

OTHERS: Jay Ward, Janet Ward, Gerald Newman, Chris Benway, Kevin Zaumetzer, Garth Rogers, Christine Rogers, Lynn Edmunds, Kevin Lincoln

ABSENT: Supervisor Stanley (excused vacation)

Meeting called to order at 7:00 pm by Councilman McDonald

Pledge to the Flag led by Councilman McDonald

Motion to pay Audited Bills as presented made by Councilman Coolidge, second by Councilman Forbes, all in favor, none opposed, duly passed.

Resolution # 041422-86

Motion to accept minutes from March 2022 meeting with the following correction: **page 2 under Attorney Manning to read "Cannabis Law"**, made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution #041422-87

AUDIENCE COMMENTS

Kevin Zaumetzer

1. Request to renew contract between AFFD and the Town of Jay to keep Christmas lights in the basement of the Community Center as new AFFD building does not have room to store them. Motion made by Councilman Coolidge to have Attorney Manning draft a lease agreement between the Town of Jay and the AFFD for storage of the decorations, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution # 041422-88
2. Hometown Hero Banners should be up before Memorial Day
3. Groundbreaking for new Fire Department scheduled for June

DEPARTMENT HEAD REPORTS

Code Enforcement Officer Robbe Baer- (excused absent)

DPW Director Kevin Lincoln

1. J4 is repaired
2. Motion by Councilman Forbes approving the purchase of a new water line/main locator to replace the one lost in the Sheldrake Shed flooding in the amount of \$4029.00, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution #041422-89
3. Requested permission to purchase a GIS/GPS locator for tracking water mains, culverts, etc, after discussion and a request for a timetable of when the work would be done, a motion to table this discussion was made by Councilman Coolidge, second by Councilman Forbes, all in favor, none opposed, duly passed
Resolution #041422-90
4. Requesting permission to repurpose the surplus road sand swept up after winter for residents to use-per board-as DPW Director, this is your choice
5. A motion to accept the resignation of DPW employee Christopher Benway, with regret, was made by Councilman Sauer, unanimous second, duly passed
Resolution # 041422-91
6. Announced a possible resignation from another DPW employee- low on man power, need CDL drivers- after a lengthy discussion and suggestions from the board which included the possibility of hiring laborer positions to fill the gap-per Councilman McDonald-the personnel committee needs to meet and design a strategy to best correct this-it was decided that the meeting needed to move along and the committee should meet and come back to the board with a plan

Code Enforcement Officer-Excused absence

Attorney Manning-Excused Absence

SUPERVISORS REPORT

1. Research to be done:
 - a. Cahill property on the Nugent Road-Supervisor looking into requests from the Cahills re: landlock
 - b. Millie request to purchase a piece of land at the entrance to the WWTP
2. A motion by Councilman Sauer to accept the resignation of Jeff Sawyer from the Planning Board, second by Councilman Forbes, all in favor, none opposed, duly passed
Resolution #041422-92
3. Announced the resignation of Lyndsey Post-Clerk to the Supervisor, no motion as there is no written resignation at this time
4. Senior Meal Van
 - a. Black Brook is no longer interested in participating in the Meals on Wheels Program with the Town of Jay
 - b. Krissy Leerkes from ACAP has a car for the Town of Jay to use until the decision is made to buy a van or not
 - c. Possible uses of a van if purchased
 - i. Meals on Wheels
 - ii. Code Enforcement field inspections
 - iii. Holiday Drive shopping
 - d. Agreed that per Black Brooks request, we will be cutting a check to Black Brook for ½ of the insurance recovery for the 2019 Dodge Caravan
5. A motion to accept the presentation of the 2021 AUD to the NYS Comptroller's Office made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed.
Resolution # 041422-93
6. Planning Board Chairman Garth Rogers

Need approval for the following appointments to the Town of Jay Planning Board:

- a. Currently serving-Garth Rogers, Dustin Frederick, Peter Vincent
 - b. New members- Frank Pagano, Mike Straight and an alternate to be announced
- Motion to approve made by Councilman Sauer, second by Councilman Coolidge, all in favor, none opposed, duly passed.
Resolution # 041422-94

7. B.A.R. Chairman Garth Rogers

Need approval to appoint the following to the Board of Assessment Review

- a. Wayne Frederick
 - b. John Devlin
- Motion to approve made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution #041422-95

RESOLUTIONS

1. Motion by Councilman Forbes to accept April 2022 Quarterly Sewer Billing as presented, second by Councilman Sauer, all in favor, none opposed, duly passed.
Resolution #041422-96
2. Motion for approval for Supervisor Stanley to sign the EMS contract with Essex County made by Councilman Coolidge, second by Councilman Sauer, three in favor, Councilman Forbes-abstain (did not feel he ample time to read) duly passed
Resolution #041422-97
3. A motion to accept the RFP from MJ Engineering in the amount of \$255,650 for the WWTF, contingent on Black Brooks approval, made by Councilman Coolidge, second by Councilman Forbes, all in favor, none opposed, duly passed
Resolution # 041422-98
4. Formal Resolution of Congratulations presented to Jay and Janet Ward for Ward Lumber for their recent nomination and acceptance into the Historic Business Registry, motion made by Councilman McDonald, unanimous second, duly passed
Resolution #041422-3S

EVENTS

1. 31st Annual Missing Children's Basketball Tournament to be held May 5-8
2. Fourth of July Celebration and Parade (hosted by the Town of Jay) and Fireworks (hosted by the Jay Fire Department) -July 4

3. Jay Day-August 13
4. Douglas Park Clean Up Day-June 11
5. Upper Jay Park Clean Up- April 30

AUDIENCE COMMENTS

1. Lynn Edmunds
 - a. Appalled at the lack of attendance at Board Meetings
 - b. Need to find a way to clear up the misinformation about the Highway Department that is circulating-perhaps a Public Hearing

BOARD COMMENTS

1. Councilman Coolidge
 - a. Aware of the comments and agrees that the highway needs additional help
 - b. Parks need additional help
 - c. Working with ROOST on a publication for the Whiteface Region that would include Jay and Wilmington events. Deadline to submit photos is April 22
 - d. Waiting for the 2nd revision of the Town of Jay Policy Manual
2. Councilman Sauer
 - a. After a lengthy discussion, offered a motion to hire a part time summer laborer for 28 hours weekly, no benefits, \$15 an hour, second by Councilman Coolidge, all in favor, none opposed, duly passed
Resolution #041422-99
 - b. Researching the procurement policy limits of neighboring towns. Also suggested the possibility of raising the purchasing limit for a Department Head with approval from the Supervisor without prior board approval
 - c. Updated the Board on the progress of the National Historic Registry Grant- Sharron Hewston is working hard on this one
 - d. Announced the Au Sable River Association and Rotary Club will host a watershed/roadside clean up on April 23rd. Meet at the Wilmington Beach, bring your own safety vest, bags and lunch provided
3. Councilman Forbes
 - a. Are the truck radios done yet-per Kevin Lincoln, end of April
 - b. Fire alarm progress? Per Kevin Lincoln-most wiring is done, currently waiting for parts
4. Councilman McDonald-Nothing at this time

Announce next meeting- May 12, @ 7:00 pm-Town of Jay Community Center

Motion to adjourn made by Councilman Forbes, second by Councilman Sauer, all in favor, none opposed, adjourned, 9:10 pm

Carol Greenley Hackel
Town of Jay Town Clerk