

**TOWN OF JAY REGULAR TOWN BOARD MEETING
FEBRUARY 11, 2021
7:00 PM @ TOWN OF JAY COMMUNITY CENTER**

PRESENT-Supervisor Archie Depo, Deputy Supervisor Garth Rogers, Councilman Tom McDonald, Councilman Spencer Reynolds, Councilman Knut Sauer, Councilman Adam Coolidge, Deputy Town Clerk Carol Greenley Hackel

OTHERS- Deputy DPW Director Chris Garrow, Attorney Daniel Manning

ABSENT- None

Pledge to the Flag led by Councilman Tom McDonald

Motion made by Councilman Reynolds to accept the Minutes from January 14, 2021, second by Councilman McDonald with one change (Resolution 011421-6 s/b Motion by McDonald, second by Coolidge) all in favor with changes, none opposed, duly passed
Resolution #021121-1

Motion made by Councilman McDonald to accept the minutes of January 21, 2021 Special Board Meeting, second by Councilman Coolidge, all in favor, none opposed, duly passed
Resolution #021121-2

Motion made by Councilman Reynolds to pay audited bills with one change (remove Au Sable Forks Ambulance Payment until further notice by Dan Manning) second by Councilman McDonald, all in favor with the noted change, none opposed, duly passed
Resolution #021121-3

The following appointment revisions were made to the Parks Committee by Supervisor Depo:
Chris Garrow – Chairman
Knut Sauer=Co Chairman
Sub Committee-Lyn Edmunds, Wayne Fredericks

Motion made by Councilman McDonald to add the following (2) parcels to the Jay Water District-W2
1. 27.2-1-1.22- (26 Torok Trail)
2. 27.2-1-1.210- (13163 NYS Route 9N)
Second by Councilman Coolidge, all in favor, none opposed, duly passed
Resolution #021121-4

Motion made to approve (2) weddings at the Covered Bridge by Councilman Coolidge
1. Mooso – 06/14/21
2. Champain – 06/21/21
Second by Councilman Reynolds, with the following conditions; “Approval subject to all NYS Covid restrictions applicable at the time of the ceremonies” all in favor, none opposed, duly passed
Resolution # 021121-5

Motion made by Supervisor Depo to give Supervisor Depo authorization to move forward to apply for grant funding for the SS Disinfection Project (Town of Jay is under DEC consent order to complete this project), second by Councilman Coolidge, all in favor, none opposed, duly passed
Resolution #021121-6

DEPARTMENT HEAD REPORTS

1. Dog Control Officer- Tiffany Blaney- written report submitted
2. DPW Director Chris Garrow
 - a. Two quotes for hydraulic hose-low bid \$2088.90 (Olympic Auto)-ok to purchase? Motion to approve purchase made by Councilman Sauer, second by Councilman McDonald, all in favor, none opposed, duly passed –Resolution #021121-7
 - b. Approval to sign up for Source Well (a purchasing source)- no resolution needed
 - c. J33 needed gearbox and hydrometer bearings-estimate was over \$1500-ordered as emergency purchase
 - d. Todd Hodgson from Essex County will be performing delicate testing at the water plant Tuesday February 16th
 - e. Working on getting a mini bid done for the 5 ton truck purchase

- f. Negotiating with Jim Dougan at Essex County on a prior invoice for county work done at the Au Sable Drive Culvert Project that was not covered by the Au Sable River Association and the Nature Conservancy. The original invoice was \$11,880 for lighting and \$1747.43 for manpower. (With in-kind services this may be reduced to the manpower only)
- g. Received an inquiry from the Planning Board with respects to the water pressure capabilities for the new Valley Road subdivision

Motion made by Councilman McDonald to leave for Executive Session for a personnel matter and legal advice from Attorney Manning, second by Councilman Coolidge, all in favor, duly passed. Left to Executive session at 7:47 pm

Resolution #021121-8

Motion to return from Executive Session made by Councilman Reynolds, second by Councilman McDonald, all in favor, duly passed. Returned from Executive Session 9:08 pm

Resolution #021121-9

Per Attorney Manning- No actions were taken during Executive Session

Motion offered by Supervisor Depo regarding the DPW Director position as follows:

1. As a result of a resignation submitted by Kevin Zaumetzer, effective 02/28/21, the Board appoints Christopher Garrow to fill the position of DPW Director from 03/01/2021 thru 12/31/2021
2. The salary for DPW Director will be pro-rated and paid to Christopher Garrow for the remainder of 2021
3. Per recommendation of Supervisor Depo, Christopher Garrow is to be paid retroactively for his duties as Deputy beginning 01/25/2021

Second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution #021121-9

Per Attorney Manning, per a request from Essex County Community Resources, with regards to the East Branch Restoration Project, we need a Resolution Authorizing Supervisor Depo to sign an easement for two FEMA buyout parcels

Motion made by Councilman McDonald, second by Supervisor Depo, all in favor, none opposed, duly passed.

Resolution #021121-10

Per Attorney Manning, need a Resolution to approve monthly work session schedule. (Schedule to be published with COVID Guidelines regarding attendance)

Motion by Councilman Reynolds, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution #021121.11

Per Attorney Manning, need a Resolution to authorize Supervisor Depo to sign an easement to service a water line under the property at 27.2-1-1.210- (13163 NYS Route 9N) and to enable any maintenance needed to the Town of Jay water line (W2) that may need to be done. This easement will stay with the property in the event of a sale.

Motion made by Councilman Coolidge, second by Councilman McDonald, all in favor, none opposed, duly passed

Resolution #021121-12

Per Attorney Manning, need a Resolution authorizing the assigned attorney to settle the Article 7 Lawsuit against the Town of Jay regarding property assessments as discussed.

Motion made by Councilman Sauer, second by Councilman McDonald, all in favor, none opposed, duly passed.

Resolution #021121-13

Supervisor Depo brought to the Boards attention a proposed Summer Youth Program to be hosted jointly with the towns of Black Brook and Au Sable which would be held at the AVCS Middle High School. The Board agreed to explore the possibilities but made no decision to commit at this time.

Supervisor Depo presented an email from the owners of the Hollywood Theatre. It was agreed to revisit the topic once a discussion could take place with Code Enforcement Officer Robbe Baer.

Councilman Reynolds made a report on his progress to hire a firm to update the Town of Jay Policy Manual. Per Attorney Manning, because of the cost of this service the town must obtain three quotes before awarding the job. Councilman Reynolds will be continuing research on this.

Motion to adjourn made by Councilman McDonald, second by Councilman Reynolds, all in favor, none opposed, adjourned at 9:48 pm.