

**TOWN OF JAY REGULAR TOWN BOARD MEETING
AUGUST 12, 2021
7:00 PM @ COMMUNITY CENTER**

DRAFT

PRESENT- Deputy Supervisor Tom McDonald, Attorney Daniel Manning, Councilman Spencer Reynolds, Councilman Knut Sauer, Councilman Adam Coolidge, Deputy Town Clerk Carol Greenley Hackel

OTHERS- Code Enforcement Officer Robbe Baer, DPW Director Chris Garrow, Wayne Frederick, Steve Forbes, Matt Stanley, Henry Coolidge, Holly Coolidge, Millicent McDonald, Lynn Edmonds, Garth Rogers, Christine Rogers, Mollie Ward, Jay Ward, Erin Himmel, Kevin Lincoln, Frank Pagano, Maria Marino

Pledge to the Flag led by Veteran Robbe Baer

Attorney Manning-request to leave for Executive Session, motion made by Councilman Reynolds, second by Councilman Coolidge, all in favor, duly passed, 7:04 pm
Resolution #081221-1

Motion to return from Executive Session made by Councilman Sauer, second by Councilman Reynolds, all in favor, duly passed, 7:20 pm (no decisions reached)
Resolution #0821221-2

A Resolution of Appreciation to Archie Depo was read by Deputy Supervisor Tom McDonald

Motion to accept Minutes of July 2021 Meeting made by Councilman Reynolds, second by Councilman Coolidge, all in favor, none opposed, duly passed.
Resolution #081221-3

Motion to pay audited bills as presented made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed.
Resolution #081221-4

Motion to table approval of AES invoices for AF Wellfield Control Project #4487 made by Councilman Coolidge, second by Councilman Reynolds, all in favor, none opposed, duly passed.
Resolution #081221-5

An email was received informing the Board of used hypodermic needles reportedly found in the TOPS parking lot. NYS Police have been notified.

Motion offered by Councilman Coolidge to grant permission to John Guarino to hold a company picnic at the Covered Bridge Douglas Park, with the following conditions; no alcohol, complete a Jay Property Use Form, remove all garbage. Second by Councilman Sauer, all in favor, none opposed, duly passed.
Resolution # 081221-6

Motion made by Councilman Reynolds to allow the Town of Black Brook/Santore Fireworks to use Town of Jay Property to set off fireworks at the Labor Day Event sponsored by the Town of Black Brook, noting the provision that they present insurance coverage, second by Councilman Coolidge, all in favor, none opposed, duly passed.
Resolution #081221-7

A motion was made by Deputy Supervisor Tom McDonald for approval of a change in the Supervisor's Office hours (open to the public) to Monday-Thursday 9:00 am- 2:00 pm and Friday 9:00 am to 12:00 pm, (employees will continue to work their scheduled hours), second by Councilman Reynolds, all in favor, none opposed, duly passed.
Resolution #081221-8

A motion was made by Councilman Coolidge to change the September 9, 2021 Board Meeting to September 16, 2021, second by Councilman Reynolds, all in favor, none opposed, duly passed.
Resolution #081221-9

A motion was made by Councilman Reynolds to put the Community Center Roof Project out to bid thereby rescinding the previous Resolution #070821-9, in order to remain in compliance with the Town Procurement Policy, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution #081221-10

Motion made by Councilman Coolidge to approve the Jay/Black Brook Youth Commission request to approve Amy Devlin as a Youth Commission Member, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution #081221-11

Motion to approve annual water billing as presented made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution #081221-12

Motion to approve quarterly sewer billing as presented made by Councilman Coolidge, second by Councilman Reynolds, all in favor, none opposed, duly passed.

Resolution #081221-13

Motion made by Councilman Sauer to approve building use for a Medicare Informational Meeting on November 4, 2021, provided it is a not for profit event, second by Councilman Coolidge, all in favor, none opposed, duly passed.

Resolution # 081221-14

DEPARTMENT HEAD REPORTS

DPW Director Chris Garrow

1. An ad has been placed with the Press Republican for an anticipated vacancy for a MEO
2. Request to rescind previous resolution #061021-8 and correct with new resolution to increase CHIPS line in the total amount of \$213,023.29. Motion made by Councilman Sauer, second by Councilman Coolidge, all in favor, none opposed, duly passed.

Resolution #081221-15

Code Enforcement Officer Robbe Baer

1. Controlled burn at condemned property cancelled per NYS Department of Labor
2. Seeking info on junk tire removal from DEC
3. Currently 17 open violations

Attorney for the Town Daniel Manning

1. Discussion held on various legal options to manage deserted and condemned properties in the Town of Jay
2. Working with AF Ambulance on contract

BOARD COMMENTS

Councilman Reynolds- Nothing at this time

Councilman Coolidge

1. Addressed his comments at the July Meeting that he felt were misinterpreted-no intent to try and cause separation between Jay and Black Brook

Councilman Sauer

1. Working on Main Street trees with Chris Garrow- they will be filling in two locations with concrete where the trees have died and replanting two with new trees

AUDIENCE COMMENTS

1. Jay Ward
 - a. Requested the use of a PA system as it was hard to hear the Board- per Deputy Supervisor McDonald-PA will be in use next meeting
 - b. Requested explanation as to what can be covered in an Executive Session-per Attorney Manning:
 - i. Legal Advice
 - ii. Personnel Matters
 - iii. Litigation
 - iv. Contractual Matters
2. Lynn Edmonds
 - a. Update on Jay Playground
 - i. Post holes dug for pavilion

- ii. Posts to be set by volunteers upcoming weekend
- 3. Frank Pagano
 - a. Correction to earlier comment that UJ Fire Department was cancelling oozeball permanently. The event has been cancelled for this year only
- 4. Wayne Frederick
 - a. Looking into why you cannot obtain a fishing license at the Town of Jay -per Board; fishing licenses are available
- 5. Maria Marino
 - a. Introduced herself as a resident of Au Sable Acres and a Legislator in Florida and thanked the Board for all of their hard work

ANNOUNCEMENTS

- 1. Jay Day- August 21 from 10:00 am to 4:00 pm at the Green in Jay

ATTORNEY MANNING

Opened discussion regarding vacant Supervisor's position. After discussion, a motion was made by Councilman Coolidge to hold over Deputy Town of Jay Supervisor Tom McDonald to act as Supervisor until the November 2021 results are certified, with a pro-rated salary of \$800 biweekly, second by Councilman Sauer, all in favor, none opposed, duly passed.
Resolution # **081221-16**

Motion to adjourn made by Deputy Supervisor McDonald, second by Councilman Reynolds, all in favor, none opposed, adjourned at 9:05 pm