

TOWN OF JAY TOWN BOARD MEETING
APRIL 8, 2021
7:00 PM @ COMMUNITY CENTER
DRAFT

Present: Supervisor Archie Depo, Councilman Tom McDonald, Councilman Spencer Reynolds, Councilman Knut Sauer, Councilman Adam Coolidge, Deputy Town Clerk Carol Greenley Hackel

Others: DPW Director Chris Garrow, Dog Control Officer Tiff Blaney

Meeting was called to order at 7:04 pm by Supervisor Depo

Pledge to the Flag led by Councilman Adam Coolidge

Motion to approve Minutes of March 2021 Meeting made by Councilman McDonald, second by Councilman Reynolds, all in favor, none opposed, duly passed.

Resolution **#040820-1**

Motion to approve Minutes of April 1, 2021 Special Board Meeting made by Councilman Sauer, second by Councilman Reynolds, all in favor, none opposed, duly passed.

Resolution **#040821-2**

Motion to pay Audited Bills as presented by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution **#040821-3**

Motion to approve invoices for payment for Special Project AF Wellfields #4487

JW Danforth- \$14,519.19

AES Northeast-\$44,365.64

Pipeline Mechanical-\$2190.00

Blue Ridge Electrical-\$11,461.08

Made by Councilman Reynolds, second by Councilman Coolidge, all in favor, none opposed, duly passed.

Resolution **#040821-4**

Announce upcoming COVID Vaccination Clinic at the Community Center on April 23, 2021 from 10am – 3pm for anyone over the age of 16. Clinic presented by the Essex County Public Health Department. Walk ins welcome. Follow up second shot will be offered at the Community Center on May 21st.

Riverbank Restoration Project Update-per Eric Sandbloom-project to go out to bid in May, bid opening in June, construction in July and August.

Sign Committee appointed:

Chair-Councilman Coolidge

Vice Chair-Councilman McDonald

Committee will be looking into replacing and re-habbing the signs coming in and out of the Town of Jay.

Per DPW Director Chris Garrow: the Highway Garage roof is leaking in 6-8 spots

A motion was made by Councilman Coolidge to have Essex County DPW Engineer Todd Hodgson inspect and advise on the best repair options, second by Councilman Reynolds, all in favor, none opposed, duly passed.

Resolution **#040821-5**

Supervisor Depo reported that the Community Center roof is also leaking and needs attention. A motion was made by Councilman Reynolds to request that Todd Hodgson also inspect and advise on repair options for the Community Center roof, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution #040821-6

Councilman Sauer requested that a committee be put together to consider ways to better utilize the Community Center. The Board agreed.

Supervisor Depo presented a draft of the suggested "Public Health Emergency Plan" that towns are required to submit to New York State. After a lengthy discussion, a motion was made to adopt the draft after research was done to amend (4) points of discussion

1. What constitutes an "essential" employee
2. Remote work procedures
3. PPE availability
4. Definition of a "child" with reference to paid time off for a parent acting as caregiver in the event of illness

A motion to approve the plan after revisions was made by Councilman Coolidge, second by Councilman Reynolds, all in favor, none opposed, duly passed.

Resolution #040821-7

DEPARTMENT HEAD REPORTS

Dog Control Officer -Tiffany Blaney

Responded to one call, tempers flared but after mediation the situation was remedied.

Councilman Reynolds and Supervisor Depo commented on what a great job Tiffany has been doing since taking the position.

DPW Director Chris Garrow

1. Gas pump roof has caved in-estimated repair+/- \$10,000 – A motion was made by Supervisor Depo to do the repairs in house, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution #040821-8

2. Update on the Straight Pit Contract-
 - a. 2021 Contract has been paid
 - b. DEC Permit has been renewed until 2023
3. There is a serious dumping problem at the Highway Garage. People have gotten in the habit of dumping off tires and scrap metal and it is extremely costly to get rid of all of it. A motion was made by Councilman Reynolds that there is to be absolutely no dumping on Town property, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution #040821-9

BOARD COMMENTS

Councilman McDonald-nothing at this time

Councilman Reynolds- Offered a Resolution to use Saratoga Human Resources Solutions for revising the Policy Manual, second by Councilman McDonald, all in favor, none opposed, duly passed.

Resolution #040821-10

Councilman Sauer-

1. Has reached out to Essex County Community Resources for possible funding options for a pavilion at the playground in Jay. Requesting ROOST funds in the amount of \$5000 to begin construction while waiting for other funding options. After discussion, there was no Board support for this request.
2. Questioned the practicality of opening the meetings to the public. Supervisor Depo advised that most Essex County Towns are playing it by ear and many are waiting until June or July.

OTHER BUSINESS

Supervisor Depo- need to reappoint the BAR members for 2021

A motion to reappoint John Nolan was made by Supervisor Depo, second by Councilman McDonald, all in favor, none opposed, duly passed.

Resolution # 040821-11

A motion to reappoint Garth Rogers and Robbie Lincoln was made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution #040821-12

Per DPW Director Chris Garrow- will be storing hand sanitizer at the Community Center for use in any future emergencies

Motion to adjourn made by Councilman McDonald, second by Councilman Reynolds, all in favor, adjourned at 8:12 pm