

# DRAFT

TOWN OF JAY REGULAR TOWN BOARD MEETING  
APRIL 9, 2020  
7:00 PM @ TOWN OF JAY COMMUNITY CENTER

## MINUTES

**PRESENT**– Supervisor Archie Depo, Councilman Tom McDonald, Councilman Spencer Reynolds, Councilman Knut Sauer, Councilman Adam Coolidge

**ABSENT**– Town Clerk Bea Pelkey (excused by Supervisor Depo)

Meeting Called to Order at 7:00 PM by Supervisor Depo

Pledge to the Flag– Led by Councilman Reynolds

Motion made by Councilman Reynolds to Accept the Minutes of the March 2020 Town of Jay Town Board Meeting as Presented. 2<sup>nd</sup> by Councilman Sauer, all in favor, none opposed, duly passed

**Resolution # 040920–1**

Motion made by Councilman McDonald to pay Audited Bills for April 2020 as presented. 2<sup>nd</sup> by Councilman Reynolds, all in favor, none opposed, duly passed

**Resolution #040920–2**

Motion made by Councilman McDonald to pay Special Project Invoices for April 2020 as presented. 2<sup>nd</sup> by Councilman Sauer, all in favor, none opposed, duly passed,

**Resolution # 040920–3**

Supervisor Depo brought up forming a committee to investigate the need for volunteers who would shop for groceries, pick up prescriptions and run errands for elderly and persons in need and also delivering food from the Food Pantry to those who needed it but could not get out to get it. A discussion was held. Councilman Coolidge and Councilman Reynolds were going to reach out to the public and research the possibilities/need for this service.

A discussion was held regarding how to make Town Board Meetings accessible to the public during the COVID–19 social distancing requirements which prevent public attendance. After discussion it was determined that the Board would be using ZOOM for future meetings that may be held while social distancing was still a requirement.

Supervisor Depo provided an update to the Board regarding AES’s preliminary cost estimate to downsize the existing AF Water Project #4487. At this time, no exact numbers have been presented.

Supervisor Depo noted that any further discussion on the Proposed Noise Ordinance would be tabled until the public could attend meetings.

Motion made by Supervisor Depo to allow the Au Sable Forks Fire Department to hold fireworks at their Annual Softball Tournament on July 18, 2020. 2<sup>nd</sup> by Councilman Sauer, all in favor, none opposed, duly passed.

**Resolution # 040920–4**

Town of Jay Code Officer Robbe Baer Report

- Department of State/ Codes Department require a permit and safety inspection for this event, which Code Officer Baer will contact AFFD to arrange
- Code Officer Baer is requesting the Board to review a possible fee schedule increase
- Codes Office will present the Board with quarterly reports outlining violations, permits issued and fees collected

A discussion was held regarding the COVID 19 effect on the Town of Jay/Black Brook Youth Commission and the constraints it placed on the hiring and training of volunteers and employees as well as the safety of our youth. As a result, a motion was made by Councilman McDonald to suspend all summer 2020 Youth Commission activities and sporting events, including the Summer Playground Program. 2<sup>nd</sup> by Councilman Reynolds, all in favor, none opposed, duly passed.

**Resolution #040920-5**

Department Head Reports

DPW-Director Kevin Zaumetzer

- Request to spend \$6000 from General Repairs for culverts for Hesseltine Road, Parkside Drive, Hazen Road and Rolling Mill Hill. Motion to approve made by Councilman McDonald, 2<sup>nd</sup> by Councilman Coolidge, all in favor, none opposed, duly passed. **Resolution #040920-6**
- Estimate presented to crush 2500 yards of gravel @ \$7.70 per yard, plus expenses for a total cost of \$21,750 to be taken from CHIPS funding. Tabled until further information presented on the future of CHIPS funding.
- Request to purchase a street sweeper-Board decided against this purchase
- 40 sewer pump outs scheduled
- Update on DPW employee's progress on becoming certified water operator

Animal Control Tim Hart- Written report submitted

Code Officer-Robbe Baer- Report given earlier in meeting

Board Comments:

Councilman McDonald- Everyone please stay safe

Councilman Reynolds- No Comment

Councilman Sauer-Had Parks Committee update but will hold until next meeting as it is not essential business at this time. Mentioned that all Town of Jay Parks are closed at this time

Councilman Coolidge- Announce next Chamber of Commerce Meeting to be held April 13 @ 6:00 pm via ZOOM

Motion made by Councilman McDonald to adjourn

Meeting Adjourned - 8:08 PM