

TOWN OF JAY REGULAR TOWN BOARD MEETING
FEBRUARY 10, 2022
7:00 PM @ TOWN OF JAY COMMUNITY CENTER

PRESENT: Supervisor Matt Stanley, Councilman Tom McDonald, Councilman Knut Sauer, Councilman Adam Coolidge, Councilman Steve Forbes, Town Clerk Carol Greenley Hackel

OTHERS: Helen Coolidge, Lynn Edmonds, Gerald Newman, Kevin Lincoln, Kate Frederick, Bobby Andrew, Holly Andrew

Meeting Called to Order – 7:01 pm

Pledge to the Flag led by Supervisor Stanley

Motion to Pay Audited Bills as presented made by Councilman McDonald, second by Councilman Coolidge, all in favor, none opposed, duly passed.

Resolution #021022-52

Motion to prepay retirees quarterly Medicare reimbursement-8 @ \$289.20 per (mistakenly omitted from February vouchers) made by Councilman McDonald, second by Councilman Coolidge, all in favor, none opposed, duly passed.

Resolution #021022-53

Motion to accept Minutes from January 6, 2022 Regular Meeting made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed.

Resolution #021022-54

Motion to accept Minutes from January 27, 2022 Special Meeting made by Councilman McDonald, second by Councilman Coolidge, all in favor, none opposed, duly passed.

Resolution #021022-55

Motion to accept Minutes from February 8, 2022 Regular Meeting made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed.

Resolution #021022-56

Councilman McDonald presented Helen Coolidge with a Resolution of Condolence for the Coolidge Family after the death of the father of Town of Jay DPW Employee Norm Coolidge.

AUDIENCE COMMENTS

None at this time

DEPARTMENT HEAD REPORTS

1. DPW Director Kevin Lincoln
 - a. Straight Sand Pit Contract has been written and amended and a spreadsheet has been created-payments will be adjusted

- b. Truck radios have been back ordered
- c. J21 Tandem will be taken to Charlesbois Feb. 23rd for repairs (check engine light on)
- d. Motion made by Councilman Forbes to approve purchase up to \$4700 for a snow blower for the sidewalk tractor upon receipt of three verbal quotes, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution # 021022-57
- e. Update-CDL requirements for new licensees now include the new three-week training course which is expected to cost \$3000. There are no more permits being issued. Essex County DPW Director Jim Dougan is looking into the possibility of the County DPW becoming a training center
- f. Motion made by Councilman Coolidge to approve purchase of chain/sprocket for the sander on J3 in the amount of \$1890.80, second by Councilman McDonald, all in favor, none opposed, duly passed.
Resolution #021022-58
- g. DPW Director to spec out new tandem-delivery dates now stretching out to 2024

Supervisor Stanley introduced Kate Frederick as the new Jay/Black Brook Chairperson and she gave a short presentation about her qualifications and plans for the Youth Commission.

CORRESPONDENCE

1. Please watch for a lost wedding ring at the Covered Bridge Park-Supervisor's Office has contact info for owner if found
2. Essex County has an accounting firm on retainer to help with the use of funds from the American Rescue Plan that the Town of Jay can access

A motion was made by Councilman Sauer to authorize Supervisor Stanley to enter a contract with Constellation for the town's electricity, second by Councilman McDonald, all in favor, none opposed, duly passed.

Resolution #021022-59

UPDATES

1. Community Center Project
 - a. boiler quit again, dust in motor causing fuses to blow
 - b. new motor and new starter module installed
 - c. software to be installed too run system and set heating schedules
2. Community Center Steps/Ramp
 - a. There is a possibility that the Board of Elections can fund the repairs as the Community Center is a polling place and they require it to be handicap accessible
3. Supervisor Stanley has been in contact with ARCH regarding the possibility of a portion of town qualifying for historic district status
4. There will be a Public Hearing at the Town of Jay Community Center on February 22 at 6:30 pm with a Special Board Meeting to follow at 7:00. The purpose of this meeting is

the SS Disinfection Project, the associated grant and future funding. A vote to authorize entering into long term debt will be held at the 7:00 pm Special Board Meeting

5. Lindsey Post has accepted the position as Clerk to the Supervisor effective February 22, 2022

RESOLUTIONS

1. A motion was made by Councilman McDonald to accept the Internal Audit Committee's 2021 Justice Court audit, second by Councilman Coolidge, all in favor, none opposed, duly passed.

Resolution #021022-60

2. A motion was made by Supervisor Stanley to award ARPA funds from Essex County to currently active Town of Jay full time employees who worked through the pandemic in 2021 in the amount of \$2000 per, second by Councilman Forbes. After discussion a roll call vote was held:

Supervisor Stanley	Yes
Councilman McDonald	Yes
Councilman Sauer	Yes
Councilman Coolidge	Yes
Councilman Forbes	Yes

Duly passed

Resolution #021022-61

3. A motion was made by Councilman Coolidge to approve the January 2022 Quarterly Sewer billing as presented, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution #021022-62

4. A motion was made by Supervisor Stanley for a Resolution of Congratulations for Eli Douglas on his achieving 1000 points as an AVCS Boys Varsity Basketball player, a unanimous second, duly passed.

Resolution # 021022-15

5. A motion was made by Supervisor Stanley for a Resolution of Congratulations for Aiden Lopez on his achieving 1000 points as an AVCS Boys Varsity Basketball player, a unanimous second, duly passed.

Resolution # 021022-25

6. Per Councilman Sauer – 2021 Jay Day was a great success- planning another for 2022

BID OPENING

Two bids were submitted, opened and read aloud:

Chimera:

Fire Alarm - \$23,157.00

Burglar- \$14,672.00

Open Systems Integrators:

Fire Alarm - \$31,433.26

Burglar - \$29,544.19

A motion was made by Councilman McDonald to accept the bids and table them to allow the Board time to review, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution #021022-63

BOARD COMMENTS

Councilman Sauer

1. Still working on the insurance quotes-hope to have all results on time for the February 22 meeting
2. Cannabis Law- attended an online session regarding regulations
3. Suggested the possibility of a Town of Jay ordinance regarding short term rentals

Councilman Coolidge

1. Policy Manual- requested information has been sent – still working on this

Councilman McDonald- Nothing at this time

Councilman Forbes

1. Code Enforcement Contractual Expense line- question on spending (per Supervisor Stanley-Department Heads have authority over their own spending within the budgeted line)

Motion to adjourn made by Councilman McDonald, second by Councilman Forbes, all in favor, adjourned at 8:32 pm

Carol Greenley Hackel

Town of Jay Town Clerk