

**TOWN OF JAY ORGANIZATIONAL MEETING
JANUARY 12, 2023
7:00 PM @ COMMUNITY CENTER**

PRESENT: Deputy Supervisor Tom McDonald, Councilman Knut Sauer, Councilman Adam Coolidge, Councilman Steve Forbes, Town Clerk Carol Greenley Hackel, Deputy Town Clerk Tamber McCabe

OTHERS: Wally Walters, Tommy Thomson, Gerald Newman, Dave Hart, Jody Hart, Julia Sprague

Via "Go to Meeting": Melinda Beuf, Donna Reed Austin

ABSENT: Supervisor Matt Stanley (attending/ representing the Town of Jay at FISU Games in Lake Placid)

Meeting called to order at 7:00 pm by Deputy Supervisor McDonald

Motion to pay audited bills for January to include claim #'s 7901-8043 made by Councilman Forbes, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution # 2023-1

Motion to approve minutes from December 8, 2022 with corrections made by Councilman Sauer, second by Councilman Coolidge, all in favor, none opposed, duly passed

Resolution #2023-2

****CORRECTION TO DECEMBER 2022 MINUTES****

Under DPW Directors Report, the CHIPS carry over amount should read \$45,712 with an anticipated check for \$209,628.30 due to the Town of Jay by March, 2023

Motion to approve Organizational Meeting Resolutions #'s 2023-3 thru 2023-31 made with one correction made by Councilman Sauer, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolutions 2023-3 – 2023-31

****CORRECTION TO JANUARY 12, 2023 ORGANIZATIONAL RESOLUTION # 2023-20****

The Board appoints Councilman Forbes as alternate voting delegate for the Association of Towns and Villages for 2023

Motion to approve Supervisors Appointments for 2023 made by Councilman Coolidge, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution # 2023-32

Motion to approve Authorization for Payment for 2023 made by Councilman Forbes, second by Councilman Coolidge, all in favor, none opposed, duly passed

Resolution # 2023-33

Motion to approve Board Appointments for 2023 with corrections, made by Councilman Forbes, second by Councilman Coolidge, all in favor, none opposed, duly passed

Resolution # 2023-34

****CORECTION TO RESOLUTION 2023-34****

Dog Control Officer Salary = \$4200 Annually

Baseball/Softball Coordinator Salary = \$500 Annually

Add Ski Program Coordinator w/ Salary = \$500 Annually

AUDIENCE COMMENTS-Nothing at this time

Motion to approve the 2023 Board Meeting Schedule made by Councilman Sauer, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution #2023-35

Deputy Supervisor McDonald announced that Supervisor Stanley was with Governor Hochul representing the Town of Jay at the 2023 FISU Games

DEPARTMENT HEAD REPORTS

DPW Director Kevin Lincoln (Absent- Written Report Submitted)

Motion made by Councilman Coolidge to accept FM Generator quote for \$11,877.80 to repair Valley Road Pump Station generator with condition that an itemized listing of all parts is submitted with invoice, second by Councilman Forbes, a roll call vote was held with the following results:

Councilman Coolidge – Yes

Councilman Sauer – No

Deputy Supervisor McDonald – Yes

Councilman Forbes – Yes

Duly passed

Resolution # 2023-36

A motion was made by Councilman Coolidge to table the Kinsley Power Systems Quote for the Intervale Pump Station generator repair until it can be researched , second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution # 2023-37

Code Enforcement Officer Robbe Baer- Absent-No Report

Dog Control Officer Donna Tatro- Written Report Submitted

Motion was made by Councilman Coolidge to authorize payment for unused comp time to the following employees and amounts:

Michelle Axtell-5.75 hours

Norman Coolidge-26.5 hours , second by Councilman Sauer. All in favor, none opposed, duly passed

Resolution # 2023-38

Motion by Councilman Coolidge to authorize end of year "personal to sick" time carry over for DPW employees and Supervisor's Office employees, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #2023-39

Motion by Councilman Coolidge allowing a one time carry over of vacation time to personal time for the following employees:

(any unused time at the end of 2023 will go to sick time):

Norman Coolidge-79.75 hours

Erin Himmel-27.25 hours

Jessie McDonald-2 hours

Second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution #2023-40

Motion made by Councilman Forbes to increase the annual contract amount for Dave Bushey for the Jay meter pit to \$300 annually, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution #2023-41

Motion made by Councilman Coolidge to allow Melissa Fishler to conduct a one-time Finance for Alzheimers Care Givers class at the Community Center, second by Councilman Sauer, all in favor, none opposed, duly passed

Resolution # 2023-42

Motion made by Councilman Sauer to pay MJ Engineering invoice #3 in the amount of \$36,785.00 for the SS Disinfection Project from SS Fund Balance, second by Councilman Forbes, all in favor, none opposed, duly passed

Resolution # 2023-43

UPDATES

NY Class

Annual interest earnings for 2022 = \$41,545.59

CDBG C Center Grant

Moving forward-staff attending webinars and working with Essex County on paperwork

W1 Contract w/ Black Brook

Agreement being drawn up by Attorney Manning

ROOST

New letterhead/logo complete-audience shown an example

Water Bottle Filler

Installed by Code Officer Robbe Baer and in use at the Community Center

Voyent Alert

Up to 192 users signed up towards a goal of 300

Parks Truck

Out to bid with bid opening date set for February 3 at 2:00 pm

Motion made by Councilman Sauer to approve Local Law #1 for 2023 "to Repeal Local Law #14 of 2014 Abolishing the Planning Board and Permitting the Appointment of Alternate Members", second by Councilman Coolidge, a roll call vote was held with the following result:

Councilman Coolidge – Yes

Councilman Sauer – Yes

Deputy Supervisor McDonald – Yes

Councilman Forbes – Yes

Duly passed

Resolution # 2023-44

A motion made by Councilman Sauer to table Local Law #2 for 2023 " A Local law Adopting Ammendments to the NYS Open Meetings Law for the Expanded Use of Videoconferencing in the Town of Jay" awaiting explanation/clarification of section 5C, second by Councilman Coolidge, all in favor, none opposed, duly passed

Resolution #2023-45

EVENTS- nothing at this time

BOARD COMMENTS

Councilman Forbes

1. was honored to attend with Supervisor Stanley, the FISU Torch Running in Wilmington and the No Flame Green Event Torch Lighting Ceremony

Councilman Sauer

1. thanks to Olivia Dwyer for great work on the Parks Committee
2. will be planning an Organizational Meeting for the Green Task Force at the end of January or Ferbruary

Councilman Coolidge- nothing at this time

AUDIENCE COMMENTS – nothing at this time

Announce next meeting-February 9, 2023

Motion to adjourn made by Councilman Sauer, second by Councilman Forbes, adjourned, 8:14 pm

Carol Greenley Hackel-Town of Jay Town Clerk