Town of Jay Regular Town Board Meeting

April 13, 2013

7:00 pm @ Community Center

**PRESENT:** Supervisor Matt Stanley, Councilman Tom McDonald, Councilman Knut Sauer, Councilman Steve Forbes, Town Clerk Carol Greenley Hackel

**OTHERS:** Kevin Zaumetzer, Mike Stuart, Jody Hart, Kevin Lincoln, Frank Pagano, Olivia Dwyer, Frank Fonseca, Paul Benway, Zach Clemans, Casey Galligan

**VIA “GO TO”:** J Smith, Me, Kathy Connelly, Me, T, J, Rhonda Butler

**ABSENT**: Councilman Adam Coolidge

Meeting called to order at 7:04 pm

Pledge to the Flag led by Supervisor Stanley

Motion to pay Audited Bills 2023 327-467 as presented made by Councilman McDonald, second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution # 2023-97***

Motion to accept Minutes from March 2023 as presented made by Councilman Sauer, second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution #2023-98***

**AUDIENCE COMMENTS**

1. Frank Fonseco
2. Hoping to resume pickleball at the tennis courts at Douglas Park-need to look into filling some of the cracks

**GUESTS**

1. ***Kevin Zaumetzer***
2. Motion made by Councilman McDonald to allow the Labor Day Parade lineup/route be moved to Grove/Rolling Mill Hill, second by Councilman Sauer, all in favor, none opposed, duly passed

***Resolution #2023-99***

1. Motion made by Councilman McDonald to allow the Labor Day Celebration to use the Town of Jay property across the river and behind TOPS to set off fireworks, with contract, insurance and hold harmless, second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution #2023-100***

1. ***Zach Clemons***
	1. Introduced his plan to revitalize the old Johnson Bakery in Upper Jay. He will be creating a hard cider brewery that will use local apples
	2. Storefront to offer local products for sale
	3. He informed the town of his application for a liquor license
	4. Also, a request that he be involved in any discussion regarding the adjoining FEMA property

**DEPARTMENT HEAD REPORTS**

1. ***Planning Board- Frank Pagano***
	1. Motion by Supervisor Stanley, at the recommendation of the Planning Board to make the following appointments;
		1. Melinda Beuf-Chairman
		2. Frank Pagano to alternate
		3. Matt Gillman to fill Frank Pagano’s term
		4. Dustin Frederick to alternate
		5. Wally Walters to fill Dustin Frederick’s term

Second by Councilman McDonald, all in favor, none opposed, duly passed

***Resolution # 2023-101***

1. ***Highway Department-Kevin Lincoln***
	1. Motion by Councilman Sauer to approve moving the state DOT speed limit sign on Au Sable Drive 100 feet and add another sign in order to remain in compliance for distance between signs, second by Councilman McDonald, all in favor, none opposed, duly passed

***Resolution # 2023-102***

* 1. Summer per diem employees-to be discussed during Executive Session
	2. Submitted two quotes for possible replacement trucks –Kevin Lincoln to go see each
	3. Motion by Supervisor Stanley to approve the rental of a Raptor Sweeper truck for one month in the amount of $6500.00, second by Councilman Sauer, all in favor, none opposed, duly passed

***Resolution # 2023-103***

* 1. Fuel Master support will be coming to the Highway Garage to fix the fuel system-a request to purchase the standard maintenance contract was tabled awaiting further information
	2. Motion by Councilman Forbes to approve the purchase of a plow cutting edge at a cost of $3000.00 under the conditions that Essex County Soil and Water will reimburse $2000.00 of the purchase through the Plow Edge Grant program, second by Councilman Sauer, all in favor, none opposed, duly passed

***Resolution # 2023-204***

1. ***Code Enforcement Office***
	1. No report this month
2. ***Dog Control***
	1. No report this month
3. ***Office of Assessment***
	1. No report this month
4. ***Youth Commission-Matt Stanley***
	1. Still searching for members
	2. Attended meeting with AVCS regarding Summer Youth Program for 2023-approx 180 sign ups
	3. TOJ will be hiring one counselor for the program
5. ***Parks-Olivia Dwyer***
	1. Scheduled Volunteer Clean Ups
		1. April 29th -Upper Jay-with Wells Memorial
		2. May 20th – Jay
		3. TBD – Au Sable Forks with AFES
6. ***Climate Smart- Knut Sauer***
	1. April 23- next meeting-narrowing down 2 small initiatives
7. ***Economic Development-Matt Stanley***
	1. Met with several prospective members
	2. Current members, Supervisor Stanly, MJ Lawrence (ROOST), Jodi Olcott (Essex County IDA), Nicole Justice Green (Pride of Ti)
	3. First meeting will be held via ZOOM later this month

**SUPERVISORS REPORT**

* 1. NY Class-Invested a large portion of the 2023 Tax Warrant and have netted approximately $15k in interest to date-hoping to use this towards the MJ Engineering fees for the SS Disinfection Project
	2. C. Center Grant is in the planning phase
	3. Written Update on the WWTF in your packets
	4. Motion by Councilman McDonald authorizing payment to MJ Engineering for invoice #6 in the amount of $9600.00, second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution # 2023-205***

* 1. Water contract has been sent to Black Brook-not all their Board Members have been able to review at this time
	2. Meeting Friday at 11 am with ROOST to review new website design
	3. 4th of July/225th Anniversary Meeting last night
		1. Working on a grant (suggested by Fred Balzac) to help pay for entertainment
		2. Motion by Councilman Sauer to appropriate $5000 of ROOST monies for associated costs, second by Councilman McDonald, all in favor, none opposed, duly passed

***Resolution #2023-206***

* 1. Economic Development Committee researching the possibility of purchasing a small storefront on Main Street for a Visitor’s Bureau-price to high at this point
	2. Looking at a spot near the fountain at the Jay Green for a new bench
	3. DPW Director and Chief Water/Sewer Operator to attend next meeting regarding water meters and a possible combination of permitting for all districts
	4. After discussion, motion by Councilman McDonald to purchase new 5-foot mower deck for parks tractor from United Ag and Turf in the amount of $2,736.44 (with stipulation to reach out to Hudson Falls), second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution # 2023-207***

* 1. Motion by Councilman Sauer to approve payment of $1045.44 to Ehrlich for poison ivy treatment at Henry’s Trails, second by Councilman McDonald, all in favor, none opposed, duly passed

***Resolution #2023-208***

* 1. Motion by Supervisor Stanley to approve Resolution Opposing the Passage of Conservation Subdivision Design Bill A04608 and Corresponding Senate Bill, second by Councilman McDonald, Supervisor Stanley, Councilman McDonald, and Councilman Forbes in favor, Councilman Sauer abstains, duly passed

***Resolution #2023-209***

* 1. Motion by Councilman McDonald to authorize payment to Paul Benway for March trailer use in the amount of $233.84, second by Councilman Sauer, all in favor, none opposed, duly passed

***Resolution #2023-210***

* 1. Motion by Councilman Forbes to authorize payment of NBT Insurance invoice # 39083 in the amount of $597.00 for Crime Policy renewal, second by Councilman Sauer, all in favor, none opposed, duly passed

***Resolution #2023-211***

**BOARD COMMENTS**

1. ***Councilman Forbes***
	1. Invited Kevin Lincoln, Norm Coolidge and Paul Benway to Highway Meeting that is being hosted at Whiteface on April 27th
2. ***Councilman McDonald***
	1. Gave update on Jay Green lighting project – Jim Dougan putting specs for lighting out to bid
	2. Motion by Councilman McDonald to put light fixtures for Jay Green out to bid when specs are complete, second by Councilman Sauer, all in favor, none opposed, duly passed

***Resolution # 2023-212***

1. ***Councilman Sauer***
	1. Nothing at this time

**AUDIENCE COMMENTS**

1. ***Olivia Dwyer***
	1. A request that all committees share their info on the website

Attorney Manning will draw up a hold harmless agreement and contract to go with Santore’s World of Fireworks contract for the Labor Day fireworks

Motion by Councilman McDonald to leave for executive Session at 8:52 pm, second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution #2023-213***

Motion by Councilman McDonald to return from Executive Session at 10:00 pm, second by Councilman Forbes, all in favor, none opposed, duly passed

***Resolution # 2023-214***

No decisions were made during Executive Session

Motion by Councilman Forbes to increase Deputy HWY Director stipend to $2500.00 annually, second by Councilman McDonald, a roll call vote was held with the following results:

Supervisor Stanley – yes

Councilman Sauer – yes

Councilman McDonald – yes

Councilman Forbes – yes

Duly passed

***Resolution # 2023-215***

Motion by Councilman Forbes to restate the following pay rates for full time employees and summer per diem employees noting that

\*previous per diem rate of $26.00 hr. applies to snow/ice only and -

\*per diem employees receive no benefits -with

\*two positions available at each rate at the discretion of the DPW Director,

$20.25-two positions

$22.25-two positions

$24.25-two positions

$26.26-two positions

Second by Councilman Sauer, a roll call vote was held with the following results:

Supervisor Stanley – yes

Councilman Sauer – yes

Councilman McDonald – yes

Councilman Forbes – yes

Duly passed

***Resolution # 2023-216***

Next Board Meeting – May 11, 2023 @ Community Center

Motion by Councilman McDonald to adjourn at 10:06 pm, second by Councilman Sauer, all in favor, adjourned

Carol Greenley Hackel

Town of Jay Town Clerk